



KEENE CITY COUNCIL  
Council Chambers, Keene City Hall  
June 5, 2025  
7:00 PM

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MINUTES FROM PRECEDING MEETING**

- May 15, 2025 Minutes

**A. HEARINGS / PRESENTATIONS / PROCLAMATIONS**

1. Presentation of Retirement Resolution - Patricia A. Little
2. Public Hearing - Amendment to Land Development Code - Feather Signs in the Industrial and Industrial Park Districts Ordinance O-2025-08-A
3. Public Hearing - Amendment to Land Development Code - Single-Family Parking Requirements Ordinance O-2025-09
4. Public Hearing - Proposed Fiscal Year 2025-2026 Operating Budget

**B. ELECTIONS / NOMINATIONS / APPOINTMENTS / CONFIRMATIONS**

1. Nomination - Trustees of Trust Funds and Cemetery Trustees
2. Confirmations - Heritage Commission, Human Rights Committee

**C. COMMUNICATIONS**

1. Pablo Fleischmann/Keene Music Festival - Request to Use City Property - August 30, 2025
2. Joe Schapiro - Safety Issues Associated with On-Street Parking - Church Street
3. Cameron Tease/Rotary Club of Keene - Support for a Peace Pole on Central Square
4. Tom Julius/Monadnock Interfaith Project - Support for a Peace Pole on Central Square

5. Phil Wyzik/Keene Elm City Rotary Club - Support for a Peace Pole on Central Square
6. Carl Jacobs - Support for a Peace Pole on Central Square

**D. REPORTS - COUNCIL COMMITTEES**

1. Installation of a Peace Pole - Central Square
2. Request for the Installation of a Crosswalk - Tiffin Street
3. Court Street Pedestrian Safety Risks
4. Safety Issues Associated with the Driveway at 82 Court Street
5. Request to Add Audio and Data Cables as Part of Downtown Infrastructure Project
6. Verbal Update: Downtown Infrastructure Project
7. 79E Community Revitalization Tax Relief Application for 34 Court LLC
8. Engineering Agreement with Hoyle and Tanner for the Beaver St Bridge and Spring St Bridge Loading Rating Study
9. Execution of an Agreement for Engineering Services During Construction with Greenman-Pedersen Inc, (GPI) as part of the Marlboro Street Corridor Construction Project
10. Execution of an Agreement for Engineering Services During Construction with Greenman-Pedersen Inc, (GPI) as part of the George Street Bridge Reconstruction Project

**E. CITY MANAGER COMMENTS**

**F. REPORTS - CITY OFFICERS AND DEPARTMENTS**

1. Warrant for Unlicensed Dogs - City Clerk
2. Change in Event Sponsorship/License Holder - Jumanji 30th Anniversary Celebration - City Clerk
3. Acceptance of Donation

**G. REPORTS - BOARDS AND COMMISSIONS**

1. Heritage Commission - City Support for a 250th Independence Day Celebration - July 4, 2026

**H. REPORTS - MORE TIME**

1. Frederick MacMillan - Request to Install a Sculpture at Patricia Russell Park

**I. ORDINANCES FOR FIRST READING**

**J. ORDINANCES FOR SECOND READING**

1. Relating to Class Allocation and Salary Schedule  
Ordinance O-2025-18

**K. RESOLUTIONS**

1. Relating to the Appropriation of Funds for the Beaver Street Bridge and Spring Street Bridge Load Rating Study  
Resolution R-2025-22
2. Relating to Appropriations of Funds for the Transfer Station Paving Project  
Resolution R-2025-23
3. Relating to the Appropriation of Funds for the FY 2025-2026 Bond Issues: Fire Apparatus Replacement Program; Lower Winchester Street Reconstruction Project; Roadway Preservation & Rehabilitation Project; Stormwater Resiliency Program; T-Hangar Apron Maintenance Project; Sewer Improvements Program; 3MG Water Tank Repairs; Water Distribution Improvements Program; Well Field Upgrade Program  
Resolution R-2025-13  
Resolution R-2025-14  
Resolution R-2025-15  
Resolution R-2025-16  
Resolution R-2025-17  
Resolution R-2025-18  
Resolution R-2025-19  
Resolution R-2025-20  
Resolution R-2025-21
4. Relating to the 2025-2026 Operating Budget  
Resolution R-2025-12-A

**NON PUBLIC SESSION**

**ADJOURNMENT**

A regular meeting of the Keene City Council was held on Thursday, May 15, 2025. The Honorable Mayor Jay V. Kahn called the meeting to order at 7:01 PM. Roll called: Laura E. Tobin, Michael J. Remy (arrived at 7:05 PM), Randy L. Filiault, Robert C. Williams, Edward J. Haas, Philip M. Jones, Andrew M. Madison (arrived at 7:10 PM), Jacob R. Favolise, Bryan J. Lake, Catherine I. Workman, Thomas F. Powers, and Mitchell H. Greenwald were present. Kate M. Bosley, Kris E. Roberts, and Bettina A. Chadbourne were absent. Councilor Tobin led the Pledge of Allegiance.

#### MINUTES FROM PRECEDING MEETING

A motion by Councilor Greenwald to adopt the minutes of the May 1, 2025, meeting as presented was duly seconded by Councilor Powers. The motion carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

#### ANNOUNCEMENTS

The Mayor led the Council in congratulating Councilor Jacob Favolise on graduating from Keene State College the prior weekend and receiving the Leo F. Redfern Citizenship Award for the Class of 2025.

Mayor Kahn also led the Council in wishing Councilor Mitchell Greenwald a happy birthday. The Mayor also congratulated Councilor Haas on the birth of his first grandchild.

The Mayor welcomed Deputy City Manager, Rebecca Landry, who is present this evening while the City Manager is away at a conference.

The Mayor went on to recall that at the May 1, 2025, City Council meeting, a Burn Notice was announced, but said the recent rain had resolved that.

Additionally, the Mayor recalled introducing at the May 1, 2025 Council meeting a Proclamation declaring Kids to Parks Day on Saturday, May 17, 2025, from 12:30 PM to 3:00 PM, at Russell Park with fun for the whole family including a DJ, face painting, Kona Ice, and a blow-up soccer arena.

The Mayor shared another reminder for the second annual Keene Runway 5K event, and Keene Airport Open House, including food trucks, and a raffle to benefit the Senior Center, on Sunday, May 18 at 9:00 AM: [www.runsignup.com](http://www.runsignup.com). Mayor Kahn thanked the Airport Director, David Hickling, for his support and hosting this worthwhile event.

Mayor Kahn also announced Keene's Memorial Day Commemoration on May 26, 2025. City Councilors participating in the procession should gather on Gilbo Avenue at 9:45 AM with the parade starting at 10:00 AM.

Lastly, Mayor Kahn reminded the City Council of their upcoming 2025 summer break schedule:

- The July 3, 2025 City Council will be canceled for Independence Eve.
- The rest of the July meetings will be held as usual.
- The August 7, 2025 City Council will be canceled, and
- August 13 and 14, 2025 PLD and FOP meetings will be canceled.
- Council will resume its regular schedule on August 21, 2025.

#### COMMUNITY RECOGNITION: ENDORSEMENT OF LEGISLATIVE ACTION - NAMING OF "CHARLES REDFERN BRIDGE" OVER ROUTE 101

Mayor Kahn recognized Councilor Phil Jones and welcomed Charles Redfern. Councilor Jones said this had been a fun process for a fun guy (Mr. Redfern) involving both the NH House and Senate. The Councilor thanked John Hayes, who testified before both bodies, and Councilor Ed Haas for testifying before the House about this, as well as all those who provided written support. Councilor Jones shared the final paragraph of his introduction speeches: *"Keene has a very extensive, very popular, and very well-planned alternative use trail system. When it comes to discussion about the planning and developing of the Keene, NH trail system, Charles Redfern is the 'Mr. Everything.' 30 years ago, Charles Redfern had a vision for a trail system using mostly former rail beds. At that time, the City fathers said, 'show me the money.' Charles did just that. He was a founding and charter member of a nonprofit organization, which he called 'Pathways for Keene.' This organization's sole purpose was to raise money to pay for the development and maintenance of the entire City's alternative use trail network. Thanks to Pathways for Keene, mostly through the dedicated, tedious work of Charles Redfern, millions of dollars were raised via private donations to fund this well-planned, extensive trail system. Without the vision, the tenacity, and the dedicated efforts of Charles Redfern, there would be no alternative use trail system in Keene."*

The Mayor also welcomed Janelle Sartorio, President of Pathways for Keene, who thanked Mr. Redfern for his guidance over the years and read the last paragraph of a letter she wrote in support of HB745: *"I'm sure I echo many Keene voices with my personal connection to the trails. I grew up on the trails and as an adult, I still use them to commute to work and for recreation. All of us at Pathways commonly hear sentiments from the Community about the love for the trails and the increase of their quality of life the trails provide. We all have Mr. Redfern to thank for this, whether we know it or not. Naming the Bridge after him is a well-deserved and fitting acknowledgement of his efforts. Hopefully, it will also serve as a reminder to others that there was a lot of hard work involved in establishing and maintaining the things we take for granted."*

Mayor Kahn recognized Councilor Jones' co-sponsor of HB745, NH Representative Nicholas Germana (Cheshire 15, including Keene Wards 1, & 3–5), who thanked Councilor Jones for the idea and reaching out to him and Senator Fenton. Representative Germana could not think of a more fitting way to honor Mr. Redfern and all his work for the City and Pathways for Keene, genuinely providing connections in this community—geographically, but also among the people. Representative Germana was also grateful for Mr. Redfern as a neighbor, reflecting on his dedication to the eastside neighborhood as well. He congratulated Mr. Redfern.

The Mayor said he appreciated the opportunity to write a letter endorsing HB745 and Mr. Redfern. With a vast knowledge of Keene's history and its rails system, Mr. Redfern used his passion and vision that those abandoned rails could be turned into trails to start Pathways for Keene in 1994. Pathways celebrated its 30th anniversary in 2024. The funds Mr. Redfern helped raise over that period and the advocacy provided were the impetus for today's rail system around Keene being as vital to ecotourism as the rail system was to Keene Center 150 years ago. The Mayor said Mr. Redfern's vision, passion, and persistence to see things through had not only benefited Keene, but he had also been president of the NH Rail Trails Coalition and a statewide leader for rail trails. On behalf of the City, Mayor Kahn recognized the Charles Redfern Bridge naming, the work of State Representatives and the New Hampshire Senate, and presented Mr. Redfern with endorsement from the City for signing and naming of the Ashuelot River Bridge in the name of Charles Redfern.

Mr. Redfern began thanking both initial City Councilors who challenged Pathways for Keene to find the money for the bridge and the current City Councilors. He recalled a past businessman, John Summers, advising him to form the nonprofit to help raise the money and challenge the City to match the funds raised. By forming the nonprofit, Mr. Summers was willing to join and help too (when the City turned down a 20% federal match on the bridge at the time). Mr. Redfern stated this bridge could have 100 names on it, having kept Pathways alive for 30 years, and it could not have happened without the support of Councils over that time, who helped, provided suggestions, and offered mostly unanimous votes. He mentioned former Mayor, Kendall Lane, now on Pathways for Keene. He could not say enough good things about City staff like Deputy City Manager, Andy Bohannon—always a big supporter of the trails when he was former Director of Parks and Recreation—or Public Works Director, Don Lussier, who is passionate about the trail system and a big help whenever fielding technical questions from donors. Mr. Redfern also cited support from the City Manager with the Council's guidance. He also praised Ms. Sartorio as President of Pathways for helping the organization raise \$100,000 from one donor following a presentation from the Public Works Department.

As the writer of HB745 to name the Bridge, Councilor Jones felt remiss not mentioning Mr. Redfern's wife, Sheryl Redfern, a true supporter of the trail system as well. The Councilor shared the intention with the state's approval to plant perennial *forever red heucheras*—which grow well in this climate and attracts pollinators—at each entrance to the bridge. Most importantly, the plant is commonly referred to as the "*red fern*." Councilor Jones said one plant could be named "Chuck" and the other "Sheryl," and they would be there together forever to greet everyone. Mr. Redfern was grateful. Mayor Kahn thanked Councilor Jones for his advocacy of HB745.

#### PUBLIC HEARING: APPLICATION FOR 79-E TAX RELIEF - 34 COURT STREET

Mayor Kahn called the Public Hearing to order at 7:29 PM and the City Clerk, Terri Hood, read the notice of hearing. Mayor Kahn welcomed an introduction from the City Assessor, Daniel Langille.

Mr. Langille recalled the 79-E program encourages investment, rehabilitation, and the use of underutilized buildings in a downtown area by providing temporary tax relief to the owner based on the improvements made to the property. For example, if a property is worth \$500,000 and an

owner proposes \$300,000 worth of investment, the tax relief would be on that \$300,000 improvement and the \$500,000 building in its original state would continue being assessed going forward. There is a certain amount of time, which can be up to five years and is determined by the governing body—the City Council. To be eligible for this program, the project must be in a designated downtown area, otherwise known as the 79-E District (34 Courts Street was) and must have a minimum cost of \$25,000 associated with it. More importantly, the project must have a public benefit. Mr. Langille shared with the Council Resolution R-2018-33 that outlined these possible public benefits, which include: enhancing the economic vitality of downtown areas; improving a culturally or historically important structure; promoting preservation and reuse of existing building stock; improving efficient design, safety, and a greater sense of community; assisting with the Master Plan; creating at least one new full time job; directly integrating public art; or achieving a nationally recognized green public standard. A project does not have to meet all these requirements, but the extent it does meet them could determine how long the tax relief is given. Mr. Langille explained that after this public hearing, this project would be referred to the Finance, Organization and Personnel Committee for in-depth review and recommendation to the Council whether to approve the relief and if so, the duration.

Mayor Kahn welcomed comments from the applicant, Zach Luse of 34 Court Street, LLC, Founder and CEO of Paragon Digital Marketing. Mr. Luse said he was the proud owner of the beautiful former Grace Methodist Church at 34 Court Street, which he called a vital part of downtown Keene and Keene's Historic District and the last of three churches that once stood at the end of Court Street. With the support of 79-E, Mr. Luse said he was able to breathe new life into the first floor, turning it into the home of Paragon, providing high quality local jobs, running on 100% solar power, and contributing to Keene's local economy and sustainability goals. As the first recipient of 79-E tax relief in Keene five years prior, Mr. Luse said the program truly did what it was supposed to; it helped him invest in his building, his community, and make his project a success. He explained that the property tax relief would expire in 2025, so the improvements would increase the assessed value of the building and the increased tax revenue. The property may well have otherwise been demolished at a great loss to the community of a historical building and the future tax revenue it provides.

Mr. Luse said he was present asking for the Council's support again as he proposed the next chapter of 34 Court Street, transforming the 2nd floor sanctuary—unused for 15 years—into Platz Beer Garden. He called it a family friendly indoor gathering space inspired by traditional German beer festivals and community spaces around the world. They would offer an extensive selection of local and international beer and wine, non-alcoholic drinks, food, and a welcoming atmosphere where friends and family can gather under soaring cathedral ceilings and stained glass; as we all feature beer from Keene's sister city—Einbeck, Germany. Mr. Luse said this project would create new jobs and, more importantly, once again turn this historic space into a lively community gathering place that supports local events, festivals, nonprofits, artists, and musicians. He expressed commitment to sustainability as well, just like on the 1st floor, by replacing the oil-fired heating system with high efficiency air source heat pumps, upgrading insulation, air sealing the building, and using LED lighting—all dramatically reducing the building's carbon footprint and supporting Keene's goal of 100% renewable energy by 2030. He also shared the aim to compost and recycle nearly all waste throughout the renovations. Mr. Luse described being very thoughtful about preserving the church's unique architectural features and

honoring the past while building for the future by restoring stained glass, original woodwork, and historic finishes. Therefore, Mr. Luse respectfully requested the City Council's support for the maximum five-year tax relief under RSA 79-E, allowing him to invest more deeply in preservation, sustainability, job creation, and create an amazing gathering space in the community.

The Mayor opened the floor to public comments and upon hearing none, closed the Public Hearing, except that written comments would be accepted up until 1:00 PM on Tuesday, May 20, 2025.

A true record, attest:



City Clerk

#### NOMINATIONS - HERITAGE COMMISSION, HUMAN RIGHTS COMMITTEE

Mayor Kahn nominated Acacia Johnston to serve as a Regular member of the Heritage Commission, with a term to expire December 31, 2027. The Mayor also nominated Julie Odato to serve as an Alternate member of the Human Rights Committee, with a term to expire December 31, 2026. Mayor Kahn tabled the nominations until the next regular meeting.

#### COMMUNICATION - FREDERICK MACMILLAN - REQUEST TO INSTALL A SCULPTURE AT PATRICIA RUSSELL PARK

A communication was received from Frederick MacMillan, requesting to install a sculpture at the Patricia Russell Park. Mayor Kahn referred the communication to the Municipal Services, Facilities and Infrastructure Committee.

#### COMMUNICATION - KEENE ELM CITY ROTARY CLUB - REQUEST TO USE CITY PROPERTY - CLARENCE DEMAR MARATHON - SEPTEMBER 28, 2025

A communication was received from Alan Stroshine/Race Director, submitting the annual request to conduct the Clarence DeMar Marathon and the DeMar Half Marathon on Sunday, September 28, 2025. Mayor Kahn referred the communication to the Planning, Licenses and Development Committee.

#### COMMUNICATION - TIMKEN AEROSPACE - REQUEST FOR THE INSTALLATION OF A CROSSWALK - TIFFIN STREET

A communication was received from Alisa Arroyo, Safety Coordinator for Timken Aerospace, requesting consideration for the installation of a crosswalk on Tiffin Street between their building and the adjacent parking lot for the safety of their 50 plus employees that cross this street on a daily basis. Mayor Kahn referred the communication to the Municipal Services, Facilities and Infrastructure Committee.

PLD REPORTS - KEENE SWAMPBATS - REQUEST TO DISCHARGE FIREWORKS - JULY 25, 2025; JIM COPPO/JIMMY TEMPESTA - REQUEST TO DISCHARGE FIREWORKS - FIRST RESPONDER APPRECIATION COMMUNITY DAY - AUGUST 24, 2025; & KEENE FAMILY YMCA - REQUEST FOR ROAD CLOSURE - SUMMIT ROAD - JUNE 8, 2025

The first Planning, Licenses and Development Committee report was read, unanimously recommending that the Keene Swamp Bats be granted permission for the discharge of display fireworks on Friday, July 25, 2025, on Alumni Field at no later than 10:00 PM, and reserving a "rain date" to be determined in conjunction with City staff in the event of inclement weather. Said permission is subject to following conditions: the signing of a revocable license and indemnification agreement; that the Keene Swamp Bats provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000; that the fireworks vendor also provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000; submittal of a signed letter of permission from SAU 29 for use of their property; and obtainment of a State Fireworks permit. In addition, the petitioner agrees to comply with any recommendations of City staff. The Petitioner agrees to absorb the cost of any City services provided. Said payment shall be made within 30 days of the date of invoicing.

A second Planning, Licenses and Development Committee report was read, unanimously recommending that that Jim Coppo and Jimmy Tempesta for the First Responder Appreciation Community Day, be granted permission for the discharge of display fireworks on Sunday, August 24, 2025, on Alumni Field at no later than 10:00 PM. Said permission is subject to following conditions: the signing of a revocable license and indemnification agreement; that Jim Coppo and Jimmy Tempesta for the First Responder Appreciation Community Day, provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000; that the fireworks vendor also provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000; submittal of a signed letter of permission from SAU 29 for use of their property; and obtainment of a State Fireworks permit. In addition, the petitioner agrees to comply with any recommendations of City staff. The Petitioner agrees to absorb the cost of any City services provided. Said payment shall be made within 30 days of the date of invoicing.

A third Planning, Licenses and Development Committee report was read, unanimously recommending that the City Council grant permission to the Keene Family YMCA to sponsor a youth triathlon on Sunday, June 8, 2025 from 8 AM to 11 AM, including the closure of Summit Road just after the YMCA entrance and Summit Ridge Drive where it intersects with Summit Road subject to the following conditions: the signing of a revocable license and indemnification agreement and the submittal of a certificate of liability insurance in the amount of \$1,000,000 listing the City of Keene as an additional insured. This license is conditional upon the petitioners providing an adequate number of volunteer race marshals to ensure runner safety along the course, providing advance notice of the race to impacted residents, and subject to any recommendations of City staff. The petitioner agrees to absorb the cost of any City services provided. Said payment shall be made within 30 days of the date of invoicing.

A motion by Councilor Jones to carry out the intent of the three Committee reports was duly seconded by Councilor Madison. The motion carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

Mayor Kahn thanked Mr. Coppo for all he and Mr. Tempesta do to appreciate first responders in the community.

#### PLD REPORT - LEASE OF AIRPORT PROPERTY - AVANRU DEVELOPMENT

A Planning, Licenses and Development Committee report was read, unanimously recommending that the City Manager be authorized to do all things necessary to execute a land lease at the Keene Dillant-Hopkins Airport to Avanru Development for the construction of an aircraft hangar. A motion by Councilor Jones to carry out the intent of the Committee report was duly seconded by Councilor Madison. The motion carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

#### FOP REPORT - PAMELA BEAMAN/MCVP - DONATION OF REAL PROPERTY - LOT 45 - DAMON COURT

A Finance, Organization and Personnel Committee report was read, unanimously recommending the acceptance of Lot 45 – on Damon Court, Tax Map #553 045 000 000 000 as a donation to the City of Keene. A motion by Councilor Powers to carry out the intent of the Committee report was duly seconded by Councilor Remy.

Councilor Haas added that this bridge and a lot of others crossing Beaver Brook subject to these examinations could be in jeopardy either from failure of the embankment adjacent to the bridges or from upstream obstructions that may come down in a flood. He was glad to hear the bridge was on a critical list from the state and said the City would probably acquire the Damon Court property anyway to repair the bridge. Councilor Haas thought it would be good to get ahead of the issue this way.

