



City of Keene  
*New Hampshire*

**PLANNING, LICENSES AND  
DEVELOPMENT COMMITTEE  
AGENDA  
Council Chambers A  
November 28, 2018  
7:00 PM**

David C. Richards  
Philip M. Jones  
George S. Hansel  
Bartlomiej K. Sapeta  
Margaret M. Rice

- 
1. Albert Grauer - Lodging House License Renewal - 85 Winchester Street
  2. Vicki Bacon - Body & Soul Road Runners' Club - Request to Use City Property - Red Cap Run
  3. Keene Lions Club - Request to Use City Property - Duck Race
  4. KeeneSnoRiders Snowmobile Club - Use of City Property - Public Works Department
  5. Councilor Filiault - Supporting State Legislation that Would Standardize the Age Requirement for Tobacco and Vaping Products

**MORE TIME ITEMS:**

- A. Daron Friedman - Request to Acquire Property - Washington Street

Non Public Session  
Adjournment



City of Keene, N.H.  
*Transmittal Form*

November 13, 2018

**TO:** Mayor and Keene City Council

**FROM:** Albert Grauer

**THROUGH:** Patricia A. Little, City Clerk

**ITEM:** 1.

**SUBJECT:** Albert Grauer - Lodging House License Renewal - 85 Winchester Street

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**COUNCIL ACTION:**

In City Council November 15, 2018

Referred to the Planning, Licenses and Development Committee

**RECOMMENDATION:**

Mr. Grauer is submitting an application for the renewal of a lodging house located at 85 Winchester Street.

**ATTACHMENTS:**

Description

Communication - Grauer



# APPLICATION FOR OPERATION OF A LODGINGHOUSE

(Please print or type)

Date 10/24/18 Location of Lodginghouse 85 Winchester Street

Identify local or national Fraternity or Sorority  
that members are pledged to (if applicable) NA

Property Owner Albert Grauer Business Phone 203-414-6706

Address 268 Rowland Rd Fairfield, CT 06424 Home Phone \_\_\_\_\_

Operator/Resident Agent Traver Grauer Business Phone 203-414-8058

Address 25 Winchester Court Keene, NH Home Phone \_\_\_\_\_

Number of Persons Authorized to reside on premises 8

**I hereby certify that the information listed above is complete and accurate:**

Signature of Property Owner

Name (Printed or Typed)

Signature of Operator/Resident Agent

Name (Printed or Typed)

**I hereby certify that the above named Sorority or Fraternity is duly recognized by Keene State College, and is in good standing with the College:**

Signature of College Representative

Name and Title (Printed or Typed)

(For Office Use Only)

Date Received 11/6/2018 Action Taken \_\_\_\_\_

## Recommendations/Requirements

Police \_\_\_\_\_

Fire \_\_\_\_\_

Code Enforcement \_\_\_\_\_

City Clerk

In City Council November 15, 2018.

Referred to the Planning, License and Development Committee.

City Clerk Patricia Castle



City of Keene, N.H.  
*Transmittal Form*

November 13, 2018

**TO:** Mayor and Keene City Council

**FROM:** Vicki Bacon, Body & Soul Runners Club

**THROUGH:** Patricia A. Little, City Clerk

**ITEM:** 2.

**SUBJECT:** Vicki Bacon - Body & Soul Road Runners' Club - Request to Use City Property - Red Cap Run

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**COUNCIL ACTION:**

In City Council November 15, 2018

Referred to the Planning, Licenses and Development Committee

**ATTACHMENTS:**

Description

Communication - Bacon

**BACKGROUND:**

The Body & Soul Runners' Club is seeking permission to use City property for the 5th annual Red Cap Run to be held February 9. This is a community event.

Body & Soul Road Runners' Club

303 Park Avenue

Keene, NH 03431

October 29, 2018

Kendall Lane, Mayor

City Council Members

3 Washington St.

Keene, NH 03431

Dear Mayor Lane & City Council Members,

I am writing to request permission to hold this year's 5<sup>th</sup> annual Red Cap Run on February 9<sup>th</sup> in downtown Keene. The course has been modified from previous years as suggested by the council. We will not run on Community Way.

It is my understanding that as the race has been granted Community Event Status we will need to attend a PLD meeting and the typical protocol meeting. Please let us know a date when you would like us to be in attendance.

Thank you,



Vicki Bacon – Road Runners President

On behalf of the Body and Soul Road Runners

& Sara Alderfer – RCR race director

In City Council November 15, 2018.