Councilor Madison offered his professional expertise, having looked at this property and seen the damaged retaining wall. He said if the City did not take this property, he guessed that because part of the retaining wall was missing, flash flood events would start eating away at the bank behind the wall (e.g., a cavity in a tooth growing). The Councilor noted the concern due to the risk of undermining the nearby roadway, its underlying utilities, and the bridge footings. So, Councilor Madison thought it imperative for the City to acquire this Damon Court property and do what necessary to shore the Brook bank there.

Councilor Williams referred to a small City-owned property abandoned for years across Beaver Street from this one in question on Damon Court. He was unsure much could be done with it but hoped for something constructive in conjunction with this project that would contribute to the community, like a pollinator garden or a bench, tying the two properties together to enhance the value.

The motion to carry out the intent of the Committee report carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

#### CITY MANAGER COMMENTS

Deputy City Manager, Rebecca Landry, provided a reminder of the ongoing Budget review process, which she said was going very well. One more Special Finance, Organization and Personnel Committee Budget review meeting was scheduled on May 20, 2025, at 5:30 PM to review the Airport, Library, Fire, Police, Parks and Recreation, and Facilities Departments. She thanked everyone for participating.

Next, Deputy City Manager Landry shared information on a “live-burn” training event occurring on May 31, 2025, at Fire Station 2 and read details from Fire Chief, Jason Martin. The New Hampshire Fire Academy was planning a live forestry burn outside utilizing small fires for training students in a Firefighter One class at the Academy. The Academy completed the authorization form and the required permitting process and will be passing out flyers to neighbors in advance. The City will post social media and web page alerts about possible smoke orders in the surrounding area. The Academy had held this class before at Station 2 with no issues. The Deputy City Manager said the City are very grateful for the training opportunity.

The Deputy City Manager also reported exciting news from the Public Works Department that the samples of colored or textured concrete being proposed for downtown were completed the day of this meeting, pending sealing and cleaning up. The Public Works Director invited the City Council (only) to see samples during the Public Works Week Barbecue on May 22, 2025.

Deputy City Manager Landry shared details of a water main break on lower Winchester Street, south of the Route 101 roundabout, the morning of this meeting (May 15, 2025). At 10:00 AM, Public Works was notified of the water main break, and the crew was able to quickly isolate the break and repair it. Approximately 200 customers on lower Winchester Street and the adjacent side streets were taken out of service. Pressure was restored at approximately 3:15 PM. However, due to changes in elevation along the length of the pipes, groundwater and possibly bacteria could be pulled into the distribution pipes. So, out of an abundance of caution, the Public Works Department issued a Precautionary Boil Water Notice to the affected customers and the North Swanzey Water and Fire Precinct also notified their customers. Public Works staff had already collected water samples from several locations in the area and testing results were anticipated to be available on May 16, 2025. The Precautionary Boil Water Notice did not affect other customers. Please contact the Public Works Department by phone at 603-352-6550 or e-mail them at [PWInfo@KeeneNH.gov](mailto:PWInfo@KeeneNH.gov) with any questions.

Councilor Greenwald shared that at 8:00 AM on May 16, 2025, the City Manager, Public Works Director, and Councilor Haas would join him in conducting a timed race trial to determine safe bicycle speed for the sidewalk bike lanes to be built on Main Street. He invited others to join.

#### REPORTS - ACCEPTANCE OF DONATIONS

A memorandum was read from Finance Director/Treasurer, Kari Chamberlain, recommending the Council accept the following donations in the amount of \$2,875, and the City Manager be authorized to use each donation in the manner specified by the donor:

- The Keene (Elks) Lodge B.P.O.E. 927 donated \$250 to offset construction costs associated with the ADA ramp at the Recreation Center.
- The Human Rights Committee (HRC) would be hosting a Pride event on June 12, 2025, bringing LGBTQIA+ artists downtown to transform restaurants and shops into pop-up galleries, creating an immersive and dynamic experience for both artists and attendees. Bensonwood donated \$200 in an effort to help the HRC Pride Subcommittee cover costs associated with the opening night event.
- The Keene Rotary Club donated \$2,425 in additional funding for Rail Trail Wayfinding Project signage, to be installed during late summer. The Council previously accepted a donation of \$30,000 for this project; however, the contract came back at \$32,425.

A motion by Councilor Powers to carry out the intent of the report was duly seconded by Councilor Remy. The motion carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

#### REPORT - RESIGNATION - MALCOLM KATZ - TRUSTEES OF TRUST FUNDS AND CEMETERY COMMITTEE

A memorandum was read from Finance Director/Treasurer, Kari Chamberlain, recommending the Council accept the resignation of Malcolm Katz, regular member of the Trustees of Trust Funds and Cemetery Trustees, with gratitude for his service. A motion by Councilor Greenwald to accept the resignation with appreciation for Mr. Katz's service was duly seconded by Councilor Powers. The motion carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

#### MORE TIME - FOP REPORT - RELATING TO THE 2025-2026 OPERATING BUDGET RESOLUTION R-2025-12

A Finance, Organization and Personnel Committee report was read, recommending placing R-2025-12 on more time to allow the budget review process to continue. Mayor Kahn granted more time until the June 5, 2025, Public Hearing.

#### ORDINANCE FOR FIRST READING - RELATING TO CLASS ALLOCATION AND SALARY SCHEDULE - ORDINANCE O-2025-18

A memorandum was read from Human Resources Director/ACM, Elizabeth Fox, recommending the City Council refer Ordinance O-2025-18 Relating to Class Allocation and Salary Schedule to the Finance, Organization and Personnel Committee. Mayor Kahn referred Ordinance O-2025-18 to the Finance, Organization and Personnel Committee.

#### ORDINANCE FOR FIRST READING - RELATING TO THE DISCHARGE OF FIREWORKS - ORDINANCE O-2025-19

A memorandum was read from Amanda Palmeira, City Attorney, recommending Ordinance O-2025-19 be referred to the Planning, Licenses and Development Committee. Mayor Kahn referred Ordinance O-2025-19 to the Planning, Licenses and Development Committee.

**ORDINANCE FOR FIRST READING - RELATING TO SETBACKS AND BUILD-TO DIMENSIONS - ORDINANCE O-2025-20**

A memorandum was read from Mari Brunner, Senior Planner, recommending Ordinance O-2025-20 be referred to the Joint Committee of the Planning Board/Planning, Licenses and Development Committee for a public workshop. Mayor Kahn referred Ordinance O-2025-20 to the Joint Committee of the Planning Board/Planning, Licenses and Development Committee and hearing no objections, placed the item on More Time at PLD pending a Public Hearing.

**ORDINANCE FOR FIRST READING - RELATING TO DEFINITIONS FOR ACCESSORY STRUCTURE, SETBACKS AND BUILD-TO DIMENSIONS - ORDINANCE O-2025-21**

A memorandum was read from Mari Brunner, Senior Planner, recommending Ordinance O-2025-21 be referred to the Planning, Licenses and Development Committee. Mayor Kahn referred Ordinance O-2025-21 to the Planning, Licenses and Development Committee and placed it on More Time to allow O-2025-21 to be on the same review track as O-2025-20.

**ORDINANCE FOR SECOND READING - RELATING TO WATER & SEWER UTILITY CHARGES - ORDINANCE O-2025-16**

A Finance, Organization and Personnel Committee report was read, recommending the adoption of Ordinance O-2025-16 Relating to Water and Sewer Utility Charges, with an effective date of July 1, 2025. A motion by Councilor Powers to adopt Ordinance O-2025-16, with an effective date of July 1, 2025, was duly seconded by Councilor Remy. The motion carried unanimously on a roll call vote with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

**RESOLUTIONS - RELATING TO THE APPROPRIATION OF FUNDS FOR THE FY 2025-2026 BOND ISSUES: FIRE APPARATUS REPLACEMENT PROGRAM - RESOLUTION R-2025-13; LOWER WINCHESTER STREET RECONSTRUCTION PROJECT - RESOLUTION R-2025-14; ROADWAY PRESERVATION & REHABILITATION PROJECT - RESOLUTION R-2025-15; STORMWATER RESILIENCY PROGRAM- RESOLUTION R-2025-16; T-HANGAR APRON MAINTENANCE PROJECT - RESOLUTION R-2025-17; SEWER IMPROVEMENTS PROGRAM - RESOLUTION R-2025-18; 3MG WATER TANK REPAIRS - RESOLUTION R-2025-19; WATER DISTRIBUTION IMPROVEMENTS PROGRAM - RESOLUTION R-2025-20; WELL FIELD UPGRADE PROGRAM - RESOLUTION R-2025-21**

A memorandum read from Kari Chamberlain, Finance Director/Treasurer, recommending that resolutions R-2025-13, R-2025-14, R-2025-15, R-2025-16, R-2025-17, R-2025-18, R-2025-19, R-2025-20, and R-2025-21 be referred to the Finance, Organization and Personnel Committee

05/15/2025

for consideration, discussion, and a recommendation back to City Council. Mayor Kahn referred the Resolutions to the Finance, Organization and Personnel Committee.

RESOLUTION - RELATING TO THE APPROPRIATION OF FUNDS FOR THE BEAVER STREET BRIDGE AND SPRING STREET BRIDGE LOAD RATING STUDY -  
RESOLUTION R-2025-22

A memorandum read from Bryan Ruoff, City Engineer, recommending that Resolution R-2025-22 be referred to the Finance, Organization and Personnel Committee for their consideration. Mayor Kahn referred Resolution R-2025-22 to the Finance, Organization and Personnel Committee.

RESOLUTION - RELATING TO APPROPRIATIONS OF FUNDS FOR THE TRANSFER STATION PAVING PROJECT- RESOLUTION R-2025-23

A memorandum read from Bryan Ruoff, City Engineer, recommending that Resolution R-2025-23 be referred to the Finance, Organization and Personnel Committee for their consideration. Mayor Kahn referred Resolution R-2025-23 to the Finance, Organization and Personnel Committee.

RESOLUTION - IN APPRECIATION OF PATRICIA A. LITTLE UPON HER RETIREMENT - RESOLUTION R-2025-24

A memorandum read from Elizabeth Fox, HR Director/Assistant City Manager, recommending the adoption of R-2025-24 in Appreciation of Patricia A. Little Upon Her Retirement. A motion by Councilor Powers to adopt Resolution R-2025-24 was duly seconded by Councilor Greenwald.

Councilor Powers thought almost everything possible and deserved had been said to honor Ms. Little, and she would be present at a future City Council meeting to formally receive her Retirement Resolution. He was glad she was enjoying retirement. Mayor Kahn added gratitude for her ethic of service being passed along to successor, City Clerk, Terri Hood.

The motion to adopt Resolution R-2025-24 carried unanimously with 12 Councilors present and voting in favor. Councilors Bosley, Roberts, and Chadbourne were absent.

ADJOURNMENT

There being no further business, Mayor Kahn adjourned the meeting at 8:12 PM.

A true record, attest:



City Clerk



**PUBLIC HEARING**  
**Amendment to Land Development Code -**  
**Sign Code**

Notice is hereby given that a public hearing will be held before the Keene City Council relative to **Ordinance – O-2025-08-A – Relating to amendments to the Sign Code**. Petitioner, the City of Keene Community Development Department, proposes to amend Table 10-2 of the Land Development Code to create an exception under the category of Animated Signs to allow temporary Feather Signs in the Industrial and Industrial Park Districts.

The Ordinance is available for inspection in the office of the City Clerk during regular business hours.

HEARING DATE: June 5, 2025

HEARING TIME: 7:00 pm

HEARING PLACE: Council Chambers, Keene City Hall

Per order of the Mayor and City Council this First day of May, two thousand and twenty-five.

Attest:   
City Clerk



## CITY OF KEENE

In the Year of Our Lord Two Thousand and \_\_\_\_\_ Twenty Five

AN ORDINANCE Relating to Feather Signs in the Industrial and Industrial Park Districts

***Be it ordained by the City Council of the City of Keene, as follows:***

That Chapter 100 of the Code of Ordinances of the City of Keene, New Hampshire, as amended, is hereby further amended by deleting the stricken text and adding the bolded and underlined text, as follows.

1. That Table 10-2, "Prohibited Signs," be amended to create an exception under Animated Signs for temporary Feather Signs on properties in the Industrial and Industrial Park Districts. The intent of this change is to allow Feather Signs for up to 30 days at a time and no more than four times per year with appropriate spacing between signs and a reasonable setback from the property line. A sign permit is required to ensure Feather Signs are safely installed.

**Feather Signs that are 20 sf or less in the Industrial and Industrial Park Districts (sign permit required, max duration of 30 days at a time and no more than four times per year per property, spaced at least 10 ft apart, set back 15 feet from the property line and a minimum of 25 feet from an intersection).**

2. That the following definition for "Feather Sign" be added to Article 29, "Defined Terms" of the Land Development Code:

**Feather Sign (also known as Blade Sail Sign) - A sign made of flexible material that is generally, but not always, rectangular in shape and attached to a pole on one side so the sign can move with the wind.**

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 1, 2025.  
Public Hearing set for June 5, 2025 at 7:00 PM.

*Geni M. Wood*

City Clerk



## CITY OF KEENE

In the Year of Our Lord Two Thousand and \_\_\_\_\_ Twenty Five

AN ORDINANCE Relating to Feather Signs in the Industrial and Industrial Park Districts

***Be it ordained by the City Council of the City of Keene, as follows:***

That Chapter 100 of the Code of Ordinances of the City of Keene, New Hampshire, as amended, is hereby further amended by deleting the stricken text and adding the bolded and underlined text, as follows.

1. That Table 10-2, "Prohibited Signs," be amended to create an exception under Animated Signs for temporary Feather Signs on properties in the Industrial and Industrial Park Districts. The intent of this change is to allow Feather Signs for up to 30 days at a time and no more than four times per year with appropriate spacing between signs and a reasonable setback from the property line. A sign permit is required to ensure Feather Signs are safely installed.

**Feather Signs that are 20 sf or less in the Industrial and Industrial Park Districts (sign permit required, max duration of 30 days at a time and no more than four times per year per property, spaced at least 10 ft apart, ~~and~~ set back 15 feet from the property line ~~and~~ a minimum of 25 feet from an intersection).**

2. That the following definition for "Feather Sign" be added to Article 29, "Defined Terms" of the Land Development Code:

**Feather Sign (also known as Blade Sail Sign) - A sign made of flexible material that is generally, but not always, rectangular in shape and attached to a pole on one side so the sign can move with the wind.**

\_\_\_\_\_  
Jay V. Kahn, Mayor

## **MEMORANDUM**

**To:** Joint Committee of the Planning Board and PLD Committee

**From:** Mari Brunner, Senior Planner

**Date:** April 8, 2025

**Subject:** O-2025-08 Relative to Amendments to the Sign Code to Allow Feather Signs in the Industrial and Industrial Park Districts

---

### **Overview**

This Ordinance proposes to amend Table 10-2 “Prohibited Signs” to create an exception under Animated Signs for temporary Feather Signs on properties in the Industrial and Industrial Park Districts. The intent of this change is to allow Feather Signs for up to 30 days at a time and no more than four times per year with appropriate spacing between signs and a reasonable setback from the property line. A sign permit is required to ensure Feather Signs are safely installed. The proposal also includes a definition for Feather Signs.

### **Background**

#### **Sign Code Overview**

The City of Keene Sign Code is in Article 10 of the Land Development Code, which is part of the zoning regulations for the City. The purpose of the sign code is to:

*“Establish a legal framework for a comprehensive and balanced system of signs in order to achieve the following objectives.*

- 1. Help to allow the free flow of traffic and protect the safety of pedestrians, bicyclists and motorists, which may be impacted by cluttered, distracting or illegible signage.*
- 2. Avoid excessive levels of visual clutter or distraction that are potentially harmful to property values, business opportunities and community appearance.*
- 3. Promote the use of signs that are aesthetically pleasing, of appropriate scale, and integrated with the surrounding buildings and landscape.”*

The sign code is organized by permitted signs that are allowed with a sign permit (e.g., wall signs, projecting signs, marquee, freestanding, etc.), exempt signs that are permitted without a sign permit (e.g., government signs or flags, informational/directional signs, interior merchandise displays, etc.), and prohibited signs that are not allowed in the City. This last category is detailed in Table 10-2 of Article 10 and includes signs such as animated signs, electronic changeable copy signs, roof signs, fluorescent signs, etc.

In addition, signs are further split into permanent signs and temporary signs. Both categories of sign require a sign permit from the Community Development Department to ensure the sign is installed safely and does not constitute a hazard.

The Industrial District is located in several areas south of Route 101 as shown in Figure 1 and is intended to provide space for industrial activities (e.g. manufacturing, warehousing, distribution) not typically suited for commercial areas by virtue of operational characteristics and space needs. Retail sales and offices are allowed only as accessory uses.

Page 19 of 135

## Feather Sign Overview

Feather Signs are a type of advertising signage that are used to draw the attention of foot and/or street traffic (depending on location and size) to an event or business location. They get their name from their tall, thin, feather-like structure and come in many sizes, ranging from about 7 feet to 20 feet tall. These signs generally last between six months to a few years, depending on how often they are used, weather conditions, and how they are maintained. Example feather signs are shown in Figure 3.

Under the City of Keene Sign Code, feather signs are considered to be a type of Animated Sign due to their design to move in the wind and attract attention. They are currently prohibited in the City.



*Figure 3. Image of Feather Signs advertising a store closing event. Attribution: ShareAlike 4.0 International. License link: <https://creativecommons.org/licenses/by-sa/4.0/>*

## Discussion

This ordinance proposes to allow feather signs that are 20sf or less on properties in the Industrial District and the Industrial Park District for a maximum duration of 30 days at a time, and no more than four times per year. In addition, this ordinance would require that the signs be spaced 10 feet apart from each other and set back 15 feet from the property line. The proposed definition for “Feather Sign” is as follows:

**Feather Sign (also known as Blade Sail Sign)** - A sign made of flexible material that is generally, but not always, rectangular in shape and attached to a pole on one side so the sign can move with the wind.

Potential impacts of this proposed change that should be considered include the following:

- **Enforcement** – this change, which would allow this type of sign on some properties within the City but not others, may make enforcement more challenging for staff due to potential confusion among property owners about what is and is not allowed in certain areas of the City.
- **Safety** – Feather signs are designed to catch the wind and can blow over in high wind conditions. To mitigate this concern, this ordinance proposes that the signs be installed at least 15 feet from the property line to reduce the chance of a sign blowing into the road or falling over onto a sidewalk. In addition, a sign permit will be required to ensure the signs are properly installed and affixed to the ground.
- **Aesthetics** – One of the purposes of the sign code is to “Avoid excessive levels of visual clutter or distraction that are potentially harmful to property values, business opportunities and community appearance” and “Promote the use of signs that are aesthetically pleasing, of appropriate scale, and integrated with the surrounding buildings and landscape.” Feather

signs are designed to attract attention and can be distracting to drivers if they are installed close to the road or are too cluttered. This ordinance proposes that the signs be spaced at least 10 feet apart to prevent them from being installed right on top of each other, and also proposes that they be set back at least 15 feet from the property line.

- **Economic Benefits** – Feather signs are a popular and effective form of advertising that can be used to promote hiring events, sales, etc. and can have a positive economic impact on businesses that rely on pass-by food or vehicular traffic. However, used in excess, they can lower property values of nearby properties.

### **Consistency with the Comprehensive Master Plan (CMP)**

The 2010 Comprehensive Master Plan recognizes that, for over a century, Keene has been a community mainly based on local manufacturing and agriculture. To that end, the plan includes a strategy to “encourage and recruit industries that are in line with building up local manufacturing and industrial economy.” In addition, the plan notes that “High quality jobs that pay a living wage are viewed as imperative to Keene’s long term economic sustainability, expansion of tax base and lessening the tax burden on homeowners. Growing the job base will require a multi-pronged approach including fostering local start-up companies, retaining and expanding existing firms, and new business recruitment. All of these need strong attention and new programs to succeed.”

Allowing feather signs for advertising in the Industrial and Industrial Park Districts would help these businesses advertise events and job opportunities, which may help to retain these businesses and grow the local workforce.



**PUBLIC HEARING**  
**Amendment to Land Development Code -**  
**Residential Parking Requirements**

Notice is hereby given that a public hearing will be held before the Keene City Council relative to **Ordinance – O-2025-09 – Relating to Single Family Parking Requirements.** Petitioner, City of Keene Community Development Department, proposes to amend Table 9.1 of the Land Development Code to require one parking space for “Dwelling, Single Family.”

The Ordinance is available for inspection in the office of the City Clerk during regular business hours.

HEARING DATE: June 5, 2025

HEARING TIME: 7:05 pm

HEARING PLACE: Council Chambers, Keene City Hall

Per order of the Mayor and City Council this First day of May, two thousand and twenty-five.

Attest:   
City Clerk

## **MEMORANDUM**

**To:** Joint Committee of the Planning Board and PLD Committee

**From:** Evan J. Clements, AICP - Planner

**Date:** April 14, 2025

**Subject:** O-2025-09 Relating to Parking Requirements for Single Family Dwellings

---

### **Overview**

This Ordinance proposes to modify the required amount of parking spaces for the Dwelling, Single-Family residential use category in the Zoning Ordinance. The proposal will bring the single-family use in alignment with other residential uses by requiring one parking space per single family residence.

### **Background**

During the recently adopted Ordinance O-2024-20-A process, the single-family use was inadvertently omitted from table 9.1. This omission removed the requirement for a single-family use to have any minimum required parking. By reinserting "Dwelling, Single-Family" back into the table, all residential uses in the City will be aligned with one parking space per unit, or less.

### **Discussion**

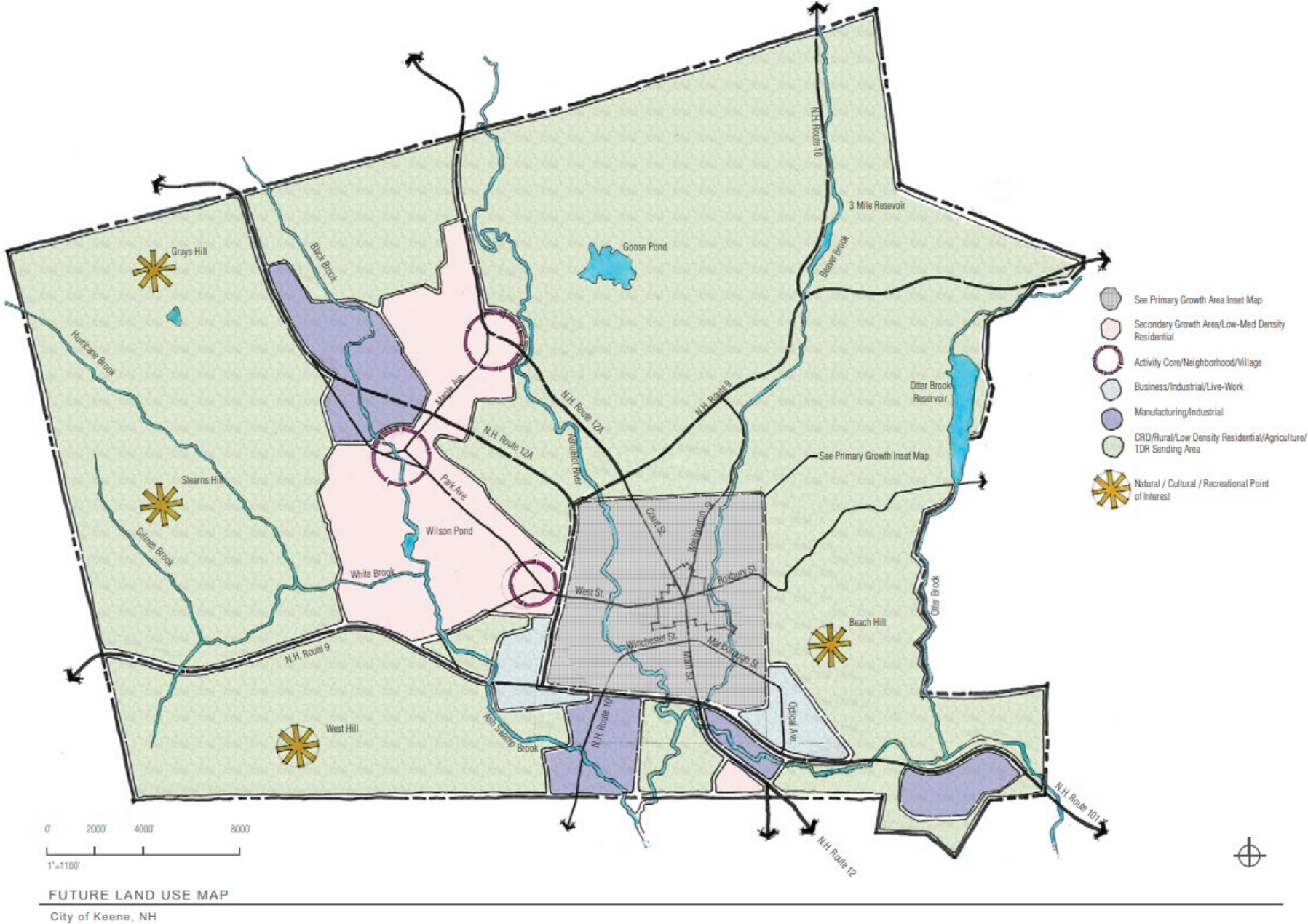
The intent of Ordinance O-2024-20-A was to reduce barriers to housing development by reducing the overall minimum parking requirement for residential uses within the City. The reduction would not limit an applicant from proposing more parking than is required to meet the estimated parking demand of a project. During the adoption of this Ordinance, it was discovered that the single-family use was unintentionally omitted from the revised table 9.1. This resulted in the elimination of the minimum parking requirement for single family residences.

### **Consistency with the 2010 Comprehensive Master Plan**

The highest priority implementation recommendation from the 2010 Comprehensive Master Plan is to rewrite the land use and zoning code to align with the intent of the Future Land Use Map (Fig. 1). The plan states, *"As the community moves forward with this revision, other types of land-use regulations should be considered that will incorporate walkability, green infrastructure, sustainable building, a smart-growth principle and other features outlined in this plan."*

The plan recommends concentrating growth in the primary growth area and allowing for carefully planned growth and density in secondary growth areas, while prioritizing conservation of land in rural and agricultural areas. This proposal is aligned with the intent of Ordinance O-2024-20-A to reduce barriers to multifamily, senior, and workforce housing development and allow for more efficient use of land in the primary and secondary growth areas of the Future Land Use Map, where multifamily dwellings are typically allowed. It also reduced the parking requirement for single-family dwellings which are allowed outside the primary and secondary growth areas; however, density in these areas of the City are controlled by other factors such as lot size and maximum impervious coverage.

FIGURE 1. City of Keene Future Land Use Map.





# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty Five

AN ORDINANCE Relating to Parking Requirements for Single Family Dwellings

***Be it ordained by the City Council of the City of Keene, as follows:***

That Chapter 100 of the Code of Ordinances of the City of Keene, New Hampshire, as amended, is hereby further amended, as follows.

1. That Table 9-1 “Minimum On-Site Parking Requirements” of Article 9 “Residential Uses” be amended to display “Dwelling, Single-Family” under “Residential Uses” with a minimum parking requirement of 1 space per unit.

---

Jay V. Kahn, Mayor

In City Council May 1, 2025.

Public Hearing is set for June 5, 2025 at 7:05 PM.

City Clerk



CITY OF KEENE  
PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held before the Keene City Council relative to Resolution R-2025-12, which, at the time of the printing of this notice, would require that the sum of \$30,291,365 be raised by taxation during the current year, which together with \$22,890,746 for estimated operating revenues aggregating \$80,412,389 is hereby appropriated for the use of the several departments of the City Government, and further that the sum of \$5,566,255 be appropriated for capital expenditures and capital reserve appropriations in the City proprietary funds, funded by the use of capital reserves, fund balance and current revenues, for the fiscal year beginning July 1, 2025.

Hearing Date: June 5, 2025  
Hearing Time: 7:10 PM

Per order of the Mayor and Councilors of the City of Keene, this 1st day of May, two thousand and twenty-five.

Attest:

City Clerk



## CITY OF KEENE NEW HAMPSHIRE

ITEM #B.1.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Mayor Jay V. Kahn  
**Through:** Terri Hood, City Clerk  
**Subject:** **Nomination - Trustees of Trust Funds and Cemetery Trustees**

---

**Recommendation:**

**Attachments:**

1. Royce, Andrew\_Redacted

**Background:**

I hereby nominate the following individual to serve on the designated board or commission:

**Trustees of Trust Funds and Cemetery Trustees**

Andrew Royce  
167 Marlboro Street Apt. 5  
Slot 5 - Regular Member

December 31, 2027

**From:** [Terri Hood](#)  
**To:** [Heather Fitz-Simon](#)  
**Subject:** FW: New submission from City Board or Commission Volunteer Form  
**Date:** Tuesday, June 3, 2025 4:23:21 PM

---

---

**From:** Nicole Howe <nhowe@keenenh.gov>  
**Sent:** Tuesday, June 3, 2025 4:19 PM  
**To:** Terri Hood <thood@keenenh.gov>  
**Subject:** FW: New submission from City Board or Commission Volunteer Form

Andrew Royce

---

**From:** City of Keene <[developers@paragondigital.com](mailto:developers@paragondigital.com)>  
**Sent:** Tuesday, April 8, 2025 9:14 PM  
**To:** Nicole Howe <[nhowe@keenenh.gov](mailto:nhowe@keenenh.gov)>; Patty Little <[plittle@keenenh.gov](mailto:plittle@keenenh.gov)>; Terri Hood <[thood@keenenh.gov](mailto:thood@keenenh.gov)>  
**Subject:** New submission from City Board or Commission Volunteer Form

Submitted on 04/08/2025

Submitted fields are:

|                                                                                                  |
|--------------------------------------------------------------------------------------------------|
| <b>Name</b>                                                                                      |
| Andrew Royce                                                                                     |
| <b>Email</b>                                                                                     |
| [REDACTED]                                                                                       |
| <b>Phone</b>                                                                                     |
| [REDACTED]                                                                                       |
| <b>Address</b>                                                                                   |
| 167 Marlboro St. Apt. 5<br>Keene, New Hampshire 03431<br>United States<br><a href="#">Map It</a> |
| <b>How long have you resided in Keene?</b>                                                       |
| 1 year                                                                                           |
| <b>Employer</b>                                                                                  |
| C&S Wholesale Grocers                                                                            |
| <b>Occupation</b>                                                                                |
| Staff Accountant                                                                                 |

**Retired?**

No

**Please list any organizations, groups, or other committees you are involved in**

No other organizations.

**Have you ever served on a public body before?**

No

**Please select the Boards or Commissions you would be most interested in serving on.**

- Trustees Of Trust Funds And Cemetery Trustees

**Please let us know the Board or Commission that you are most interested in serving on.**

I'm most interested in serving as one of the Trustees of Trust Funds and Cemetery Trustees

**Please share what your interests are and your background or any skill sets that may apply.**

Helping the City of Keene! I'm interested in being a good steward of the City's funds and to have a say in the investment of them.

**Suggest other public bodies of interest**

I'm also interested in the Ashueoulot Park Advisory Board.

**Please provide two personal references:****Name**

Allen Mendleson

**Email**

[REDACTED]

**Phone**

[REDACTED]

**Name**

Richard Castor

**Email**

[REDACTED]

**Phone**

[REDACTED]



## CITY OF KEENE NEW HAMPSHIRE

ITEM #B.2.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Mayor Jay V. Kahn  
**Through:** Terri Hood, City Clerk  
**Subject:** **Confirmations - Heritage Commission, Human Rights Committee**

---

**Council Action:**

**In City Council May 15, 2025.**

**Nominations tabled until the next regular meeting.**

**Recommendation:**

**Attachments:**

None

**Background:**

I hereby nominate the following individual to serve on the designated board or commission:

**Heritage Commission**

Acacia Johnston - Slot 2  
167 Marlboro Street

December 31, 2027

**Human Rights Committee**

Julie Odatto, Alternate - Slot 13  
30 Sweeney Road

December 31, 2026



## CITY OF KEENE NEW HAMPSHIRE

ITEM #C.1.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Pablo Fleischmann  
**Through:** Terri Hood, City Clerk  
**Subject:** **Pablo Fleischmann/Keene Music Festival - Request to Use City Property - August 30, 2025**

---

**Recommendation:**

**Attachments:**

1. KMF 2025 Letter to Council

**Background:**

Mr. Fleischmann is requesting a license to use Downtown City property to conduct the annual Keene Music Festival on August 30, 2025.



*Keene Music Festival  
37 Roxbury Street  
Keene, NH 03431  
(603) 499-6656*

January 26, 2025

The Honorable Mayor and City Council  
Keene City Hall  
3 Washington Street  
Keene, NH 03431

Re: 2025 Annual Keene Music Festival

The Keene Music Festival wishes to sponsor this year's Annual Keene Music Festival on Saturday, August 30, 2025. The scheduled hours for setup, performances and other activities are 8:00 AM until 11:00 PM; with performances ending by 10:00 PM.

As with previous events, we are seeking permission to use the common area and bandstand in Central Square, Railroad Square and those sections of the following sidewalks that are located within the Downtown area: Main Street, Lamson Street and Gilbo Avenue. This year, we are exploring the idea of utilizing an small area in the Commercial Street Parking lot as well. Musicians, merchants and city permitted restaurants will use the sidewalks. In no instance will a sidewalk be blocked in a manner that restricts pedestrian traffic. In addition to these locations, City Tire Company (124 Main Street), The Toadstool Book Shop (Emerald Street), The Monadnock Food Coop (Cypress Street) as well as other possible downtown businesses, will also be designated as performance venues. We would like to request and reserve the use of parking metered space #'s: 164, 166, 168, 170, 172, and 174 on Main Street in front of the City Tire Company. The Main Street metered spaces are being requested to serve as a staging area to allow the sound crew to prepare equipment to be set up in the City Tire Company parking lot; and could be opened for use later in the day; As well as four metered spaces in front of Railroad Square.

While we do not request that Railroad Street, from Main Street to the parking garage be officially closed, we are asking that the Public Works Department please provide us with adequate barriers for that eventuality. If the Keene Police Department determines that there is a safety issue, we will close the street as needed. We are also requesting to place a stage at Lamson Street; in the area between Main Street and the sidewalk. We would request access to portable safety barriers to place at the entrance to Lamson Street to serve as a buffer between Main Street and the performers. The performance area would be designed to fit within the area between Main Street and the sidewalk adjacent to Lamson Street.

As with prior years, and in a manner consistent with community event protocol, we ask that the City please give due consideration to absorbing any additional cost of Police Officers, Public Works and Fire Department Personnel for the day. We are requesting that Police and Fire Department Personnel be detailed to the event between the hours of 11 :00 AM and 10:30 PM.

As required, we will provide a \$ 1 Million certificate of insurance to the City, and work closely with City staff to ensure that this is a safe and enjoyable event. We will also procure and set up four port-o-potties.

Our previous Music Festivals have always been a great success. There have been no public issues; the performances have been amazing, and the crowds' orderly. As in previous years, Keene Music Festival does not consider or accept outside vendor applications. We prefer to encourage our guests to explore local businesses and shops as they enjoy the musical well as the array of the current licensed Food Trucks, who will be invited to participate in the Downtown area.

Events such as this add to the vibrancy of our Downtown, and the City in general, helping Keene be the exceptional place that it is. We thank you in advance for your continued consideration and support.

Sincerely,

Pablo Fleischmann  
Keene Music Festival Director



## CITY OF KEENE NEW HAMPSHIRE

ITEM #C.2.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Joe Schapiro  
**Through:** Terri Hood, City Clerk  
**Subject:** **Joe Schapiro - Safety Issues Associated with On-Street Parking - Church Street**

---

**Recommendation:**

**Attachments:**

1. Communication\_Shapiro\_Redacted

**Background:**

Mr. Schapiro has submitted the attached letter to Council regarding concerns he and his neighbors have relative to on-street parking on Church Street in the vicinity of Gathering Waters School and requesting a change in parking regulations.

We are writing to request a change in parking regulations on Church Street in the vicinity of the Gathering Waters Charter School. As you may know when the Monadnock Waldorf School built an addition in 2001 meetings with members of the immediate community resulted in an informal agreement to have school staff, parents, and visitors park on the south side of Church Street only. This agreement generally worked well for the next 20 years. When the school became Gathering Waters School, however, in 2020, the number of students increased dramatically and the parking situation became more problematic. When we met with school administrators they were sympathetic, but attempts to maintain the historic policy were unsuccessful. In fact, one of the school administrators at that time suggested that we ask the city to prohibit parking on the north side of the street.

At least twice a day the parking situation is inconvenient at best and dangerous at worst. Cars are parked past the "no parking here to corner" signs. Cars are idling for long periods. Cars are parked on the sidewalks, parked very close to or blocking driveways, parked in the wrong direction, etc. In an emergency it would be difficult for an emergency vehicle to turn onto Church Street from South Lincoln Street and it is difficult to back out of one's driveway. In the winter when snow banks encroach upon the street the situation is exacerbated.

We would like to suggest two solutions. First, similar to Adams Street in the Wheelock School area, we would request that the north side of Church Street, between South Lincoln and Probate Street, be posted with "no parking 8 am - 4 pm on school days" signs. Another option might be permit parking only. Second, we would request clearly delineated parking spaces at a safe remove from driveways on the south side.

Thank you very much for your consideration in this matter,

*Joe Schapiro*

Joe Schapiro  
Nicole Demarest  
288 Church Street

Nancy Glasheen  
John Thornton  
287 Church Street

Mark Noyes  
Carolyn Noyes  
75 South Lincoln Street

Bruce DeMay  
Yvonne Demay  
269 Church Street

Samantha Wilhelm  
Stefan Wilhelm  
284 Church Street

Linda Svok  
George Svok  
89 South Lincoln Street

Pichaya Promploy  
270 Church Street

John Rondeau  
252 Church Street



## CITY OF KEENE NEW HAMPSHIRE

ITEM #C.3.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Cameron Tease  
**Through:** Terri Hood, City Clerk  
**Subject:** **Cameron Tease/Rotary Club of Keene - Support for a Peace Pole on Central Square**

---

**Recommendation:**

**Attachments:**

1. Communication\_Tease

**Background:**

Cameron Tease, past President of Rotary Club of Keene, has submitted a letter of support for the installation of a Peace Pole on Central Square.



**Rotary Club of Keene  
PO Box 126  
Keene, NH 03431**

May 29, 2025

The Honorable Jay Kahn and the Keene City Council  
3 Washington Street  
Keene, NH 03431

Dear Mayor Kahn and Keene City Council Members,

While not among those originally initiating the effort, Rotary Club of Keene strongly supports the vision of a Peace Pole on Central Square. Our Club has participated in the committee that has been working on this vision since the fall of 2023. We believe that a Peace Pole on Central Square would be a powerful affirmation of peace by the people of Keene and inspire unity among people of all cultures, ethnicities, and backgrounds.

As is explained in the Public Art Proposal of June, 2024, a Peace Pole displays the message ***May Peace Prevail on Earth*** in a number of languages. It is an international message of peace with over 250,000 Peace Poles in every country of the world. Rotary has clubs in more than 200 countries and geographic areas. Many clubs support having Peace Poles locally believing that they are powerful catalysts that bring communities together.

Rotary Club of Keene, which celebrated 100 years of service in 2023, is honored to be part of the proposal for a Peace Pole on Central Square. Our club members are a diverse representation of the community, including leaders from business and non-profits and retirees with a long history of service in the Monadnock region. The Club co-sponsors the Greater Keene Rotaract Club and sponsors the Keene Interact Club. Our local projects include the "Jane's Kids" program to provide back-to-school clothes to elementary school-age children identified as "in need." Internationally, our projects include supporting the Einbeck-Northeim Rotary Club in their relief efforts in Ukraine.

Thank you for your consideration of this collaborative proposal for a Peace Pole on Central Square. We believe that it will be a powerful and enduring presence that blends in well in the heart of our City to promote reflection, inspiration, dialogue and peace.

Sincerely,

A handwritten signature in cursive script that reads "Cameron Tease".

Cameron Tease  
Past President  
Rotary Club of Keene



## CITY OF KEENE NEW HAMPSHIRE

ITEM #C.4.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Tom Julius  
**Through:** Terri Hood, City Clerk  
**Subject:** Tom Julius/Monadnock Interfaith Project - Support for a Peace Pole on Central Square

---

**Recommendation:**

**Attachments:**

1. Communication\_Julius

**Background:**

Tom Julius, Chair of the Monadnock Interfaith Project, has submitted a letter of support for the installation of a Peace Pole on Central Square.



## Monadnock Interfaith Project

*Building An Interfaith Coalition for Community Understanding and Social Justice*

WWW.MIPNH.ORG

MonadnockInterfaith@gmail.com

June 2, 2025

Mayor Jay Kahn and Members of the City Council  
City of Keene  
3 Washington St.  
Keene, NH 03431

Dear Mayor Kahn and Members of the City Council,

The Monadnock Interfaith Project strongly supports the installation of a Peace Pole on Central Square. The Peace Pole would convey, now and for generations to come, our commitment to the well-being of all.

The Monadnock Interfaith Project is a local coalition representing Christian, Jewish, Buddhist, Muslim, Baha'i, and other faith communities, as well as whole-hearted individuals, all of whom share a deep belief in fostering community and understanding.

We welcome the proposed Peace Pole as a symbol of peace in our hearts and minds, in our local community, and extending out into our region and the world.

The Peace Pole's message would compliment the features already in the square, inspiring us to reflect on our: strength and determination represented by the soldier, fellowship with the people of Einbeck, Germany commemorated on the fountain, community spirit of gatherings held at the gazebo, and now, the pole symbolizing our highest aspiration of peace prevailing on earth.

The Monadnock Interfaith Project looks forward to working with the City on bringing a Peace Pole to Central Square.

Sincerely,

Tom Julius, Chair  
Monadnock Interfaith Project  
PO Box 161, Keene, NH 03431  
monadnockinterfaith@gmail.com



## CITY OF KEENE NEW HAMPSHIRE

ITEM #C.5.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Phil Wyzik  
**Through:** Terri Hood, City Clerk  
**Subject:** **Phil Wyzik/Keene Elm City Rotary Club - Support for a Peace Pole on Central Square**

---

**Recommendation:**

**Attachments:**

1. Communication\_Wyzik

**Background:**

Phil Wyzik on behalf of the Keene Elm City Rotary Club, has submitted a letter of support for the installation of a Peace Pole on Central Square.



**KEENE ELM CITY ROTARY CLUB**  
**PO Box 1786**  
**Keene NH 03431**

May 29, 2025

Mayor Jay Kahn and Members of the City Council  
City of Keene  
3 Washington St.  
Keene, NH 03431

Dear Mayor Kahn and Members of the City Council:

On behalf of the Keene Elm City Rotary club, I write to convey our club's endorsement and support for the creation of a Peace Pole on Central Square. As you may know, building a culture of peace is an important Rotary value and we pledge our support for this project here in our city.

Rotary is an international network that brings together approximately 1.4 million people from all walks of life in almost every country on the planet. Though we are known for doing service projects in local communities and for our work in addressing the crippling disease of polio, fostering a conflict-free world through goodwill and international relations is also a central theme throughout the 46,000 clubs at work around the globe.

Our members believe that a tangible sign in support of the value of peace in a prominent location like Central Square would be a timeless symbol about the character of our community. Can you ever imagine a time when we would abandon that value and the hope it contains for a better world?

The Keene Elm City Rotary stands ready to assist the City, as we have been, in the creation of this peace pole on Central Square. Please give this project your careful consideration and may peace prevail on the earth.

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Wyzik".