Referred to the Planning, Licenses and Development Committee.



City Clerk



City of Keene, N.H.  
*Transmittal Form*

November 13, 2018

**TO:** Mayor and Keene City Council

**FROM:** Christine Greenwood, Keene Lions Club

**THROUGH:** Patricia A. Little, City Clerk

**ITEM:** 3.

**SUBJECT:** Keene Lions Club - Request to Use City Property - Duck Race

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**COUNCIL ACTION:**

In City Council November 15, 2018

Referred to the Planning, Licenses and Development Committee

**ATTACHMENTS:**

Description

Communication - Duck Race

**BACKGROUND:**

The Keene Lions Club is making their annual request to hold the Great Ashuelot River Duck Race on City property June 29, 2019.

# Keene Lions Foundation, Inc.



November 13, 2018

Keene City Council  
3 Washington Street  
Keene, NH 03431

To the Honorable Mayor Lane and City Council:

**Subject: The Keene Lions Club Thirtieth Annual Great Ashuelot River Duck Race**

The Keene Lions Club is holding its 30th Annual Great Ashuelot River Duck race on June 29<sup>th</sup>, 2019 with an early bird drawing to be held in May 2019. The purpose of this event is to raise approximately \$17,000.00 for the benefit of local charities in keeping with Lions' objectives to serve those in need. This year, our goal is to sell (5,000) \$5.00 tickets and up to (100) \$100.00 tickets known as "SPONSOR A PURPLE DUCK". All sales are entered a computer from which a Duck Number is assigned.

As in the previous years, the race course we have selected is the Ashuelot River. However we are looking to possibly change the start and finish line for the race. In previous years, we started the race from the bridge on West Street. However with cooperation with the City, we would like to look at dropping the ducks at the Island Street Bridge. With the approval from the City, we would work with Kurt Blomquist, Public Works Director, on this location change. If the location does not work, we would resume the drop at the West St bridge as in years past. The ducks will be loaded into the front-end loader provided by the Public Works department.

At 10:00 am we will drive across West St. to dump the ducks into the river. Traffic should not be interrupted for longer than 1-2 minutes. The ducks will then be picked up further down the river. We have containing devices that will be placed at the finish line and along the course to contain ducks. We also have sufficient personnel available through the Keene Lions Club members to recover all the ducks and to assist with crowd control.

Keene Lions Foundation, Inc. is a Keene based 501(c)(3) corporation affiliated with Lions Clubs International.

Keene Lions Foundation, Inc.,

PO Box 62, Keene NH 03431-0062

Tax ID#47-5131105

## Keene Lions Foundation, Inc.



We are, therefore, asking The Honorable Mayor and City Council for permission to:

1. Secure a front-end loader, provided by the Public Works Dept., to drop ducks either from Island St bridge OR from Melanson's parking lot across West St. to the bridge and dump the ducks into the Ashuelot River.
2. Interruption of West Street OR on Island St traffic for about 2 minutes or less while the front loader dumps the Ducks into the river.
3. If it should be necessary, the Lions would postpone the race for a couple of weeks due to water conditions. The Lions would coordinate any date change with City Staff.

This is the same as previous requests that the Council has approved in the past.

Respectfully submitted,

A handwritten signature in blue ink that reads "Christine Greenwood-Smart".

Christine Greenwood-Smart  
Keene Lions Club, Treasurer  
Duck Race Co-Chair

In City Council November 15, 2018.

Referred to the Planning, Licenses and Development Committee.

A handwritten signature in black ink that appears to read "Patricia C." followed by a stylized flourish.

City Clerk

Keene Lions Foundation, Inc. is a Keene based 501(c)(3) corporation affiliated with Lions Clubs International.

Keene Lions Foundation, Inc.,

PO Box 62, Keene NH 03431-0062

Tax ID#47-5131105



City of Keene, N.H.  
*Transmittal Form*

November 20, 2018

**TO:** Planning, Licenses and Development Committee

**FROM:** Kürt D. Blomquist, PE, Public Works Director/Emergency Management Director

**THROUGH:** Elizabeth A. Dragon, City Manager

**ITEM:** 4.

**SUBJECT:** KeeneSnoRiders Snowmobile Club - Use of City Property - Public Works Department

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**RECOMMENDATION:**

Move that the Planning, Licenses, and Development Committee recommend the City Council grant permission to KeeneSnoRiders for use of the following City property for a snowmobile trail:

- The right-of-way along the north side of Krif Road from Krif Court to Winchester Street;
- City property identified by tax map numbers 909-05-012, 911-26-015 and 909-03-210;
- The crossing of Winchester Street at Krif Road; and, Production Avenue approximately 200 +/- feet south of NH Route 9, and
- Use of the Class VI Portion of the Old Gilsum Road starting approximately one (1) mile from the Gilsum Town Line and going north.