Phil Wyzik MA  
Past President  
Keene Elm City Rotary.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #C.6.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Carl Jacobs  
**Through:** Terri Hood, City Clerk  
**Subject:** **Carl Jacobs - Support for a Peace Pole on Central Square**

---

**Recommendation:**

**Attachments:**

1. Communication\_Jacobs

**Background:**

Carl Jacobs has submitted a letter of support for the installation of a Peace Pole on Central Square.

**CARL JACOBS**

*Musician*

*Community Worker*



carljac21@gmail.com

603-352-0421

603-831-1407

81 Wyman Road Unit 301

Keene, NH 03431

**To: Mayor Jay Kahn and Keene City Councilors**

**I support the installation of a Peace Pole on Keene's Central Square.**

**The City of Keene website states: *"Our community consists of engaged, diverse, dedicated, caring, and respectful citizens supported by a strong and clear vision for the future, open and accessible leadership, collaborative relationships, and ongoing civic dialogue."***

**The Peace Pole will symbolize that "vision for the future" by presenting a message of Peace in languages commonly used in Keene.**

**In June 2024, I was part of a group that submitted a proposal to donate a Peace Pole for Central Square. In the MSFI committee we were asked to consider including the Peace Pole in modifications to the fountain. After months of work, MSFI voted unanimously to have a free-standing Peace Pole as we originally proposed.**

**I have included a rendering by Stantec of how the Peace Pole might look on Central Square. A positive vote on the MSFI recommendation will enable us to move forward with final designs for the Peace Pole within the guidelines of the Public Art Policy.**

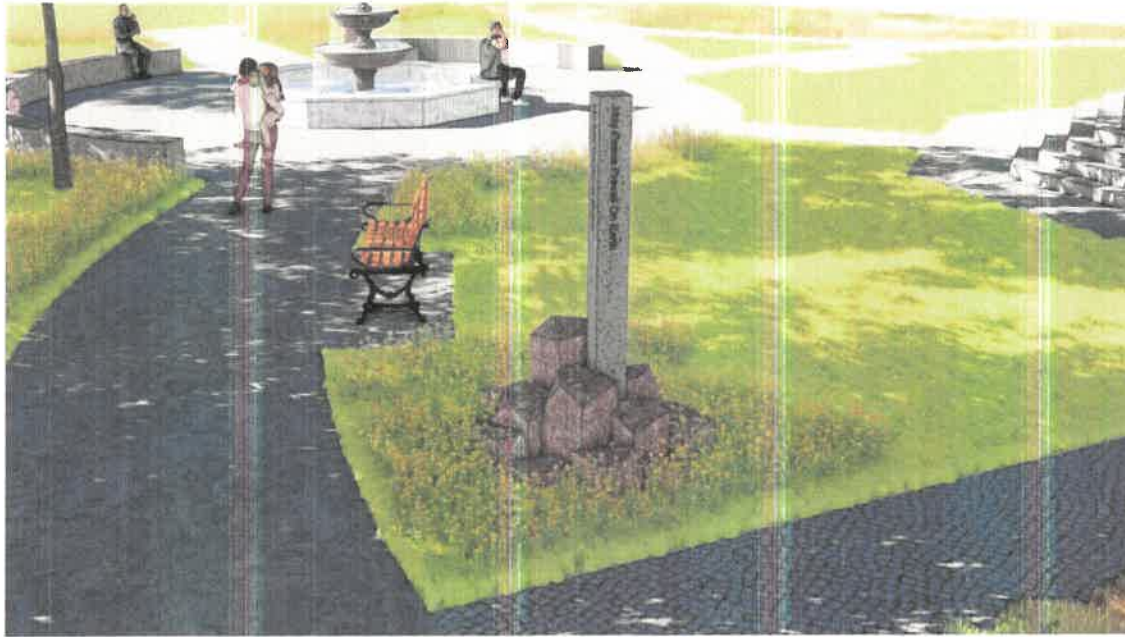
**Thank you for your service.**

**Carl Jacobs**

**6-1-25**

# KEENE FINAL DESIGN | CENTRAL SQUARE FOUNTAIN **STAND ALONE PEACE POLE**

## Stantek Option 3





## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.1.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee

**Through:**

**Subject:** Installation of a Peace Pole - Central Square

---

**Recommendation:**

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee voted unanimously to recommend the City Council that they move forward with a standalone Peace Pole in Central Square.

**Attachments:**

None

**Background:**

Chair Greenwald asked to hear from Andy Bohannon, Deputy City Manager.

Mr. Bohannon stated that the last time this item was in front of the Committee two months ago, the Committee asked staff to put together a couple different options. He continued that he has slides to show those options to the Committee. However, the group (of people wanting the Peace Pole) has met a few times since then and narrowed it down, and they feel that they have a particular option for the Committee tonight.

Mr. Bohannon continued that he will briefly show all the options. Then, he will go back to the one that the group decided was the one they wanted to bring forward, explore further and refine, go out and get the donation for, and come back to the Committee about. Option 1 was to have a Peace Pole in the middle as the fountain. Option 2 was to have the existing fountain with some writing on the granite, in silver, with messages of peace. That would be all around the fountain. He showed images of the existing fountain with a Peace Pole (next to the granite rocks) and the existing fountain with a Peace Pole on top (of the granite rocks), then images of the proposed new fountain with the Peace Pole in back, and with the standalone Peace Pole. He continued that next is an image of just the standalone pole, for if everything gets scrapped and they say no, they are going forward with the new design but they still want a Peace Pole. Here, they took the granite that was in the existing fountain and created an area around the pole itself.

Mr. Bohannon continued that the group worked their way through these options. There were a couple different iterations of everything, and they circled back to this (Option 2). The image is from April 21,

2025-94

and there was an April 9 version as well. It was a little bit proportionally out of sync, so they came back and refined this. The concept of the April 9 version had some black lettering on the fountain, which was more distinctive. That was what the group's discussion led to. The existing granite in the fountain now would be removed, replaced with new granite with "Peace" on it, and then the fountain would be low-level. (The water) would not come from the top and come down. Rust has changed the color of the granite. When the fountain was originally installed, the granite was the traditional steel gray color. There is a lot of concrete in the existing fountain because it has been patched over time.

Mr. Bohannon continued that the whole purpose of this initial conversation was the need to replace the infrastructure within the fountain, which was the impetus of all of this. The group is saying they would be willing to donate the granite formation with "Peace" embodied on it, and the City would be responsible for the infrastructure. This is where the group landed. The group members could share their thoughts if the Committee wants. They have also been working with a local artist, who has done some renderings as well. They do not have them tonight (to share) because they were not finalized and there are still some conceptual things that need to happen. The group wanted to find out tonight if the Committee likes this concept with the granite posts in the middle and "Peace" around them. If so, the Committee could accept this as informational, and he and the group could come back in a few months with a final design, costs, and information about what the group would be able to donate.

Chair Greenwald stated that this is Option 2 they are looking at. He asked where the pole is. Mr. Bohannon replied that with this option, there is no pole. He continued that the theme of peace is incorporated into the granite. Zooming in, you can see where "May peace prevail" is written. It is difficult to see because it is in gray, but if it were in black, it would be more pronounced. That is what you would see on the granite around the fountain.

Chair Greenwald asked if the idea of the sitting area being emblazoned with "Peace" was explored. Mr. Bohannon replied that yes, what is on the screen is almost an exact replica of what (exists). The dimensions are very close. Public Works Director Don Lussier has been working with Stantec on this side and measured everything, and this is what it came out to be. This is six-sided. Dedications to Einbeck are on three sides, so three sides would be available for a message of peace.

Chair Greenwald stated that he is absorbing everything and wants it to be clear that he is totally undecided. He continued that he thought they were going in the direction of a fountain and getting rid of the rocks. Mr. Bohannon replied that that is what Stantec had proposed in February. Chair Greenwald stated that that is Option 3, more or less. Mr. Bohannon replied yes, and if the Committee wants to pursue Option 3, the Peace Pole group would probably say that they are not interested in that style of fountain, but they would like to still install a standalone Peace Pole in that upper quadrant of Central Square.

Chair Greenwald asked if there were any further questions from the Committee. Hearing none, he asked if members of the public had any questions or comments.

Carl Jacobs of 81 Wyman Road stated that Mr. Bohannon summarized the situation well. He continued that he and others came in over a year ago with the idea of donating a freestanding Peace Pole to be on Central Square. At an MSFI Committee meeting, someone had the idea of possibly incorporating it into the fountain, which the Peace Pole group was interested in and said they would work with the City on. They looked at Stantec's ideas. He thinks the group wants a clear statement of peace, whether it is on the fountain or on a freestanding Peace Pole. There were some ideas to incorporate works of art that were beautiful and peaceful, but Peace Poles are rather literal in terms

of saying “peace” and “may peace prevail,” and the group wants to be aligned with that worldwide effort and symbolism. That is part of why they like the option they chose. He has the April 9 rendering that Stantec did, which changed a little bit from the one that is being shown here. The group’s understanding was that the existing stones could be repurposed into a less massive but cleaned-up fountain. The image on the screen pretty much shows the existing fountain. They would repurpose the existing stones to the extent that they could.

Mr. Jacobs continued that, as Mr. Bohannon mentioned, the granite is now orange due to the water. An idea from someone outside of the Peace Pole group was for the water to emerge at a lower level and to not splash down the part of the monument that had the peace message on it. It would create a serene pool around it, and some of the rocks surrounding the fountain now could be rearranged to make a nice surrounding for the peace monument. There is a lot of symbolism that people talked about in that, such as peace rising from rubble and that sort of thing, but a lot of that is in the mind’s eye.

Mr. Jacobs continued that the Peace Pole group has been here (before the MSFI Committee) a few times and what they are looking for tonight is to know whether they can go forward with this. They do not have a finalized design, but the idea is for the existing stones to be repurposed and to create a message of peace, and for the fountain to be redesigned so that the water is not splashing over the peace message. Then the group could go forward and come back with drawings that are easier to understand and more representative of what would actually be there. They want to know they are on the same page with the Committee.

Chair Greenwald asked how tall the standalone Peace Pole would be. Mr. Jacobs replied seven or eight feet.

Councilor Filiault stated that his thoughts are the same as before, that they should go forward with a standalone Peace Pole. He continued that anytime someone mentions the fountain, “the City goes nuts,” even if it is just a question of whether to put the fountain in the middle or to the side. If the Peace Pole is incorporated with the fountain, he does not know how long it will take to move forward. He thinks the standalone design looks great. Then, they would not have to be in competition with whatever happens with the fountain. The Committee does not even know. They do not know if they will be repurposing the fountain as it is, or if a new fountain is going in, or what it will be. He thinks the Peace Pole is a great idea and they should go with the path of least resistance, the standalone Peace Pole.

Mr. Jacobs replied that the group started with the idea of a standalone Peace Pole, and it was the City that led them down this path.

Councilor Favolise stated that he has a question about the April 9 design, the cleaned-up blocks. He wants to know what part of this would be funded by the City, in terms of infrastructure, and what part of this would be funded by the Petitioners. Mr. Bohannon replied that the Petitioners would fund the granite piece that would sit inside the fountain. He continued that the base that they see would remain, and the infrastructure for the water, however that might get brought up as part of the fountain piece, would be the City’s responsibility.

Councilor Favolise asked if that is true of both the option they have in the slide and the change to the physical footprint of the blocks. Mr. Bohannon replied yes, in Option 2, the proportion of the fountain was small, so they asked (Stantec) to proportionally make it correct to the existing fountain, which

they did. He mistakenly did not tell them to keep the rock formation in the April 9 design, but you can see the similarities. The black lettering is there; it would be that black lettering or some formation of that. It would not necessarily be the exact same design. There would be a new formation of granite that gets brought forward. As Mr. Jacobs said, there would be some smaller pieces in the bottom that would work related to the water. He asked if that answers Councilor Favolise's question.

Councilor Favolise replied yes, he was just looking for clarification on what is infrastructure versus what is the design, and that does clear it up.

Councilor Tobin stated that she never had a problem with the rock formations in the beginning, but maybe she is less particular about water features than some people. She continued that she likes the idea of incorporating it into the fountain. She loves the idea of a local artist being brought into that. It is always great to find opportunities to highlight local artists, and it is something to be proud of.

Councilor Tobin stated that she now has a better understanding of what a Peace Pole is traditionally; she did not have a clear understanding of that when this conversation first started. She has a better understanding now of a standalone Peace Pole and can imagine that more in the downtown space. She has heard people mentioning concerns about the orange color of the stone. She would be curious about what maintenance would be required, and cleaning, if there were something in the fountain, to make sure the words were still visible. She could support either option.

Chair Greenwald asked if there was any further comment. Hearing none, he continued that he thinks the Committee is moving in a direction. Now that he has seen what the Peace Pole looks like as a standalone, he agrees with what Councilor Filiault said – you get it in, you get it done. Otherwise, they could be messing around with this fountain and this pole. His original hope, which he understands will not happen, was for the fountain itself to be a statement of peace and dedicated to peace, so they would not need another structure in Central Square. He does not think that will satisfy the group. He thinks they want more of a statement than just a verbal acknowledgement. He likes the standalone, and does not have a preference for Option 1, 2, 3, or 4. He wants to see the fountain and wants the rocks to not be there. He has never liked them. However, 15 Councilors will be making this decision.

Councilor Filiault stated that he echoes what Chair Greenwald said, and echoes what he said before – keep it simple. Four Committee members are here tonight, but there will be 15 Councilors with opinions on the fountain. He has been down this road a few times with other things, and can only say, keep it simple.

Mr. Jacobs stated that the simplest thing would be for the Committee to accept the group's initial proposal, which was to donate a Peace (Pole) to be installed on Central Square. He continued that he thinks they all still have that proposal in front of them. The group is prepared to do that. It has been interesting to have all this discussion, but a vote to move forward with the initial proposal would make him just as happy as any of these fountain ideas. He does not dislike the fountain idea, but if the preference is for the freestanding Peace Pole, the group already has that ready to go.

Councilor Favolise stated that his preference is for incorporating it into the fountain in some way, because since this first came to the Committee's agenda, he has tried to get a better understanding of the connection the Peace Pole has to Keene, specifically. He continued that he has been thinking about the other features of Central Square, like the soldiers' monument, which is the monument to the soldiers from Keene who died in the Civil War, and the Einbeck Partner City dedication of the

fountain. There are some specific ties to Keene that he has tried to get to a place of seeing with this particular installation. He is not outright opposed to a Peace Pole in Keene. If they go in the direction of a standalone Peace Pole, he wonders if Central Square is the right place for that. He would like to see something advance out of Committee at this point with at least some clear direction, but that is his hesitation with the standalone Peace Pole as its own structure in Central Square. At this point, they need to make a decision about the fountain, Peace Pole, or nothing, although he does not think “nothing” is an option.

City Manager Elizabeth Ferland stated that it would be great to have some direction from the Committee tonight that could move forward to Council. She continued that she thinks Mr. Bohannon and the group have done a great job showing the options and being as creative as possible, and they are now at a good place to hopefully have something from the Committee to move forward to Council.

Joel Faucher stated that he is the artist who has been working with the Peace Pole group. He continued that this is an amazing opportunity here in the center of Keene to incorporate the idea of a Peace Pole in perhaps a non-traditional way. Option 1 is the traditional Peace Pole by itself. Option 2 is the water feature being incorporated. He thinks within the four options shown, the later version of Option 2 shows an option that is cleaned up for both. There is an opportunity where they have a very standard idea of a Peace Pole, which kind of blends in a couple of months, or this opportunity to blend the two together, which makes a statement. It cleans up what people have already said they do not like with the staining, and to maybe rectify those issues with the iron staining in the future, they suggest bringing the water levels lower. He supports the idea that there are discrepancies that could work for Option 1 or 2. He would hate to see the opportunity for something unique to be turned down (in exchange for something that would) blend in.

Councilor Filiault made a motion for the Municipal Services, Facilities and Infrastructure Committee to recommend to the City Council that they move forward with a standalone Peace Pole in Central Square. Councilor Tobin seconded the motion.

Councilor Favolise stated that he will vote to advance this out of Committee to the full Council where the 15 Councilors can make the decision, but he still needs to think about how he will vote, when it comes time to make the final decision.

Councilor Tobin stated that she understands where Councilor Favolise is coming from. She continued that she also feels like, having lived here for a while, she has seen so many demonstrations of peace, and it makes sense to her. The design of Central Square has little pockets, and she can imagine (a Peace Pole) working in many different places there.

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee voted unanimously to recommend the City Council that they move forward with a standalone Peace Pole in Central Square.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.2.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee  
**Through:**  
**Subject:** Request for the Installation of a Crosswalk - Tiffin Street

---

**Recommendation:**

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee recommends the City Manager be authorized to install a new crosswalk on Tiffin Street near Timken.

**Attachments:**

None

**Background:**

Don Lussier, Public Works Director, stated that he does not believe the requester is here this evening, but the Engineering Division has reviewed it. He continued that in terms of where it is appropriate to put marked crosswalks, the Committee has heard him talk about the Manual on Uniform Traffic Control Devices (MUTCD) many times. Unlike things like stop signs or traffic signals that have very specific quantitative criteria for where they are appropriate, marked crosswalks for uncontrolled approaches, also known as midblock crosswalks, do not have specific criteria to use to decide where they are required or not. It is more of a subjective analysis.

Mr. Lussier continued that in this case, the Engineering Division looked at it, and they agree that it makes sense to have a crosswalk at this location, given the parking lot on the north side of Tiffin Street and the employer on the south side of Tiffin Street. Crosswalks and crosswalk signage are not codified the way something like a stop sign is. A stop sign has to be listed in the City Code in order to be enforceable. A crosswalk, however, does not have to be listed in the City Code, which is why many times changes to crosswalks and crosswalk signs are made by City staff. The City Council delegated the authority to install those types of traffic control devices to either the Keene Police Department (KPD) or the Public Works Department (PWD), depending on what the issue is. Thus, many times, these sorts of things get resolved without Council involvement.

Mr. Lussier continued that with that said, he thinks it is appropriate that this request came to the Committee, specifically because it is hard for him to say that this crosswalk serves a public purpose. It goes from a private parking lot on the north side to a private property employer on the south side. No sidewalks connect to this that would serve the public. That is the issue that gives him pause. He supports installing a crosswalk at this location, but his concern is that they are essentially putting in a

crosswalk for one private property owner.

Councilor Favolise asked if this is a public road. Mr. Lussier replied yes. Councilor Favolise replied that that makes him feel better. Mr. Lussier stated that the infrastructure that would be installed would all be within the public right-of-way. He continued that they would put in the painted crosswalk as well as pedestrian crossing signs, the yellow diagonal kind.

Councilor Tobin made a motion for the Municipal Services, Facilities and Infrastructure Committee to recommend to the City Council that the City Manager be authorized to install a new crosswalk on Tiffin Street near Timken. Councilor Filiault seconded the motion.

Mayor Jay Kahn stated that he wants to point out that this is a private business that employs 250 people currently, and wishing to employ 300. He continued that thus, it is not an ordinary private business, for clarification. They have three shifts. He is sympathetic to their request.

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee recommends the City Manager be authorized to install a new crosswalk on Tiffin Street near Timken.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.3.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee  
**Through:**  
**Subject:** Court Street Pedestrian Safety Risks

---

**Recommendation:**

On a vote of 4-0, the Municipal Services, Facilities and Infrastructure Committee recommends the City Manager be authorized to install additional signage, pavement markings, and lighting to enhance the safety of crosswalks on Court Street between Vernon Street and Starling Street, and on Washington Street between Taylor Street and Citizens Way.

**Attachments:**

None

**Background:**

Chair Greenwald asked to hear from the Petitioner.

Ian Matheson stated that he is looking for a sign on the crosswalk, some type of illumination, or something that lets people know there is a crosswalk there and that people will be crossing. He continued that he knows concerns about that section of Court St. have been brought up before by other people. His request is connected to that as well. It is about the cars that park in the street. There are now bigger cars and bigger trucks, and drivers often cannot see smaller people like him, which leaves him stuck in the middle of the street. That is the gist of it, and he is happy to answer questions.

Mr. Lussier stated that he thanks Mr. Matheson for bringing this to the Committee's attention. He continued that he is embarrassed to say this, but he has driven Court St. thousands of times and was surprised that none of the crosswalks Mr. Matheson mentioned had pedestrian signs at this point. It had never occurred to him as he was driving the corridor that that was the case. Thus, staff looked at the corridor, and Washington St. Specifically for mid-block crossings, staff's practice has been to try and have some element of enhancement, such as additional signage or yield bars in the roadway. For a high-volume roadway like Main St., they would do flashing beacons. He went and looked at all these different crosswalks to see what sort of visibility enhancements exist today. He has a chart showing that Vernon St., Mechanic St., Cross St., High St., and Ingles St. have no pedestrian signs today, but all of them have the crosswalk markings as well as yield bars. The exception is Starling Rd., the entrance into the Tanglewood facility.

Mr. Lussier continued that he also looked at streetlights. All of them except Vernon St., Starling Rd., and the Stone Arch Village entrance have streetlights either directly above or in close proximity to the crosswalk. For lighting, they are in good condition. However, he thinks that almost all of those “missing checkmarks” are ones it makes a lot of sense to add, with the exception of the Dunkin’/Stone Arch Village entrance drive. He does not think it would be reasonably possible to add a light at that location, but for the other locations starred on the chart, he recommends they do some enhancements to the visibility of the crosswalks.

Mr. Lussier continued that earlier tonight, he mentioned that the Council delegated the authority to install signs to the KPD and PWD, and he mentioned that specifically because they have already installed these signs. He hopes the Committee does not object, but the pedestrian crossing signs have already been installed on Court St. They have not yet marked the additional yield bar, and of course, the streetlights will take some coordination with Eversource. If the Committee feels otherwise, staff would like to hear that. There is a similar situation on Washington St. They found six crosswalks that did not have those pedestrian signs, and he recommends they add those signs. It has already been done. Yield bars will be added at the Walnut Cottage intersection.

Mr. Lussier continued that regarding lighting, they would like to add a streetlight to Citizens Way. He put a question mark for Gilsum St., because he does not think it will be possible to add a streetlight there, given the configuration of the two roads coming together. Those are the recommendations staff has done to date, and he hopes the Committee does not object.

Councilor Filiault stated that he is glad to see staff has already jumped on this. He continued that he has a couple of questions. First, they had a problem years ago, and still do even downtown, with the crosswalks. One remedy they came up with was to put some inexpensive pin lighting directed down at the crosswalks. Mr. Lussier does not have to answer tonight, but he would like to know what the cost would be for that, for example, upper Washington St. near Citizens Way or some of the heavily used crosswalks. Especially in the evening, if that little pin lighting goes on the crosswalk, not only do the pedestrians see it, but the drivers see the pedestrians in the crosswalk better. His question is what the cost would be to install that pin lighting, realizing that there has to be someplace nearby to install them. His other question is about the cost of flashing beacons. They put one on West St. Everyone was a little apprehensive about it, but that crosswalk has worked amazingly well, as do those beacons. He has gone there multiple times and can say that (the crosswalk) stands out, and people get across, and there are none of the predicted traffic jams; drivers just slow down and let pedestrians get across. He wonders if they could add beacons like that to some of the heavily-used crosswalks, and wonders what the cost would be. He appreciates the work Mr. Lussier and his team are doing so far.

Mr. Lussier stated that the pin lights they did downtown worked and were very cost-effective, because they are mounted on existing streetlights. He continued that they just tapped into the electricity that was already there on that pole. To do that in other locations, he would need to do more research and thinking. It would depend, as has been pointed out already, on whether there is a pole attached to it and how they would get the power to it. There might be solar options that would be cost-effective and still robust enough for public infrastructure, but he would have to think about it.

Mr. Lussier continued that regarding his other question about the flashing beacons, on West St. they were able to save a bit of money because they repurposed some of the components they had from other installations. The beacons themselves were harvested from Winchester St, where the

contractor had installed them facing both directions of traffic, so you had them facing the rear of your vehicle as you are driving away, which did not make sense. They took those out and reused them on West St., thus, that was a little bit cheaper. They are generally about \$15,000 per crosswalk, for those systems. Typically, they do them as a solar-powered installation, which avoids having to dig trenching, have meters somewhere, and that sort of thing.

Councilor Filiault stated that he appreciates the harvesting part. He continued that he hopes they can harvest a few more.

Councilor Tobin asked if they have looked at visibility in general. She asked if, once they take these steps, vehicles will be able to see when pedestrians are waiting to cross, and if pedestrians will be able to see when cars are coming. She is also curious about the painting of the lines and the patterns. The large lines going in the direction of traffic, where the tires go, get erased. You end up having a lane of traffic with a crosswalk, and no lines in the lane. The only lines are kind of on the edges and in the middle. She is thus curious about the painting, and in general, if they are looking at the visibility and that all together.

Mr. Lussier replied that in terms of visibility, not unrelated to other items on the agenda tonight, no parking within 20 feet of a crosswalk is already a City Code requirement. He continued that you see at those crosswalk locations that the parking stalls are further away. That is specifically for that line-of-sight visibility. Councilor Tobin put her finger on the number one issue with visibility in the crosswalks, especially in low light conditions – the condition of the pavement markings themselves. Right now, the condition of the pavement markings is awful. Every spring, the PWD repaints all the pavement markings, and every winter they erase them with the plow blades. Right now, they are in rough shape. They expect the painting contractor to start that work the first or second week of June. It is highly weather-dependent work, so with the wet spring we have had, he does not know what the contractor's exact schedule will be.

Councilor Tobin stated that she has a follow-up, regarding what Mr. Lussier said about not parking within 20 feet of a crosswalk. For a vehicle to stop for a pedestrian, they need to be able to see the pedestrian waiting to cross, presumably, not just (see them) mid-cross. She asked how far, based on the speed, they need to see that pedestrian waiting to cross, in order to stop their vehicle. She asked what other obstructions might exist, such as utility poles, trees, vegetation, or the angle of the road. If there is a bend in the road, the 20 feet might not actually be the problem, with vehicles parked. It might be something else. She is curious about whether they are looking at all those pieces together.

Mr. Lussier replied that the short answer is yes. He continued that regarding the distance that is required, a little hint of this is in the City Code related to driveway visibility and location. In Standards for Driveways in the City Code, it says you must have "all weather sight distance of 200 feet." Throughout the City, the speed in almost every location is 30 mph. The safe stopping distance, if you look at the engineering design manuals, at 30 mph, is a little less than 200 feet. That 20 feet between the crosswalk and the first parked car does not mean that the driver does not see it until they get to 20 feet. It is basically geometry. They create triangles between the person standing on the side of the road and a line of sight that goes diagonally from that point on the side of the road to the driver's eye, a few feet down the road. That is where that 20 feet comes from.

Mr. Lussier continued that how far you can see down the road depends on many variables, such as horizontal and vertical geometry, vegetation on the sides of the roadways, parked cars, and more. It is difficult to say how much sight distance you have at every crosswalk, but the rule of thumb is you

want to have that 200 feet of sight distance. And honestly, they will not have that everywhere. If we were in Indiana, with nice, straight, 90-degree angles at every intersection, that might be possible, but that is not where we are.

Councilor Favolise made the following motion, which was seconded by Councilor Filiault.

On a vote of 4-0, the Municipal Services, Facilities and Infrastructure Committee recommends the City Manager be authorized to install additional signage, pavement markings, and lighting to enhance the safety of crosswalks on Court Street between Vernon Street and Starling Street, and on Washington Street between Taylor Street and Citizens Way.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.4.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee  
**Through:**  
**Subject:** **Safety Issues Associated with the Driveway at 82 Court Street**

---

**Recommendation:**

On a vote of 3-1, the Municipal Services, Facilities, and Infrastructure Committee recommends the City Manager be directed to draft an ordinance to prohibit parking within 10 feet of a driveway. Councilor Tobin voted in opposition.

**Attachments:**

None

**Background:**

Chair Greenwald stated that Mr. Bragdon and Ms. Belair are not present this evening, but the Committee has heard this item a couple of times, and it would be great to move forward with something to give them an answer for this year. He continued that he has a question for the City Attorney. The Committee has three potential options. He wants to know if it would be possible, if the Committee were to, say, direct the City Manager to draft an Ordinance to prohibit parking within some number of feet of a driveway, if the driveway were servicing a commercial office, by request of the property owner. In other words, they would not just be eliminating or changing *all* the parking spaces. If 82 Court St. wants it and 55 Court St. does not care, they would just address 82 Court St.

The City Attorney replied that her advice so far, which she will be consistent with, is that the City's responsibility and liability is going to be dependent on the City being consistent and making decisions about roads and safety based on objective data. That is not going to be contingent on who the property owner is at the time. It should be based on the type of data that the PWD and engineers use to look at traffic, dimensions of the road, and such, rather than the requests of particular property owners or who might care or not care, because that is not necessarily going to be safety driven from an objective, legal perspective.

Chair Greenwald replied that it sounds like the answer is no. He asked to hear from the Public Works Director.

Mr. Lussier stated that tonight he has the graphics that were prepared last year when this topic was discussed, in terms of parking impact between current policy and different setback options. He

continued that to tag onto what the City Attorney said, something discussed in a previous meeting was basing it on zoning districts, and having residential zones treated with one offset distance and commercial and industrial zones treated with another. He thinks that would probably meet the City Attorney's concerns. Having it parcel by parcel is the real concern.

Mr. Lussier continued that the first graphic shows the current conditions. What they have been using as a policy came from approximately the fall of 2023 when they originally talked about this and came up with this policy about how and where they would mark individual parking stalls. Today, the City Code says you cannot park in front of or in close proximity to a private driveway if it would interfere with the use of that driveway. Staff has interpreted that to mean five feet from the edge of the driveway. With that five-foot setback today, between Central Square and School St. they can mark out 70 individual parking stalls. If they were to increase that buffer between the driveways and the parking stalls to 10 feet, they would lose seven of those parking stalls and have 63. Bumping it up to 20 feet, they would have 55 parking stalls, so they would lose an additional eight stalls. The original request from Mr. Bragdon was for a 30-foot parking buffer adjacent to his driveway. If they did that, it would eliminate 25 of the 70 stalls, bringing it down to (45) within that area.

Mr. Lussier continued that last time they looked at this, they also talked about Washington St. being a similar kind of condition. As the Committee knows, they received a similar request related to Washington St., which is what originally drove them to develop the policy. (He has the) numbers for Washington St. With the existing policy, there are 73 parking stalls. At 10 feet, it would drop to 66 parking stalls. A 20-foot buffer would reduce it to 54 stalls, and a 30-foot buffer would reduce it to 44 stalls. Those conditions are very similar (to Court St.'s).

Mr. Lussier continued that lastly, Mr. Bragdon and Ms. Belair had also discussed at previous meetings and in their letter that they thought speed was a real concern at this location and particularly that southbound speed was exorbitantly fast because drivers are descending the hill. Staff collected (speed) data from April 29<sup>th</sup> to May 7<sup>th</sup> with the display off, not giving drivers feedback (about their speeds). As he has talked about, the 85<sup>th</sup> percentile speed is what a reasonable and prudent driver would be expected to do in a certain situation. The 85<sup>th</sup> percentile speed for southbound traffic was 31.9 mph, which is coming down the hill. For northbound traffic, going up the hill, the 85<sup>th</sup> percentile speed was a little faster, at 36.1 mph. Then, staff turned the panels on and re-ran the count from May 8<sup>th</sup> until May 19<sup>th</sup>. Giving drivers that feedback and flashing their speeds back at them did improve drivers' behavior a little bit. Southbound speed dropped about one mile per hour to 30.8, and northbound speed dropped about one and a half miles per hour to 34.7. The bottom line is that those types of speeds, 30 to 36 mph, are not something that staff would typically say was a major speed concern for a 30 mph zone. Yes, some people are driving over the speed limit, and the data collection did observe some people driving extraordinarily fast, but it is a diminishingly small number. There was one driver at 3:00 AM driving 58 mph, but that is truly an outlier. As he has said before, there is not an engineering solution to human behavior. People who want to drive like jerks are unfortunately going to do it. This data does not suggest that speed is an overarching problem at this location.

Chair Greenwald asked if they could (change the) signs to 25 mph. He asked if they can legally do that. Mr. Lussier replied that State law allows them to drop the speed limit on local roads to 25 mph. He continued that it should be supported by an engineering analysis that justifies why that location requires a lower speed limit. Off the top of his head, he would be hard pressed to find one. You are highly discouraged from just reducing the speed limit as a method of trying to reduce the speeds. The

Committee has seen him give presentations on this in other locations. The 85<sup>th</sup> percentile speed is used by engineers as the planning guide, not because they think it makes sense or sounds nice, but because, as he said earlier, it is what a reasonable and prudent driver is going to do for a specific road condition. He can show the Committee data from Eastern Ave., where they lowered the speed limit from 30 to 25 mph. The observed speeds of traffic on that road actually went up, the next time staff measured them. A sign by itself, without changes to the road condition, will not change driver behavior if people feel perfectly comfortable driving at 31 or 32 mph.

Councilor Favolise stated that in reviewing the minutes of the last MSFI Committee meeting, he saw conversation from not the Petitioner, but a supporting member of the public who owns or operates a business across the street, around the accident history in this location. He continued that he does not see that included as part of the packet here, and he does not know if that is readily available for the Committee, but that would influence his thinking about some specific conditions that might exist at this location that would make it okay for them to move forward with some Ordinance changes.

Mr. Lussier stated that Mr. Bragdon did mention in his letter that there has been a history of accidents in this location. He continued that he mentioned in his original request that there had been a couple of accidents, and this most recent letter mentioned another accident. It was not clear to him from Mr. Bragdon's letter whether those were accidents that were reported to the KPD and responded to. He (Mr. Lussier) discussed it with the KPD. Unfortunately, the records do not always provide as much information as they would like, in a way that they can query it easily to accidents at that specific driveway. The records will say that the nearest cross street, for example, was School St., but that does not necessarily tell them where that is, unless they were able to pull all those individual accident reports that came up for that query and have someone manually read through those accident reports to find out which ones were applicable. Staff has not done that.

Councilor Favolise stated that his comments fall into a couple of different categories here. He continued that first, regarding speed, he appreciates Mr. Lussier's comment that just because they see the 85<sup>th</sup> percentile data, which shows that most drivers are driving appropriately, it does not mean that everyone is. Even if it is only a few drivers (who are speeding excessively), sometimes that is all that it takes. Second, something came up that the Committee did not have much discussion about, which was a suggestion for a potential compromise here. He does not know how the City Attorney would feel about it or what it would look like in terms of updating the City Code related to signage and being able to have the KPD enforcing different pieces, but if this spot next to the driveway that is in question had a sign installed saying "compact cars only," (that could help). He hears from the Petitioners that the challenge is trying to get into or out of the driveway and seeing around larger vehicles. He does not know if that would be an option here that meets somewhere in the middle. He would like to at least hear staff's perspective on this, because he does hear the City Attorney's concerns about how if they do (something) here, they would have to do it in other places. He does not know that he is fully there in this particular case, but if there is a way to remove some of that liability and still address what he thinks is a real safety concern that the Petitioners have, he would be open to that.

The City Attorney stated that it is more of an engineering question, in her mind. She continued that it falls a little bit short of her concern of doing a larger, kind of custom work, and doing that maybe is a happy medium, but if that is a big engineering feat, that is a different story.

Mr. Lussier stated that this question came up the last time they talked about it. He did a quick review to try and find if there were any laws or rules (about what) they could do. He could not find anything

saying that the City could not put up a sign saying “compact cars only,” nor could he find anything saying that the City *could* put up such a sign. If the City put up a sign like that, he does not know if it would be enforceable. That would be his big question. He thinks they could put up a “compact cars only” sign and then have no way of writing a ticket to enforce that.

The Mayor stated that for the record, there is a 25 mph sign on Court St., he believes to the north side of School St. at that intersection.

Councilor Tobin stated that she went and talked with one of the building owners after the last meeting, and she looked from both driveways multiple times. She continued that each driveway has different visibility problems. If they want to remove a (parking) space, okay, but you still cannot see vehicles coming. She does not know exactly what the answer is, but right now, she would be more inclined to look at the entire area and the number of things that come up related to visibility. For example, they hear about pedestrians running out into the road, or vehicles not stopping, but often, it is all related to visibility. She thinks looking at visibility is what they need to do. From this driveway, there is a small incline, and she kept thinking about all the conversations they have about raised crosswalks. The driveway is lower, there is a slight incline, and then there are vehicles in the way. There are also trees. She thinks they need to look at visibility as a whole.

Chair Greenwald stated that they are hearing a lot of “We can’t do an awful lot.”

Councilor Filiault replied no, they cannot do an awful lot, and they will not be able to make it perfect, but he thinks a 10-foot buffer zone is better than nothing. He continued that they will not be able to make it perfect for the Petitioner or for anyone. They would only lose a handful of parking spaces (with a 10-foot buffer), and he does not think people will even notice that. If they do, they can park on a side street. The 10-foot buffer is not perfect, but it doubles the amount of space to be seen. He thinks it would help, which is what the Petitioner wanted. It would help without hindering; it would not be like eliminating 50% of the parking spaces. It would only mean losing seven spaces, which he doubts anyone would even notice. That is the motion he will make at some point. The Committee told the Petitioner they would do something, and this has been on the agenda three times now. He thinks this is a reasonable thing to do.

Councilor Filiault continued that he has a question. Something he has seen in other communities in areas with speeding problems are signs that display the speed you are driving, with the number flashing in red if you are driving over the speed limit. Those are eye-catching, and a driver’s foot automatically comes off the gas pedal. He asked how much those signs cost.

Mr. Lussier replied that it has been several years since he looked at the prices for those, and he thinks the prices have reduced quite a bit because they are being used a lot more. He continued that he can look into this for next month. Councilor Filiault replied that he thinks it would be an inexpensive way to slow some cars down. Mr. Lussier replied that the technology in that device is the same as the panels the PWD are using; it is just newer and better versions of what the PWD has. Councilor Filiault replied that he appreciates Mr. Lussier looking into it. Maybe they could get a deal on a quantity of these signs to use temporarily in the troubled areas in town. But that is a separate issue. As he said, his recommendation for this item would be a 10-foot buffer for driveways. He wants to hear from other Committee members.

Chair Greenwald stated that he was going to say the same thing.

Councilor Favolise asked if this would affect any other locations in the city besides Court St. and Washington St. Mr. Lussier replied that when they looked at this policy and where it was applicable, they were looking for areas with dedicated, on-street parking stalls, meaning not just where people are parking on the side of the road and making people drive around them, but a clear parking lane. (They look at) mixed-use or commercial areas, not residential neighborhoods, and higher-volume areas where there was a lot of use of the parking. That came down to Court St., Washington St., Marlboro St., and West St., but West St. does not really have any room for parking. Last year, the PWD started marking individual parking stalls on Court St. and Washington St., but they refrained from doing it on Marlboro St. because of the impending construction that will obliterate all of that.

Councilor Filiault made a motion for the Municipal Services, Facilities and Infrastructure Committee to recommend the City Manager be directed to draft an ordinance to prohibit parking within 10 feet of a driveway. Chair Greenwald seconded the motion.

Mr. Lussier asked if the intention is for that Ordinance to be applicable throughout the City, or just in certain zones. Councilor Filiault replied that he would say in certain zones, because Washington St. and Court St. are different due to their proximity to Central Square. Mr. Lussier asked if he means “commercial or industrial zones,” or rather, “non-residential zones.” Councilor Filiault replied yes.

On a vote of 3-1, the Municipal Services, Facilities, and Infrastructure Committee recommends the City Manager be directed to draft an ordinance to prohibit parking within 10 feet of a driveway. Councilor Tobin voted in opposition.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.5.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee

**Through:**

**Subject:** Request to Add Audio and Data Cables as Part of Downtown Infrastructure Project

---

**Recommendation:**

On a vote of 4-0, the Municipal Services, Facilities and Infrastructure Committee accepted the communication as informational.

**Attachments:**

None

**Background:**

Mr. Lussier stated that the request in front of the Committee was to include audio and data cables throughout the downtown project. He continued that staff discussed this with the consultant and IT Director Andrew Mueller. For the data side of things, staff's recommendation is to not include data cables at all. Mr. Mueller explained to him that having a data cable between two points by itself is rather useless, unless one of the ends of those cables is plugged into a network with connection to the internet. There is "absolutely no way, over his dead body" will he allow a public data port to be connected to the City's network, for security reasons. It would have to be its own, separate, isolated network. Creating an internet network for a standalone system and hosting that is an order of magnitude more complicated than the Petitioner was looking for. It would be incumbent on the event sponsors to then provide all the networking equipment necessary to actually use those data cables. Mr. Mueller explained to him that the wireless technology today is so ubiquitous and easy to use that that is really the way to go. Mr. Mueller's recommendation was that they should not be putting in network data cables without having it plugged in somewhere, and it definitely should not be plugged into the City's network.

Councilor Filiault stated that he knows that wireless is the way to go, but he has a question. He continued that with previous projects, they have regretted not putting enough conduits in. He asked if it would make sense to put in a couple of extra conduits while the street is opened up, for future use. Mr. Lussier replied that that has been an ongoing discussion among City staff, whether it would make sense to include empty cables for future use. He continued that he lacks expertise and does not know how to move forward, and his concern is that putting in a piece of plastic pipe under the sidewalk is very simple, but he questions where the pipe goes, how frequently they need to have

access to it, how big the access has to be, and whether they need a concrete vault to hold future equipment or just a two by two little handhold. He has not been able to answer those questions.

Councilor Filiault replied that he thinks it is something good to look into, because he knows when they did Winchester St. and Marlboro St., they had the question back then (about whether to include extra conduits) and the Council voted “no” and then regretted it later. He continued that the cost is opening up the ground, and they do not want to have to do that again.

Mr. Lussier stated that he believes that when they did the Main St./Winchester St./Marlboro St. roundabout, they actually did put the conduit in the ground. Councilor Filiault replied that he cannot remember all of it, but he remembers there was some that they did not do and later regretted. He continued that he is just saying that this is something to look into, because the cost would be inexpensive when the ground is already open. Even if they do not know (the answers to all the questions), they would know there is a conduit down there, for someone to use in the future if they need to. If no one ends up using it and the conduit just sits there, it is only the cost of the conduit.

Councilor Favolise asked if anyone on City staff has connected with the Petitioner, because he has questions about what the funding might look like for this. Mr. Lussier replied that he reached out to Mr. Toepfer via email, trying to home in on what he was looking for. He continued that he thinks the piece Mr. Toepfer had in mind even more than the data cables was the audio. The purpose would be to have the ability to broadcast throughout the event space when there was an event. How to make that happen is something he (Mr. Lussier) can wrap his mind around a little bit better than networking. He was shocked by Stantec’s cost estimates. Stantec explained that to pre-wire an area for sound, such as Central Square or Railroad Square, it would cost between \$10,000 and \$25,000. That would not include speakers or the actual amplification/DJ equipment, the cabling and access ports to plug your speakers into and whatnot. To do the entirety of the downtown they estimated between low and mid six figures. There are so many variables that they cannot give a number, but they said it would be in that range.

Chair Greenwald asked if Mr. Lussier could investigate Councilor Filiault’s idea about the pipes. Mr. Lussier replied yes. Chair Greenwald replied, same thing for the audio. He continued that there will come a point where they have to say, “That would be nice, but we can’t,” for all kinds of things, to make it fit the budget.

Mr. Bohannon asked if they know how many events would utilize this technology if it were in place. Mr. Lussier replied no. He continued that he thinks there are about 11 different community-funded events that occur that would have the scale to do something like that.

Councilor Filiault made the following motion, which was seconded by Councilor Tobin.