Said use shall commence on December 15, 2018, and expire on April 1, 2018, and is subject to the following conditions:

- The signing of a revocable license and indemnification agreement; and
- The submittal of a certificate of liability insurance in the amount of \$1,000,000, naming the City of Keene as an additional insured.
- In addition, the KeeneSnoRiders, Inc. will be responsible (including cost) for the installation and maintenance of all signage/markings, which will be in accordance with Snowmobile Trail Standards published by NH Department of Resources and Economic Division of Parks and Recreation; that all signage/markings installed shall be removed from the City right-of-way and City property when there is no longer any snow cover, no structures, including buildings, shelters, lights, displays, walls, etc. shall be permitted within the City right-of-way or on City property; no parking of motor vehicles or trailers and no catering servicing activities of any kind shall be permitted within the City right-of-way or on City property; grooming shall not extend outside the right-of-way of Krif Road, snow windows shall be groomed to provide adequate sight distances and a gentle sloping approach at all road and driveway intersections; no part of the City Street (paved surfaces) may be used by off-highway recreational vehicles (OHRV) or their operators for any purpose, other than direct crossing; and that KeeneSnoRiders, Inc. shall be responsible for the repair of any damage (including costs) and the City right-of-way and property shall only be used when there is snow cover.

**BACKGROUND:**

The City has received a request from KeeneSnoRiders for use of City rights-of-way and City Property to

operate snowmobiles during the winter of 2018/2019. The KeeneSnowRiders have requested permission to access the rights-of-way along Krif Road, crossing Winchester Street, Production Avenue, and the use of the Class VI portion of the Old Gilsum Road starting from approximately one (1) mile from the Gilsum town line. They also have requested permission to cross the following City owned properties; Parcel numbers 909-05-012 Three Mile Reservoir, 911-26-015 off of Wetmore Street, and 909-03-210. This permission has been previously granted and there have been no issues with the use of the right-of-ways and properties.



City of Keene, N.H.  
*Transmittal Form*

November 13, 2018

**TO:** Mayor and Keene City Council

**FROM:** Councilor Randy L. Filiault

**THROUGH:** Patricia A. Little, City Clerk

**ITEM:** 5.

**SUBJECT:** Councilor Filiault - Supporting State Legislation that Would Standardize the Age Requirement for Tobacco and Vaping Products

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**COUNCIL ACTION:**

In City Council November 15, 2018

Referred to the Planning, Licenses and Development Committee

**ATTACHMENTS:**

Description

Communication - Filiault

**BACKGROUND:**

Councilor Filiault is requesting that the City Council communicate its interest to the Legislative Delegation in support of a standard age requirement for tobacco and vaping products from 18 to 21 across the state.

November 13, 2018

TO: Honorable Mayor Kendall Lane  
and Keene City Council

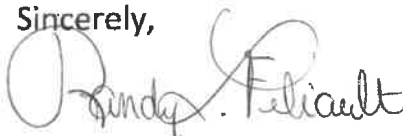
FROM: Keene City Councilor Randy L. Filiault

SUBJECT: Tobacco/Vaping Age Requirements

As the City of Keene discusses an ordinance increasing the age requirement for tobacco/vaping products from 18 to 21, it is the opinion of many that the State of New Hampshire should increase the age to 21 statewide. By doing this, the State of New Hampshire will prevent different age requirements from town to town and create a more uniform and clear statewide law.

Therefore, I am asking my fellow Councilors to support the writing of a letter to our State Legislators requesting action be taken sooner than later at the state level, to prevent conflicting age requirements from town to town.

Sincerely,

A handwritten signature in dark ink, appearing to read "Randy L. Filiault". The signature is fluid and cursive, with the first name "Randy" being more prominent.

Randy L. Filiault  
Keene City Councilor

In City Council November 15, 2018.  
Referred to the Planning, Licenses and Development Committee.

A handwritten signature in dark ink, appearing to read "Patricia Costa". The signature is cursive and somewhat stylized.

City Clerk