On a vote of 4-0, the Municipal Services, Facilities and Infrastructure Committee accepted the communication as informational.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.6.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee  
**Through:**  
**Subject:** Verbal Update: Downtown Infrastructure Project

---

**Recommendation:**

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee recommends accepting the update about the Downtown Infrastructure Project as informational.

**Attachments:**

None

**Background:**

Mr. Lussier stated that his update will be brief, as there is not much to report this month. He continued that regarding the Safe Streets for All program that they adopted last winter, that grant funding opportunity has opened again for implementation grants. Staff are working on an implementation grant application now that will be submitted in June. It will propose several pedestrian safety improvements, specifically looking at crosswalks and intersections. The minimum targeted grant they are hoping to see is 2.5 million dollars. To put together a project that is at that scale, staff will propose crosswalk and intersection improvements at several different locations. There is no one project that would meet it. They will include downtown crosswalk and intersection safety improvements as a subset. It would not cover all of the downtown project, obviously, but if they were able to get that funding, it would cover a portion of the project for things like flashing beacons, raised crosswalks, and better lighting.

Mr. Lussier continued that in other news, the samples of colored and textured concrete were recently completed. They are at the PWD now. Unfortunately, the BBQ for tomorrow has been called off due to the weather. It will be a week from tomorrow instead and he hopes everyone can still come, and check out the different patterns, colors, and textures. That said, he wants to plant a seed in their thought process. While creating those samples, it came to their attention that for whatever reason, creating green concrete is unbelievably expensive, and much more expensive than creating other colors. He does not know why. They are trying to see if it is a particular manufacturer of colorant that is cost prohibitive or if there are any other more cost-effective options. A month from now, he might suggest the bike trails have a charcoal grey concrete to distinguish them, with green symbols, instead of all being green, due to the cost. The cost of the colorant was more than the cost of the concrete.

Chair Greenwald replied that it does not matter to him, personally, whether it is green or grey. He continued that he would rather think about a different texture or pattern and just leave it natural concrete.

Councilor Filiault stated that he is not in favor of the bike lanes anyhow, but that said, he wonders if it would be more cost effective to leave it as regular concrete and then have, every 10 feet or so, a painted image of a bicycle. Mr. Lussier replied that there will be pavement markings on it regardless. He continued that he still recommends there be a different color to differentiate it from the pedestrian space. If it is identical to the sidewalk, his fear is that it will be identical to the sidewalk for the pedestrians as well. They want to differentiate it so pedestrians know where the bike path is and bicyclists know where they are supposed to be.

Councilor Favolise stated that he continues to be confused about what the texture for the bike lanes should be, because he remembers a consensus coming out of one of the Council Workshops for dyed concrete. Mr. Lussier replied that is correct. Councilor Favolise continued that they did not decide on a color, though. He continued that he went and looked, and the green looked better in person than it looked in the photos. However, if the cost is exorbitant, he is fine with charcoal grey.

Councilor Favolise stated that he has asked at a couple of meetings and does not need the specific answer tonight, but soon he would like some more specific answers about the ombudsman position for the summer and the pre-construction phase. He is still interested in learning more about what those duties will look like in terms of building relationships with downtown businesses, downtown residents, and other affected entities in the city. One of the benefits of having delayed the project for a year was to allow for time for the ombudsman to be onboarded and have those relationships start being built to make sure they were addressing any preconstruction concerns and that nothing or as little as possible was falling through the cracks. He would like an update on that, if not tonight, then at the next meeting.

Mr. Lussier replied that he had hoped to have the person they have selected for the position present for the Committee's June meeting, but unfortunately, he had a pre-planned vacation that week and thus will not be here. But that position has been selected, and the individual is going through the criminal background check and all of that stuff right now, so it is not officially official and he is hesitant to make an announcement until it is. The intention is for the person to start around June 1, doing exactly the work Councilor Favolise is talking about, introducing themselves to the businesses downtown, attending these monthly update meetings and chiming in where appropriate, basically getting to know the project and all the players. He does not expect the person to be working 20 to 25 hours per week immediately. That level of effort will not be needed for a while, until they get into the bid phase and right before the construction starts, but they intend to have the person under contract and have them start working on the project in a more limited capacity in the next month or so.

Chair Greenwald spoke about how he and others rode a bike on the sidewalk to see what it was like, and it was interesting and challenging. He continued that all the rules have been worked out and communicated and it is just a matter of training the public. Mr. Lussier replied yes, that was probably the most important part of that conversation last week; it reiterated for staff that training the public in how to use the bike lanes, how to cross the bike lanes, and all of those things they talked about in the City Manager's Committee will be crucial to the success of these things. Chair Greenwald replied that it worries him, if people need signs to remind them to look left before crossing the street, which is supposed to be something they learned as young children.

Councilor Favolise stated that when he was very new to Council, about a year ago, a motion came out of this Committee to direct the City Manager to draft an Ordinance around bike lanes. He does not think they have seen that Ordinance come back.

The City Manager replied that she and the Mayor put together a committee which drafted policy recommendations around the bike lanes and the use of bike lanes. She continued that that was presented to the Planning, Licenses and Development Committee. Councilor Favolise replied that he is happy to review emails and confirm this with the City Manager, because he might be wrong, but hearing that these rules have already been put together is not what he recalls.

Chair Greenwald replied that Rebecca (Landry) was more saying that other towns have worked out rules of the road and the training materials are out there but the challenge is going to be that people today have (ear buds) in their ears, are holding phones and cups of coffee and cigarettes, while they cross the street, and it will be a challenge.

Councilor Filiault stated that he thinks Councilor Favolise is correct. He continued that he is thinking back, and he remembers having that conversation with the City Manager at that meeting and saying "Good luck with that Ordinance, I'll be interested to see it when it comes back." Councilor Favolise replied that he thinks at the subsequent Council meeting, Councilor Filiault held up an image of two bikes and asked people to guess which was the higher horsepower electric bike. The City Manager replied yes, she remembers that. She continued that she will go back and look to see if it was in fact an Ordinance. She continued that for some reason, she was thinking it was just a policy.

Councilor Tobin made the following motion, which was seconded by Councilor Filiault.

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee recommends accepting the update about the Downtown Infrastructure Project as informational.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.7.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Finance, Organization and Personnel Committee, Standing Committee  
**Through:**  
**Subject:** **79E Community Revitalization Tax Relief Application for 34 Court LLC**

---

**Recommendation:**

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the structure proposed for redevelopment, located at 34 Court Street is a qualifying structure as defined by RSA 79E that the structure is not within a currently defined tax increment financing district.

The structure is not a residential property subject to an election for tax assessment relief under the Low Income Housing Tax Credit Program of RSA75-1-A. That the proposed rehabilitation cost estimates exceed the threshold amount of \$75,000 and constitutes substantial rehabilitation. That the proposed rehabilitation provides the following public benefits as required by Resolution R-2018-33:

1. Enhances the economic vitality of downtown areas.
2. Enhances and improves the structure that is culturally or historically important on a local, regional, state, or national level.
3. Promotes the preservation and reuse of existing building stock.
4. It promotes the efficient design safety and a greater sense of community in a manner consistent with the Keene Comprehensive Master Plan, and
5. It will add to the city's employment base by creating at least one new full-time job in Keene's downtown area.

Therefore, the committee recommends that the application for property tax relief on any assessed tax increment resulting from substantial rehabilitation of the qualifying structure be granted for a period of five years, beginning with a substantial rehabilitation as determined by the City's Community Development Department.

And conditioned upon the property owner granting to the City at the time of substantial completion a covenant ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for the period of the tax relief to be recorded at the Cheshire County Registry of Deeds at the expense of the property owner.

**Attachments:**

None

**Background:**

City Assessor, Dan Langille stated he and the applicant Zach Luse were before the committee tonight as a result of a public hearing that was held before City Council regarding a 79E application. He stated the issue today is the determination of whether this project is eligible for 79E and to outline what the public benefits are.

Mr. Langille stated that staff has reviewed the application in full and from their perspective the applicant does meet all the criteria for tax relief. It does provide at least \$5,000 in energy efficiency. The applicant was pretty thorough in his application, provided great cost estimates, plans, and outlined the entire project.

He stated that if the criteria Council has in their Resolution is reviewed, it is the staff's opinion that the application met five out of the nine items and from the staff's perspective, they don't see any issue with providing the full five years that the applicant is requesting for the tax relief. He stated that this relief is consistent with other projects the City has provided this kind of relief.

Mr. Luse addressed the committee next and stated he appreciates 79E as it helped with the first project tremendously. He stated the five years helps with making a big investment in an old building. He stated his intention is to fully restore the building. Mr. Luse felt this would be a great asset for downtown Keene and meets many of the public benefit requirements for 79E. Another five years for this project would help with investing more deeply in energy-efficiency and making the project a success.

Councilor Lake stated he is excited to see this project go through. He referred to #9 - *increase in energy sustainability and conformance with the initiatives* - calls out the energy score and the carbon emission reduction. He asked whether this item does not meet the technical qualifications. Mr. Langille stated it was important to recognize the energy efficiencies the applicant is providing. He stated it is the home energy score that is more residential-based and this is one of the criteria staff will be looking at when they review 79E in a couple months with a consultant that the City is bringing in because staff does feel that this is geared specific to residential. Mr. Luse stated that the changes he is making will get the building completely off fossil fuels.

Councilor Remy asked when the opening of the building is scheduled for. Mr. Luse stated they are looking at a late September or early October timeframe.

Councilor Lake made the following motion, which was seconded by Councilor Remy.

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the structure proposed for redevelopment, located at 34 Court Street is a qualifying structure as defined by RSA 79E that the structure is not within a currently defined tax increment financing district.

The structure is not a residential property subject to an election for tax assessment relief under the Low Income Housing Tax Credit Program of RSA75-1-A. That the proposed rehabilitation cost estimates exceed the threshold amount of \$75,000 and constitutes substantial rehabilitation. That the proposed rehabilitation provides the following public benefits as required by Resolution R-2018-33:

1. Enhances the economic vitality of downtown areas.
2. Enhances and improves the structure that is culturally or historically important on a local, regional, state, or national level.
3. Promotes the preservation and reuse of existing building stock.
4. It promotes the efficient design safety and a greater sense of community in a manner consistent with the Keene Comprehensive Master Plan, and
5. It will add to the city's employment base by creating at least one new full-time job in Keene's downtown area.

Therefore, the committee recommends that the application for property tax relief on any assessed tax increment resulting from substantial rehabilitation of the qualifying structure be granted for a period of five years, beginning with a substantial rehabilitation as determined by the City's Community Development Department.

And conditioned upon the property owner granting to the City at the time of substantial completion a covenant ensuring that the structure shall be maintained and used in a manner that furthers the public benefits for the period of the tax relief to be recorded at the Cheshire County Registry of Deeds at the expense of the property owner.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.8.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Finance, Organization and Personnel Committee, Standing Committee

**Through:**

**Subject:** **Engineering Agreement with Hoyle and Tanner for the Beaver St Bridge and Spring St Bridge Loading Rating Study**

---

**Recommendation:**

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to negotiate and execute an engineering services agreement with Hoyle & Tanner for the Beaver Street Bridge and Spring Street Bridge Load Rating Study up to \$25,000.

**Attachments:**

None

**Background:**

City Engineer, Brian Ruoff addressed the committee and stated that last winter, the DOT performed an inspection of the City's bridges, of which three were identified by DOT as having critical deficiencies, which potentially could limit their loading capacity. He stated that the specific bridges are the George Street Bridge over Beaver Brook, the Spring Street Bridge over Beaver Brook, and the Beaver Street Bridge over Beaver Brook. Of the three bridges, the George Street Bridge is currently in final design, and the City is looking to bid that project in the fall.

Mr. Ruoff went on to say with reference to the other two bridges, the letter from the DOT indicates that if the City does nothing those bridges will need to be closed. Mr. Ruoff stated that what staff is requesting is to appropriate monies for an engineering structural study. Mr. Ruoff stated that qualified engineering firms have been solicited and pricing has been obtained and they would like to go forward with the load rating studies. Item 5 relates to the Resolution in reference to this.

Councilor Remy made the following motion, which was seconded by Councilor Roberts.

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to negotiate and execute an engineering services agreement with Hoyle & Tanner for the Beaver Street Bridge and Spring Street Bridge Load Rating Study up to \$25,000.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.9.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Finance, Organization and Personnel Committee, Standing Committee

**Through:**

**Subject:** **Execution of an Agreement for Engineering Services During Construction with Greenman-Pedersen Inc, (GPI) as part of the Marlboro Street Corridor Construction Project**

---

**Recommendation:**

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to execute an agreement with Greenman-Pedersen Inc (GPI) for engineering services during construction as part of the Marlboro Street Corridor Construction Project (75J0018B) for up to \$300,000.

**Attachments:**

None

**Background:**

Mr. Ruoff addressed the committee again. He explained that the Marlboro Street Corridor Reconstruction Project is a New Hampshire DOT-funded project. A condition of DOT is that the City is required to solicit for a qualification-based selection process from qualified engineering consultants to determine a selected consultant for engineering services during construction. Mr. Ruoff stated that the staff has reviewed the scope and fee by the identified consultant GPI, and received approval from DOT for these engineering services for the project. Mr. Ruoff stated the engineering estimate and the proposal from GPI came within \$10,000 of each other.

Mr. Ruoff stated this project is 80% funded by DOT and is a 20% City match.

Councilor Roberts made the following motion, which was seconded by Councilor Remy.

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to execute an agreement with Greenman-Pedersen Inc (GPI) for engineering services during construction as part of the Marlboro Street Corridor Construction Project (75J0018B) for up to \$300,000.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #D.10.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Finance, Organization and Personnel Committee, Standing Committee

**Through:**

**Subject:** Execution of an Agreement for Engineering Services During Construction with Greenman-Pedersen Inc, (GPI) as part of the George Street Bridge Reconstruction Project

---

**Recommendation:**

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to execute an agreement with Greenman-Pedersen Inc (GPI) for engineering services during construction as part of the George Street Bridge Replacement Project (75M020A), up to \$350,000.

**Attachments:**

None

**Background:**

Mr. Ruoff stated that this is for the George Street Bridge replacement. GPI again was the identified consultant and has been approved by DOT. This project is 80% funded by DOT and 20% funded by City match. The project duration will be around six months and will require environmental testing due to contamination in the area.

Councilor Lake made the following motion, which was seconded by Councilor Remy.

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to execute an agreement with Greenman-Pedersen Inc (GPI) for engineering services during construction as part of the George Street Bridge Replacement Project (75M020A), up to \$350,000.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #F.1.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Terri Hood, City Clerk  
**Through:**  
**Subject:** Warrant for Unlicensed Dogs - City Clerk

---

**Recommendation:**

That the list of unlicensed dogs be referred to the Planning, Licenses and Development Committee for their review and recommendation regarding issuance of the warrant for unlicensed dogs including authorization to issue forfeiture fines pursuant to NHRSA 466:14.

**Attachments:**

1. Dog Warrant 2025 - NON-RENEWALS
2. Dog Warrant 2025 - NEW DOGS

**Background:**

State Statute provides that the City Council authorize the annual warrant for unlicensed dogs. The civil forfeiture carries a \$25.00 fine that must be paid by the dog owner within 15 days of receiving notice. State statute also provides that failure to license a dog and pay the civil forfeiture could result in a complaint being filed with Keene's Eighth Circuit Court.

This year the City Clerk's Office is once again presenting two lists for authorization. The first is a list of owners who have not renewed their dog's license for this year. The list of non-renewed dogs includes 365 dog owners, with 464 dogs remaining unlicensed. The second list represents owners for which the City Clerk has received a notification from a local veterinarian that the dog has received its first rabies vaccination. Veterinarians are required by statute to notify the City Clerk and we, in turn, are required to follow up with these dog owners to ensure they obtain a license. This notification entails sending the owner a letter notifying them of the obligation to license their pet. The list of new dog owners includes 62 owners, with 67 unlicensed dogs.

The following mechanisms for reminding dog owners of the licensing requirement were followed: 2 official publications appeared in The Keene Sentinel, bi-weekly reminder emails sent to dog owners beginning in February, reminder postcards sent to owners with no email address in April, and automated phone calls to all owners remaining on the warrant list in May. To-date, the City Clerk's Office has issued 2,690 dog licenses for the 2025-2026 license period.

Civil Forfeitures are typically issued on or around July 15th and are due within 15 days of issuance. The City Clerk's Office will continue its outreach efforts to further reduce the number of fines that must be sent out.

## Dog Warrant 2025 - Non-Renewals

| LicenseNo | License Exp | Dog Name     | Breed         | Color       | Owners Name           | Owners Address    | Rabies Expiration |
|-----------|-------------|--------------|---------------|-------------|-----------------------|-------------------|-------------------|
| 24-0028   | 4/30/2025   | MARLEY       | MIXED BREED   | TAN/WHITE   | SULLIVAN, CHRISTOPHER | 198 CARROLL ST    | 9/20/2024         |
| 24-0029   | 4/30/2025   | MILES        | BEAGLE        | MULTI-COLOR | BERGMANN, LISA        | 122 BUTTERNUT DR  | 3/13/2025         |
| 24-0040   | 4/30/2025   | CHIQUITITO   | CHIHUAHUA MIX | TAN         | RUELAS, RACHEL        | 214 PAKO AVE      | 9/17/2026         |
| 24-0046   | 4/30/2025   | ZARA         | LABRADOR RETR | BLACK       | SCOTT, ALLISON        | 794 COURT ST I    | 1/26/2025         |
| 24-0062   | 4/30/2025   | CINNAMON     | BERNESE MOUNT | MULTI-COLOR | COMMERET, KARAIN      | 4 TANNER RD       | 4/16/2028         |
| 24-0063   | 4/30/2025   | BLUEBERRY    | GREAT PYRENEE | WHITE       | COMMERET, KARAIN      | 4 TANNER RD       | 4/28/2025         |
| 24-0097   | 4/30/2025   | HAZEL        | AUSTRALIAN SH | MULTI-COLOR | BAUER, MARY           | 22 EVANS CIR      | 12/10/2026        |
| 24-0098   | 4/30/2025   | REMI         | BERNADOODLE   | BLACK/WHITE | BAUER, KIMBERLY A     | 22 EVANS CIR      | 12/10/2026        |
| 24-0099   | 4/30/2025   | SCOOTER      | COCKER SPANIE | BLACK       | GOWEN, BURT           | 23 STANTON CT     | 7/14/2024         |
| 24-0133   | 4/30/2025   | BB           | CHIHUAHUA     | TAN/WHITE   | WILCOX, RAMONA        | 44 COLONY CT      | 3/15/2025         |
| 24-0135   | 4/30/2025   | DONTE        | SHIBA INU     | APRICOT     | CONSTANT, PAIGE       | 31 BUTTERNUT DR   | 8/16/2024         |
| 24-0199   | 4/30/2025   | CHAMBLEE     | LABRADOR RETR | YELLOW      | MOONEYHAN, PATRICK    | 35 SALISBURY RD   | 1/9/2027          |
| 24-0225   | 4/30/2025   | BENTLEY      | CHIHUAHUA MIX | GRAY/WHITE  | SISCO, BRITTNEY       | 23 SCHULT ST      | 4/7/2024          |
| 24-0229   | 4/30/2025   | JUSTICE      | HUSKY         | BLACK/WHITE | DAVIS, VALERIE        | 91 RIVER ST       | 4/10/2028         |
| 24-0242   | 4/30/2025   | JULIUS       | MIXED BREED   | BROWN       | ALEXANDER, JENNIFER   | 86 HURRICANE RD   | 6/11/2027         |
| 24-0281   | 4/30/2025   | TOAST        | AMERICAN BULL | MULTI-COLOR | INDUNI, ALEXANDER     | 122 ISLAND ST     | 6/7/2026          |
| 24-0282   | 4/30/2025   | BUTTERS      | AMERICAN BULL | MULTI-COLOR | INDUNI, ALEXANDER     | 122 ISLAND ST     | 6/25/2027         |
| 24-0283   | 4/30/2025   | GRAVY        | AMERICAN BULL | BLUE MERLE  | INDUNI, ALEXANDER     | 122 ISLAND ST     | 11/24/2025        |
| 24-0285   | 4/30/2025   | GINGER       | LABRADOR RETR | BLONDE      | CUOMO, ANGELA         | 59 SESAME ST      | 2/10/2028         |
| 24-0286   | 4/30/2025   | JENNA        | GOLDEN RETRIE | GOLD        | CUOMO, ANGELA         | 59 SESAME ST      | 10/26/2026        |
| 24-0299   | 4/30/2025   | LEELOU       | BOSTON TERRIE | MULTI-COLOR | PODNIESINSKI, REBECCA | 178 WEST SURRY RD | 1/17/2026         |
| 24-0317   | 4/30/2025   | MAIZE        | AUSTRALIAN CA | TAN/WHITE   | SKIFFINGTON, LEORA    | 112 SPARROW ST    | 4/26/2024         |
| 24-0318   | 4/30/2025   | OAKLEY       | SAINT BERNARD | BROWN       | SKIFFINGTON, LEORA    | 112 SPARROW ST    | 4/20/2025         |
| 24-0347   | 4/30/2025   | KACI JOY     | GOLDEN RETRIE | WHITE       | BALL, TAMERA          | 1 IMPERIAL DR     | 8/19/2027         |
| 24-0387   | 4/30/2025   | BAILEY       | TERRIER MIX   | BROWN/WHITE | MACKEY, PATRICIA      | 30 MANCHESTER ST  | 3/23/2026         |
| 24-0421   | 4/30/2025   | THOR         | AMERICAN STAF | MULTI-COLOR | PHIPPARD, MORGAN      | 15 CITIZEN WAY 3  | 2/29/2024         |
| 24-0443   | 4/30/2025   | BOURBON      | BOXER         | TAN/WHITE   | KERNOZICKY, VIRGINIA  | 61 KELLEHER ST    | 9/9/2024          |
| 24-0444   | 4/30/2025   | SUZETTE      | LAGATTO ROMAG | WHITE       | LEBLANC, DEBORAH      | 28 UNION ST B     | 12/6/2026         |
| 24-0450   | 4/30/2025   | TUCKER       | GOLDEN RETRIE | GOLD        | BEYERSDORFER, AUDREY  | 73 WOODBURN ST    | 10/24/2024        |
| 24-0451   | 4/30/2025   | NIRVANA STAR | GERMAN SHEPHE | BLACK       | BEYERSDORFER, AUDREY  | 73 WOODBURN ST    | 6/9/2024          |
| 24-0472   | 4/30/2025   | ANNIE        | JACK RUSSELL  | MULTI-COLOR | FITZGERALD, SARAH     | 16 DAMON CT       | 10/27/2024        |
| 24-0473   | 4/30/2025   | BEAR         | JACK RUSSELL  | MULTI-COLOR | FITZGERALD, SARAH     | 16 DAMON CT       | 5/10/2026         |
| 24-0474   | 4/30/2025   | ROSIE        | JACK RUSSELL  | MULTI-COLOR | FITZGERALD, SARAH     | 16 DAMON CT       | 5/10/2026         |
| 24-0541   | 4/30/2025   | ROXY         | LABRADOR RETR | BLACK       | TOWNS, DUANE          | 38B STONEHOUSE LN | 11/8/2027         |

## Dog Warrant 2025 - Non-Renewals

|         |           |              |               |             |                        |                       |            |
|---------|-----------|--------------|---------------|-------------|------------------------|-----------------------|------------|
| 24-0549 | 4/30/2025 | RHYA         | GREAT DANE    | BLACK/WHITE | GRIFFIN, TRINITY       | 114 MARLBORO ST       | 11/11/2027 |
| 24-0569 | 4/30/2025 | LILLY        | LABRADOR RETR | BLACK/WHITE | RABIDEAU, DONNA M      | 18 PARK AVE           | 2/26/2024  |
| 24-0570 | 4/30/2025 | ZORRO        | GERMAN SHEPHE | SABLE       | RABIDEAU, DONNA M      | 18 PARK AVE           | 9/20/2026  |
| 24-0605 | 4/30/2025 | TUCKER       | SHEPHERD MIX  | BLACK       | TERESI, JUDY           | 58 SKYLINE DR         | 3/16/2028  |
| 24-0626 | 4/30/2025 | WALTER       | CUR MIX       | FAWN        | CARTER, CURRIER        | 641 WEST ST           | 3/13/2025  |
| 24-0627 | 4/30/2025 | ZUZU         | CHIHUAHUA     | BRINDLE     | CARTER, CURRIER        | 641 WEST ST           | 3/13/2025  |
| 24-0631 | 4/30/2025 | GINGER       | CHIHUAHUA MIX | RED         | ANDERSON, AMY          | 271 GILSUM ST         | 8/1/2026   |
| 24-0650 | 4/30/2025 | SNOWBALL     | LABRADOR RETR | BLACK       | ALGEO, JOHN            | 15 DANIELS HILL RD    | 5/15/2025  |
| 24-0651 | 4/30/2025 | PATTI        | YORKSHIRE TER | MULTI-COLOR | MAGUIRE, AMANDA        | PO BOX 105            | 12/15/2024 |
| 24-0652 | 4/30/2025 | ROGER        | MIXED BREED   | MULTI-COLOR | LOUGHNEY, ERIN         | 113 PAKO AVENUE       | 6/1/2025   |
| 24-0685 | 4/30/2025 | SLICK        | CANE CORSO    | BLACK       | WHITE, JESSICA         | 153 EASTERN AVE       | 4/4/2025   |
| 24-0714 | 4/30/2025 | MAX          | LABRADOR RETR | BROWN       | NADEAU, JOSHUA         | 3 KENWORTH AVE        | 10/7/2024  |
| 24-0717 | 4/30/2025 | BUTCH        | MIXED BREED   | BROWN/WHITE | BERNIER, ZACH          | 627 MAIN ST           | 2/9/2026   |
| 24-0770 | 4/30/2025 | HUNTER       | BEAGLE        | MULTI-COLOR | AVERY, LACEY           | 66 SULLIVAN CENTER RD | 5/30/2025  |
| 24-0801 | 4/30/2025 | BELLA        | LABRADOR RETR | BLACK       | MONTGOMERY, URSULA     | 136 OLD WALPOLE RD    | 1/30/2026  |
| 24-0816 | 4/30/2025 | JACKSON LUKE | YORKSHIRE TER | BLACK/TAN   | WRIGHT, BEN            | 34 KNOLL AVE          | 2/26/2027  |
| 24-0849 | 4/30/2025 | LINCOLN      | BOXER MIX     | BRINDLE     | FROST, JASON           | 61 HILLTOP DR         | 9/9/2026   |
| 24-0855 | 4/30/2025 | BRENDA       | TERRIER MIX   | BLACK/BROWN | JANVRIN, EMILY I       | 229 MAIN ST           | 11/27/2024 |
| 24-0857 | 4/30/2025 | REBEL        | LABRADOR RETR | CHOCOLATE   | HOPE, DAWN             | 631 MAIN ST           | 9/9/2025   |
| 24-0882 | 4/30/2025 | GOOSE        | BLUE HEELER   | BROWN/WHITE | ZEHR, JANINE           | 7 COBB ST             | 2/11/2027  |
| 24-0903 | 4/30/2025 | WALTER       | GREAT PYRENEE | WHITE       | CORMIER, WILLIAM       | 316 CHESTERFIELD RD   | 8/8/2025   |
| 24-0910 | 4/30/2025 | GORDIE       | OLD ENGLISH S | BLACK/WHITE | CROSBY, DANIEL         | 27 BROOK ST           | 9/21/2024  |
| 24-0941 | 4/30/2025 | DAISY        | DACHSHUND MIX | FAWN        | KIRKPATRICK, ELIZABETH | 41 FAIRVIEW ST        | 6/17/2027  |
| 24-0942 | 4/30/2025 | BEAU         | DACHSHUND MIX | FAWN        | KIRKPATRICK, ELIZABETH | 41 FAIRVIEW ST        | 1/20/2028  |
| 24-0968 | 4/30/2025 | NICK         | KING CHARLES  | MULTI-COLOR | CUNNANE, SASHA         | 238 BASE HILL RD #14  | 7/20/2025  |
| 24-0984 | 4/30/2025 | PENNY        | JACK RUSSELL  | MULTI-COLOR | GRAY, BRIANNE          | 9 RIDGEWOOD AVE       | 4/29/2024  |
| 24-0995 | 4/30/2025 | TOBY         | SCHNAUZER MIX | CREAM       | THERIAULT, JOANNE      | 30 BUTTERNUT DR       | 1/25/2027  |
| 24-0998 | 4/30/2025 | SCOOTER      | SMALL MIXED B | RED         | BROPHY, COLLEEN        | 152 EASTERN AVE       | 12/22/2025 |
| 24-1003 | 4/30/2025 | SAM          | MOUNTAIN CUR  | TAN         | BARRY, JAN             | 21 HANOVER ST         | 10/24/2026 |
| 24-1004 | 4/30/2025 | MIA          | CHIHUAHUA MIX | BLACK/TAN   | BARRY, JAN             | 21 HANOVER ST         | 10/24/2026 |
| 24-1043 | 4/30/2025 | DUKE         | GOLDEN RETRIE | GOLD        | KIRKPATRICK, ELIZABETH | 41 FAIRVIEW ST        | 10/18/2026 |
| 24-1047 | 4/30/2025 | ROXIE        | BOXER MIX     | MULTI-COLOR | HASTINGS, PATRICK      | 191 KEY RD 10         | 2/3/2025   |
| 24-1053 | 4/30/2025 | B.B.         | BLUE HEELER   | MULTI-COLOR | BALLARD, KENNY         | 133 CROSS ST          | 3/9/2024   |
| 24-1060 | 4/30/2025 | RASCAL       | DACHSHUND     | MULTI-COLOR | DRAGON, MAGGIE         | 40 FAIRBANKS ST       | 2/20/2027  |
| 24-1078 | 4/30/2025 | TUGGS        | MIXED BREED   | BLACK/WHITE | FORD, NATHAN           | 168 RIVER ST          | 6/27/2025  |

## Dog Warrant 2025 - Non-Renewals

|         |           |                  |               |             |                    |                   |            |
|---------|-----------|------------------|---------------|-------------|--------------------|-------------------|------------|
| 24-1079 | 4/30/2025 | GRACIE           | PLOTT HOUND M | BRINDLE     | MANOS, SHARON      | 27 KINGSBURY ST A | 5/7/2026   |
| 24-1102 | 4/30/2025 | ANNIE            | AKITA         | BLACK       | DUNHAM, CHARLIE    | 73 NORTH ST       | 5/4/2026   |
| 24-1103 | 4/30/2025 | MILO             | MIXED BREED   | TAN         | DUNHAM, CHARLIE    | 73 NORTH ST       | 3/4/2028   |
| 24-1114 | 4/30/2025 | CHICO            | HAVANESE MIX  | GRAY        | DUNHAM, CASSIDY    | 73 NORTH ST       | 12/30/2027 |
| 24-1130 | 4/30/2025 | LENNY            | PUG           | FAWN        | BALLARO, JODIE     | 242 CONCORD RD    | 3/27/2025  |
| 24-1146 | 4/30/2025 | MOLLY            | HUSKY MIX     | BLACK       | LABRIE, KEVIN      | 493 ELM ST        | 4/28/2024  |
| 24-1147 | 4/30/2025 | JJ               | SHIH TZU      | BLACK       | LABRIE, KEVIN      | 493 ELM ST        | 4/28/2024  |
| 24-1148 | 4/30/2025 | SOPHIE           | SHIH TZU      | BLACK       | LABRIE, KEVIN      | 493 ELM ST        | 4/28/2024  |
| 24-1149 | 4/30/2025 | CUJO             | SHIH TZU      | BROWN/WHITE | LABRIE, KEVIN      | 493 ELM ST        | 4/28/2024  |
| 24-1154 | 4/30/2025 | PEARL            | GREAT PYRENEE | WHITE       | ESTRADA, MEGAN     | 244 HURRICANE RD  | 8/23/2025  |
| 24-1169 | 4/30/2025 | SUMMER           | RETRIEVER MIX | RED         | MILDEN, SCOTT      | 19 DARLING CT     | 4/2/2028   |
| 24-1170 | 4/30/2025 | FINN             | GERMAN SHEPHE | BLACK/TAN   | MILDEN, SCOTT      | 19 DARLING CT     | 3/26/2028  |
| 24-1171 | 4/30/2025 | WILLOW           | RETRIEVER MIX | BLACK/TAN   | MILDEN, SCOTT      | 19 DARLING CT     | 2/15/2026  |
| 24-1173 | 4/30/2025 | GIBBS            | SHIH TZU MIX  | BLACK/WHITE | DUBE, ANDREA       | 12 PINEHURST AVE  | 5/20/2027  |
| 24-1176 | 4/30/2025 | PHOENIX          | LABRADOR RETR | BLACK       | MOODY, LAUREL      | 32 WRIGHT ST      | 9/24/2027  |
| 24-1177 | 4/30/2025 | MIA              | LABRADOR RETR | BLACK       | FENTON, JOANN      | 16 BRADFORD RD    | 5/20/2028  |
| 24-1178 | 4/30/2025 | BELLA            | MIXED BREED   | BLACK       | WOOD, JAMES        | 11 WOODBURY ST    | 9/2/2024   |
| 24-1179 | 4/30/2025 | BIG MOMMA        | POTCAKE       | TAN         | WOOD, JAMES        | 11 WOODBURY ST    | 8/10/2026  |
| 24-1196 | 4/30/2025 | BEAR             | MINI AUSTRALI | MULTI-COLOR | BEZIO, REBECCA     | 4 CHARLES ST      | 12/5/2025  |
| 24-1197 | 4/30/2025 | MAZZI            | AUSTRALIAN SH | MULTI-COLOR | BEZIO, REBECCA     | 4 CHARLES ST      | 12/29/2024 |
| 24-1198 | 4/30/2025 | CODY             | LABRADOR RETR | BLACK       | BEDARD, WENDI      | 259 CHURCH ST     | 11/7/2026  |
| 24-1207 | 4/30/2025 | LOUIE            | AMER. STAFFOR | MULTI-COLOR | TOUSLEY, ARLO      | 546 WASHINGTON ST | 5/17/2024  |
| 24-1232 | 4/30/2025 | LADY GINGER LEE  | BEAGLE MIX    | MULTI-COLOR | EMERSON, EARLE     | 58 BEAVER ST 2    | 3/20/2026  |
| 24-1240 | 4/30/2025 | APOLLO           | GREAT PYRENEE | WHITE       | SCOVILLE, LISA     | 283 PEARL ST      | 6/15/2025  |
| 24-1241 | 4/30/2025 | OLIVE            | LABRADOR RETR | BLACK       | SCOVILLE, LISA     | 283 PEARL ST      | 10/15/2024 |
| 24-1257 | 4/30/2025 | HAMIA            | GOLDEN RETRIE | GOLD        | JULCA, ANITA       | 330 HURRICANE RD  | 1/20/2025  |
| 24-1271 | 4/30/2025 | CHLOE            | GERMAN SHEPHE | BLACK       | GOTT, ERIC         | 115 BASE HILL RD  | 4/25/2026  |
| 24-1272 | 4/30/2025 | HENRY            | SHEPHERD MIX  | BLACK/TAN   | GOTT, ERIC         | 115 BASE HILL RD  | 5/20/2025  |
| 24-1280 | 4/30/2025 | BARKLEY MCDOODLE | GOLDENDOODLE  | APRICOT     | SMITH, BILLY       | 818 COURT ST E    | 5/22/2027  |
| 24-1298 | 4/30/2025 | MAIZEY           | LABRADOR RETR | BLACK       | BERRIMAN, ED       | 110 ARCH ST 15    | 9/12/2026  |
| 24-1300 | 4/30/2025 | ASH              | LABRADOR RETR | BLACK/WHITE | DANIELOWICH, JOHN  | 176 LIBERTY LN    | 3/5/2026   |
| 24-1306 | 4/30/2025 | OTIS             | GOLDENDOODLE  | BLACK/WHITE | KORPI, ELIZABETH M | 55 ORIOLE AVE     | 3/6/2025   |
| 24-1343 | 4/30/2025 | HOPE             | LABRADOODLE   | APRICOT     | GIBBS, DIANE       | 48 MAYFLOWER DR   | 1/18/2026  |
| 24-1357 | 4/30/2025 | BLUE             | HUSKY MIX     | TAN/WHITE   | RAYYOSHI, JORDAN   | 29 WINDSOR COURT  | 2/22/2027  |
| 24-1361 | 4/30/2025 | PEZ              | SILKY TERRIER | BUFF        | GALANES, LYNN      | 129 GREENWOOD AVE | 7/4/2026   |

## Dog Warrant 2025 - Non-Renewals

|         |           |               |               |             |                      |                   |            |
|---------|-----------|---------------|---------------|-------------|----------------------|-------------------|------------|
| 24-1362 | 4/30/2025 | CHANCE        | LABRADOR RETR | BLACK       | GALANES, LYNN        | 129 GREENWOOD AVE | 5/7/2028   |
| 24-1380 | 4/30/2025 | MOOKIE        | LABRADOR RETR | BRINDLE     | CASHMAN, BETHANY     | 16 EAST DIANE CIR | 9/26/2026  |
| 24-1387 | 4/30/2025 | ROMAN         | LABRADOR RETR | BLACK       | JOHNSON, DALE        | 719 HURRICANE RD  | 5/9/2024   |
| 24-1398 | 4/30/2025 | RHINE         | LABRADOR RETR | YELLOW      | DOLL, TIM            | 51 WEST SURRY RD  | 8/4/2025   |
| 24-1399 | 4/30/2025 | ZELDA         | LABRADOR RETR | BLACK       | DOLL, EILEEN         | 51 WEST SURRY RD  | 8/23/2027  |
| 24-1404 | 4/30/2025 | WOLFIE        | LABRADOR RETR | BLACK       | BLACKMER, CANDY      | 64 SPRING ST 1    | 8/4/2025   |
| 24-1414 | 4/30/2025 | CHUCKIE       | GERMAN SHEPHE | BLACK/TAN   | FEDOROWICZ, JOEL     | 45 KELLHER ST     | 9/19/2026  |
| 24-1415 | 4/30/2025 | BEATRICE      | HOUND MIX     | BLACK/TAN   | FEDOROWICZ, JOEL     | 45 KELLHER ST     | 9/19/2026  |
| 24-1446 | 4/30/2025 | DIESEL        | ENGLISH BULLD | BLACK       | PERCOCO, TONY        | 22 NEWBURY LN     | 3/20/2025  |
| 24-1447 | 4/30/2025 | JASPER        | GOLDEN RETRIE | GOLD        | HOLMES, HEATHER      | 190 WEST SURRY RD | 4/20/2026  |
| 24-1448 | 4/30/2025 | BELLA         | GERMAN SHEPHE | BLACK/TAN   | HOLMES, HEATHER      | 190 WEST SURRY RD | 4/20/2026  |
| 24-1453 | 4/30/2025 | BARNEY        | HUSKY MIX     | GRAY/WHITE  | MCKANE, KIM          | 442 PAKO AVE      | 9/28/2025  |
| 24-1467 | 4/30/2025 | POPPY         | CHIHUAHUA MIX | BLACK/TAN   | EDDY, JENNIFER       | 92 WATER ST #303  | 4/16/2025  |
| 24-1486 | 4/30/2025 | ZANDER        | COON HOUND MI | TAN/WHITE   | OLSON, KRISTEN       | 18 TROWBRIDGE RD  | 7/5/2024   |
| 24-1488 | 4/30/2025 | HERMES        | COCKAPOO      | TAN         | SCHUERMAN, GABRIELLE | 37 GRANT ST       | 7/5/2026   |
| 24-1495 | 4/30/2025 | WAYLON        | GERMAN SHEPHE | BLACK/BROWN | ABBOTT, TARA S       | 39 VINE ST        | 3/7/2025   |
| 24-1528 | 4/30/2025 | DELILAH GRACE | CHIHUAHUA     | TAN         | SECORE, AMY          | 17 SPARROW ST     | 8/22/2024  |
| 24-1529 | 4/30/2025 | STORMY        | MIXED BREED   | MULTI-COLOR | SECORE, AMY          | 17 SPARROW ST     | 6/13/2024  |
| 24-1530 | 4/30/2025 | AVA           | GERMAN SHEPHE | BLACK       | HEBERT, INGRID       | 205 DARLING RD    | 5/17/2024  |
| 24-1536 | 4/30/2025 | BENNY         | LABRADOR RETR | CHOCOLATE   | GOLDENBERG, REBECCA  | 201 DARLING RD    | 9/18/2027  |
| 24-1539 | 4/30/2025 | JESSY         | LABRADOR RETR | BLACK       | TARR, ROLLAND        | 162 ELM ST        | 1/9/2026   |
| 24-1540 | 4/30/2025 | PHANTOM       | SIBERIAN HUSK | BLACK/WHITE | TARR, ROLLAND        | 162 ELM ST        | 9/26/2027  |
| 24-1546 | 4/30/2025 | GUINNESS      | GERMAN SHEPHE | BLACK       | BARRY-SEGAL, SHEILA  | 64 CHAPMAN RD     | 6/12/2026  |
| 24-1547 | 4/30/2025 | ARIEL         | LABRADOR RETR | TAN         | BARRY-SEGAL, SHEILA  | 64 CHAPMAN RD     | 10/1/2026  |
| 24-1548 | 4/30/2025 | SASCHA        | MIXED BREED   | TAN         | HECKER, BARB         | 400 HURRICANE RD  | 8/28/2025  |
| 24-1559 | 4/30/2025 | TATER         | WELSH CORGI ( | BLUE        | CHERMELY, TYLER      | 19 EVANS LN       | 8/24/2024  |
| 24-1560 | 4/30/2025 | WOLFEE        | BORDER COLLIE | BLACK/TAN   | CHERMELY, TYLER      | 19 EVANS LN       | 4/19/2026  |
| 24-1564 | 4/30/2025 | ZEUS          | AMERICAN STAF | WHITE       | THOMAS, JOHN         | 61 DICKINSON RD   | 5/4/2028   |
| 24-1572 | 4/30/2025 | SKEETER       | RAT TERRIER   | MULTI-COLOR | NEWMAN, ANN          | 9 PHOEBE CT       | 6/1/2025   |
| 24-1587 | 4/30/2025 | BARON         | GERMAN SHEPHE | BLACK       | MANLEY, VERA A       | 4 ABBOTT RD       | 4/6/2026   |
| 24-1599 | 4/30/2025 | BREWER        | LABRADOR RETR | BLACK       | SHARP, KATE          | 464 ELM ST        | 8/26/2027  |
| 24-1601 | 4/30/2025 | LILLY         | TERRIER MIX   | BLACK/WHITE | ELLIOT, JEN          | 15 WAGNER ST      | 11/19/2024 |
| 24-1602 | 4/30/2025 | POLLY         | TERRIER MIX   | BROWN/WHITE | ELLIOT, JEN          | 15 WAGNER ST      | 7/12/2025  |
| 24-1613 | 4/30/2025 | MAX           | LABRADOR RETR | BLACK/WHITE | CALLENDER, SARAH     | 54 STANHOPE AVE   | 12/5/2024  |
| 24-1640 | 4/30/2025 | RITA          | GREAT PYRENEE | WHITE       | TRAAS, CHARLOTTE M   | 61 PARK AVE       | 10/5/2024  |

## Dog Warrant 2025 - Non-Renewals

|         |           |                    |               |             |                        |                     |            |
|---------|-----------|--------------------|---------------|-------------|------------------------|---------------------|------------|
| 24-1644 | 4/30/2025 | PENNY              | COCKAPOO      | BLACK/WHITE | POZZETTA, MICHAEL      | 41 WEST SURRY RD    | 1/14/2028  |
| 24-1666 | 4/30/2025 | MAJOR              | LABRADOR RETR | BLACK       | CUSHMAN, ASHLEY S      | 11 COLBY ST         | 9/30/2024  |
| 24-1671 | 4/30/2025 | LOGAN              | LABRADOR RETR | YELLOW      | CARVER, AMANDA         | 61 GREENBRIAR RD    | 1/22/2028  |
| 24-1685 | 4/30/2025 | BELLE              | TERRIER MIX   | BRINDLE     | BUNKER, FAITH          | 27 IVY DR 21        | 12/21/2024 |
| 24-1694 | 4/30/2025 | MEEKO              | TERRIER MIX   | BLACK       | BOULE-MATA, ADA        | 26 NEWMAN ST        | 5/16/2025  |
| 24-1732 | 4/30/2025 | ADDIE              | JACK RUSSELL  | MULTI-COLOR | DELVECCHIO, CHRIS      | 21 JUNE ST          | 3/5/2026   |
| 24-1733 | 4/30/2025 | CUBBY              | PUG MIX       | FAWN        | DELVECCHIO, CHRIS      | 21 JUNE ST          | 8/2/2027   |
| 24-1734 | 4/30/2025 | DOLLY              | BEAGLE        | MULTI-COLOR | DELVECCHIO, CHRIS      | 21 JUNE ST          | 3/12/2026  |
| 24-1754 | 4/30/2025 | WINNIFRED (WINNIE) | DACHSHUND MIX | RED         | ANDERSON, AMY          | 271 GILSUM ST       | 3/4/2027   |
| 24-1764 | 4/30/2025 | MOLLIE             | GERMAN SHORTH | BLACK/WHITE | BATCHELDER, WENDI      | 58 MEADOW RD        | 11/15/2024 |
| 24-1779 | 4/30/2025 | PRINCESS           | BICHON FRISE  | WHITE       | BYCZKOWSKI, SHIRLEY    | 95 WYMAN RD # 2406  | 1/9/2028   |
| 24-1797 | 4/30/2025 | LUNA               | GERMAN SHEPHE | BLACK/BROWN | MAGOON, TYLER          | 52 GREENWOOD AVE    | 4/8/2027   |
| 24-1798 | 4/30/2025 | BRANDY             | LABRADOR RETR | FAWN        | CORRIERI, SANDI        | 38 GILSUM ST        | 1/26/2026  |
| 24-1800 | 4/30/2025 | MILLIE             | SAINT BERNARD | MULTI-COLOR | LACROIX, DAN           | 710 HURRICANE RD    | 8/27/2026  |
| 24-1801 | 4/30/2025 | JASPER             | POODLE        | BLUE        | CORRIERI, SANDI        | 38 GILSUM ST        | 10/18/2026 |
| 24-1823 | 4/30/2025 | FINLEY             | CAVALIER KING | BROWN       | THAYER, ELY            | 201 GUNN RD         | 7/19/2024  |
| 24-1845 | 4/30/2025 | SHERMAN            | MIXED BREED   | TAN/WHITE   | RUSSELL, JARED         | 104 GEORGE ST       | 7/12/2025  |
| 24-1847 | 4/30/2025 | ZEPHYR             | BORDER COLLIE | UNKNOWN     | HICKS, MALLORY         | 29 EASTVIEW RD      | 3/26/2026  |
| 24-1862 | 4/30/2025 | CALI               | BEAGLE MIX    | BLACK       | HUSTON, DENNIS         | 81 WYMAN RD         | 10/20/2024 |
| 24-1864 | 4/30/2025 | JACK               | CAVACHON      | BUFF        | HALLGRING, LEE         | 13 CENTER ST        | 12/7/2027  |
| 24-1874 | 4/30/2025 | BEYLEIGH           | GOLDEN RETRIE | GOLD        | CARRIER, SHEILA        | 24 SPARROW ST       | 11/28/2025 |
| 24-1875 | 4/30/2025 | BJORN              | AMER STAFFORD | GOLD        | CARRIER, SHEILA        | 24 SPARROW ST       | 2/5/2027   |
| 24-1885 | 4/30/2025 | BUDDY              | JACK RUSSELL  | MULTI-COLOR | SHAW, JEAN             | 48 VALLEY ST        | 6/28/2026  |
| 24-1892 | 4/30/2025 | SHIN'ENKAN         | SHIBA INU     | CREAM       | LABARBA, BARBARA SUSAN | 135 PEARL ST        | 3/6/2025   |
| 24-1894 | 4/30/2025 | ATTICUS            | LABRADOR RETR | BLACK/WHITE | CARRIER, SHEILA        | 24 SPARROW ST       | 2/19/2025  |
| 24-1903 | 4/30/2025 | FRANKIE            | POMERANIAN    | BLACK       | PERRY, ROBIN           | 4 GILSUM ST 1       | 6/28/2026  |
| 24-1911 | 4/30/2025 | REMINGTON          | FOXHOUND (AME | MULTI-COLOR | THOMPSON, DAVID        | 99 ARLINGTON AVE    | 1/10/2027  |
| 24-1932 | 4/30/2025 | AMELIA             | CHINESE CREST | UNKNOWN     | FERRAGU, KATHY         | 42 SHADY LN         | 11/5/2026  |
| 24-1950 | 4/30/2025 | BLAINE             | LABRADOR RETR | BROWN/WHITE | ROSE, TIM              | 416 COURT ST        | 4/23/2026  |
| 24-1955 | 4/30/2025 | ABBEY              | POODLE MIX    | BROWN       | ZECHA, DARCEY          | 28 SALISBURY RD     | 11/29/2025 |
| 24-1964 | 4/30/2025 | TEO                | AUSTRALIAN SH | BLACK/WHITE | ST PIERRE, ANDRE       | 79 WOODBURN ST      | 11/1/2025  |
| 24-1965 | 4/30/2025 | LILY               | AUSTRALIAN SH | BLACK/WHITE | ST PIERRE, ANDRE       | 79 WOODBURN ST      | 11/1/2025  |
| 24-1971 | 4/30/2025 | GRACIE             | LABRADOR RETR | BLACK       | ARDOIN, DARLENE        | 23 EAST DIANE CIR   | 12/18/2026 |
| 24-1979 | 4/30/2025 | ESMAE MARIE        | JACK RUSSELL  | BROWN/WHITE | MALCOLM, SHEENA M      | 118 GILSUM ST APT 4 | 4/3/2025   |
| 24-1980 | 4/30/2025 | NOVA LEIGH         | CHIHUAHUA     | FAWN        | MALCOLM, SHEENA M      | 118 GILSUM ST APT 4 | 10/18/2025 |

## Dog Warrant 2025 - Non-Renewals

|         |           |                 |               |             |                     |                      |            |
|---------|-----------|-----------------|---------------|-------------|---------------------|----------------------|------------|
| 24-1990 | 4/30/2025 | ROMAN           | BOXER MIX     | BROWN/WHITE | CRESTA, LISA        | 153 SPRUCE ST        | 4/19/2026  |
| 24-2013 | 4/30/2025 | AXLE            | CHIHUAHUA     | BLACK       | SHAW, ATHENA        | 73 ORIOLE AVE        | 11/9/2024  |
| 24-2014 | 4/30/2025 | KYE             | CHIHUAHUA MIX | BLACK/TAN   | CARAPUCCI, MICHAEL  | 125 DAVIS ST 4       | 8/19/2027  |
| 24-2019 | 4/30/2025 | ANNIE           | GOLDENDOODLE  | BLACK       | SEGRAVE-DALY, CHRIS | 18 BEECH ST          | 9/24/2027  |
| 24-2020 | 4/30/2025 | JEERA           | LABRADOODLE   | MULTI-COLOR | SEGRAVE-DALY, SATYA | 18 BEECH ST          | 9/24/2027  |
| 24-2039 | 4/30/2025 | JR              | CHIHUAHUA MIX | TAN/WHITE   | BURBANK, MARISSA    | 37 RICHARDSON CT     | 3/7/2027   |
| 24-2040 | 4/30/2025 | LIL' MAN        | CHIHUAHUA MIX | TAN/WHITE   | BURBANK, MARISSA    | 37 RICHARDSON CT     | 3/7/2027   |
| 24-2041 | 4/30/2025 | CHARLIE         | LHASA APSO    | GRAY        | LIEBL, GEORGE       | 289 PARK AVE         | 8/27/2026  |
| 24-2042 | 4/30/2025 | ROSIE           | MINIATURE POO | BROWN       | GLEASON, ROBIN      | 289 PARK AVE         | 11/29/2024 |
| 24-2049 | 4/30/2025 | DAKOTA          | MIXED BREED   | BLACK/WHITE | AUDET, PHIL         | 132 EASTERN AVE      | 3/30/2028  |
| 24-2066 | 4/30/2025 | LOUIE           | YORKIEPOO     | BLACK       | GRAYSON, JANET      | 81 TIMBERLAND DR     | 1/21/2027  |
| 24-2073 | 4/30/2025 | HONEY           | MIXED BREED   | TAN/WHITE   | AYERS, ADAM D       | 119 ARMORY ST        | 1/23/2027  |
| 24-2074 | 4/30/2025 | PEACHES         | LABRADOR RETR | BLACK       | AYERS, ADAM D       | 119 ARMORY ST        | 11/6/2027  |
| 24-2083 | 4/30/2025 | HACHI           | GERMAN SHEPHE | BROWN       | LEQUIRE, JENNA      | 27 IVY DR APT 2      | 10/4/2024  |
| 24-2091 | 4/30/2025 | MIA             | LABRADOODLE   | GRAY        | MOORE, LANA         | 238 BASE HILL RD 3   | 5/10/2026  |
| 24-2092 | 4/30/2025 | QUINCY          | CAVACHON      | BEIGE       | MOORE, LANA         | 238 BASE HILL RD 3   | 5/10/2026  |
| 24-2093 | 4/30/2025 | MOLLY           | GOLDENDOODLE  | APRICOT     | MOORE, LANA         | 238 BASE HILL RD 3   | 5/10/2026  |
| 24-2094 | 4/30/2025 | RUDY            | WEIMARANER    | BLUE MERLE  | RODERICK, DENISE    | 38 RICHARDSON CT     | 7/25/2025  |
| 24-2095 | 4/30/2025 | ZEUS            | WEIMARANER    | BLUE MERLE  | RODERICK, DENISE    | 38 RICHARDSON CT     | 8/7/2026   |
| 24-2105 | 4/30/2025 | JUNIOR          | SHIH TZU      | MULTI-COLOR | STROSHINE, KRISTEN  | 203 OLD WALPOLE RD   | 1/16/2026  |
| 24-2109 | 4/30/2025 | FRANK (FRANCIS) | FRENCHTON     | UNKNOWN     | CUSHING, JAKE       | 19 FAIRBANKS ST      | 1/8/2028   |
| 24-2110 | 4/30/2025 | BEAN            | FRENCH BULLDO | BLUE        | CUSHING, JAKE       | 19 FAIRBANKS ST      | 12/19/2026 |
| 24-2125 | 4/30/2025 | TANNER          | GOLDENDOODLE  | GOLD        | FLEUETTE, KELLY     | 9 SCHUYLER WAY       | 6/23/2025  |
| 24-2135 | 4/30/2025 | ZUZU            | SCHNAUZER     | TAN         | HICKS, MALLORY      | 29 EASTVIEW RD       | 4/24/2027  |
| 24-2143 | 4/30/2025 | ATHENA          | SIBERIAN HUSK | BLACK/WHITE | SPOONER, TAYLOR N   | 21 FINCH ST          | 10/3/2024  |
| 24-2148 | 4/30/2025 | GRACIE          | GOLDENDOODLE  | GOLD        | CROTEAU, RACHEL     | 6 TANNER RD          | 7/14/2025  |
| 24-2168 | 4/30/2025 | ABBY ROSE       | GOLDEN RETRIE | GOLD        | NEWMAN, MICHAEL     | 69 ELM ST            | 4/29/2027  |
| 24-2170 | 4/30/2025 | BEEF            | AMER. STAFFOR | TAN/WHITE   | GAUVIN, MATT        | 11 COTTAGE ST        | 10/25/2025 |
| 24-2171 | 4/30/2025 | LUCKY           | BERNADOODLE   | MULTI-COLOR | GUYETTE, TIA A      | 144 HOWARD ST        | 7/26/2026  |
| 24-2172 | 4/30/2025 | COCO            | AMER STAFFORD | BLUE        | RYAN, MICHAEL W JR  | 87 MARLBORO ST APT 2 | 4/17/2027  |
| 24-2182 | 4/30/2025 | BOOMER          | LABRADOR RETR | YELLOW      | CAMPBELL, WENDI     | 3 ICELAND CIR        | 7/3/2027   |
| 24-2183 | 4/30/2025 | PHOEBE          | LABRADOR RETR | CREAM       | CAMPBELL, WENDI     | 3 ICELAND CIR        | 10/25/2027 |
| 24-2184 | 4/30/2025 | MANFRED         | MIXED BREED   | RED         | TOBIN, ELAYNE       | 7 ROOSEVELT ST       | 7/3/2027   |
| 24-2186 | 4/30/2025 | BRYANT          | BLOODHOUND    | BLACK       | SWIGER, WANDA & JAY | KENDALL RD           | 12/10/2026 |
| 24-2192 | 4/30/2025 | PIERRE          | PAPILLON      | BLACK/WHITE | SONSTROM, JANICE    | 238 BASE HILL RD #52 | 5/31/2025  |

## Dog Warrant 2025 - Non-Renewals

|         |           |                    |               |             |                        |                      |            |
|---------|-----------|--------------------|---------------|-------------|------------------------|----------------------|------------|
| 24-2210 | 4/30/2025 | SCOOBY             | TERRIER MIX   | TAN         | BEDFORD, JAMES         | 12 ORIOLE AVE        | 1/26/2025  |
| 24-2216 | 4/30/2025 | CLYDE              | FRENCH BULLDO | MULTI-COLOR | LONG, ESTEFANIA        | 74 FRANKLIN ST       | 9/5/2026   |
| 24-2222 | 4/30/2025 | DOZER              | AMER. STAFFOR | BLACK       | YOUNG, MICHELLE        | 431 ELM ST           | 9/8/2024   |
| 24-2226 | 4/30/2025 | CHARLIE            | LABRADOODLE   | RED         | ROBERTS, JACQUELINE    | 99 GREENWOOD AVE     | 2/20/2027  |
| 24-2230 | 4/30/2025 | DAISY MAE          | BLUE TICK HOU | BLUE MERLE  | SHACKETT, ANNETTE      | 131 GEORGE ST        | 1/13/2026  |
| 24-2234 | 4/30/2025 | GROOT              | GREAT DANE MI | BLUE MERLE  | BAKER, WILLIAM         | 17 PHEASANT HILL RD  | 4/19/2027  |
| 24-2235 | 4/30/2025 | STELLA             | BERNESE MOUNT | MULTI-COLOR | BAKER, WILLIAM         | 17 PHEASANT HILL RD  | 4/11/2026  |
| 24-2239 | 4/30/2025 | ANGEL              | GOLDEN RETRIE | YELLOW      | JOHNSON, SHARON        | 48 PARK AVE          | 4/11/2025  |
| 24-2250 | 4/30/2025 | DIESEL             | STAFFORDSHIRE | BLACK/WHITE | ROTH, ANDREW           | 490 WASHINGTON ST    | 7/5/2025   |
| 24-2260 | 4/30/2025 | LILLY MARIE        | LABRADOR RETR | BLACK       | HAUPT, DESMOND         | 102 KENNEDY DR       | 8/15/2026  |
| 24-2261 | 4/30/2025 | OSCAR              | BOXER/LABRADO | BLACK       | HAUPT, DESMOND         | 102 KENNEDY DR       | 4/4/2028   |
| 24-2262 | 4/30/2025 | ROSIE              | COON HOUND    | BLACK/WHITE | HAUPT, DESMOND         | 102 KENNEDY DR       | 12/4/2025  |
| 24-2294 | 4/30/2025 | LILY               | AUSTRALIAN SH | BLONDE      | SECORE, MICHAEL        | 28 CHAPMAN RD        | 12/15/2024 |
| 24-2309 | 4/30/2025 | HOLLY WOLLY DOODLE | LABRADOODLE   | APRICOT     | BARTASHEVICH, LORI     | 7 PEG SHOP RD        | 4/5/2025   |
| 24-2312 | 4/30/2025 | PRINCESS           | CHIHUAHUA MIX | BLACK       | ST PIERRE, KATIE       | 36 MARLBORO ST APT 6 | 10/4/2024  |
| 24-2321 | 4/30/2025 | LUNA               | LABRADOR RETR | BLACK       | LACHANCE, DENISE       | 67 ORIOLE AVE        | 6/1/2027   |
| 24-2322 | 4/30/2025 | STELLA             | LABRADOR RETR | BLACK       | LACHANCE, DENISE       | 67 ORIOLE AVE        | 8/11/2024  |
| 24-2323 | 4/30/2025 | BURT               | CORGI         | SABLE       | LACHANCE, DENISE       | 67 ORIOLE AVE        | 7/26/2026  |
| 24-2336 | 4/30/2025 | JESSIE             | LABRADOR RETR | BLACK/BROWN | DRISKELL, SHAWN        | 37 EAST DIANE DR     | 7/7/2024   |
| 24-2338 | 4/30/2025 | MIA                | SHIH TZU      | GRAY        | ANDREWS, PATRICIA J    | 26 WORCESTER ST      | 2/9/2025   |
| 24-2359 | 4/30/2025 | UNA (YUTA)         | GERMAN SHEPHE | SABLE       | COOLIDGE, MICAELA A    | 13 WARD CIR          | 8/10/2024  |
| 24-2361 | 4/30/2025 | RUGER              | AMER STAFFORD | BRINDLE     | ELIE, KAYLYN           | 533 WINCHESTER ST    | 12/18/2024 |
| 24-2362 | 4/30/2025 | SAGE               | LABRADOR RETR | MULTI-COLOR | ELIE, KAYLYN           | 533 WINCHESTER ST    | 4/23/2025  |
| 24-2371 | 4/30/2025 | STELLA             | GOLDENDOODLE  | CREAM       | KOWAL, CATHARINE A     | 60 WATER ST          | 8/14/2026  |
| 24-2373 | 4/30/2025 | CHAZZY             | MIXED BREED   | TAN         | PAINE, JACOB           | 136 ELM ST           | 1/12/2026  |
| 24-2377 | 4/30/2025 | LOKEN              | SIBERIAN HUSK | GRAY/WHITE  | PAQUIN, TODD           | 111 NORTH ST         | 8/13/2024  |
| 24-2388 | 4/30/2025 | BEAU               | LABRADOR RETR | YELLOW      | DRISKELL, SHAWN        | 37 EAST DIANE DR     | 4/18/2027  |
| 24-2401 | 4/30/2025 | ZOEY               | LABRADOR RETR | BLACK       | KELLY, SAMANTHA        | 19 LIBERTY LN        | 4/25/2027  |
| 24-2408 | 4/30/2025 | BEAU               | SHEPHERD MIX  | BROWN       | SMITH, ADRIANA         | 153 ARMORY ST        | 4/10/2025  |
| 24-2410 | 4/30/2025 | SCOUT              | BOXER MIX     | BROWN/WHITE | MILLER, SARAH          | 23 SHADOW LN         | 11/14/2025 |
| 24-2415 | 4/30/2025 | LADY               | GERMAN SHEPHE | UNKNOWN     | BLACKWELL, CHRISTOPHER | 85 A FRANKLIN ST     | 11/7/2025  |
| 24-2421 | 4/30/2025 | IZZY               | FRENCH BULLDO | GRAY        | MCDERMOTT, KELLY       | 45 ALLEN CT          | 5/18/2027  |
| 24-2424 | 4/30/2025 | WILLOW             | GERMAN SHEPHE | BLACK/BROWN | WILSON, MELISSA A      | 23 HILLSIDE AVE      | 10/8/2027  |
| 24-2427 | 4/30/2025 | CLANCY             | DACHSHUND MIX | MULTI-COLOR | QUIGLEY, THERESA       | 9 DRUMMER RD         | 4/13/2028  |
| 24-2439 | 4/30/2025 | REESE              | LABRADOR RETR | CHOCOLATE   | WITHAM, RONALD JR      | 810 COURT ST B       | 5/29/2025  |

## Dog Warrant 2025 - Non-Renewals

|         |           |         |               |              |                         |                        |            |
|---------|-----------|---------|---------------|--------------|-------------------------|------------------------|------------|
| 24-2444 | 4/30/2025 | WICKETT | TERRIER MIX   | CREAM        | FARNSWORTH, ROBERT      | 80 GEORGE ST           | 5/11/2026  |
| 24-2449 | 4/30/2025 | DANA    | LABRADOR RETR | BLACK/BROWN  | CHANDLER, TIA           | 50 BLOSSOM ST          | 3/12/2026  |
| 24-2450 | 4/30/2025 | WYATT   | TERRIER MIX   | GOLD         | CHANDLER, TIA           | 50 BLOSSOM ST          | 2/27/2027  |
| 24-2453 | 4/30/2025 | LUCY    | LABRADOR RETR | CHOCOLATE    | DEDANAAN, ANDREAS       | 37 COTTAGE ST          | 12/7/2027  |
| 24-2454 | 4/30/2025 | EMMA    | YORKIE MIX    | BUFF         | BURKE, DANIEL           | 515 WASHINGTON ST      | 9/21/2025  |
| 24-2455 | 4/30/2025 | LOIS    | CHIHUAHUA     | TAN/WHITE    | BURKE, DANIEL           | 515 WASHINGTON ST      | 5/1/2026   |
| 24-2457 | 4/30/2025 | LOLA    | LABRADOR RETR | CHOCOLATE    | DECOFF, KRISTEN         | 21 PRESCOTT ST         | 4/7/2025   |
| 24-2459 | 4/30/2025 | GRACIE  | YORKSHIRE TER | SILVER/BLACK | GERAGHTY, FERN          | 23 PINE AVE            | 4/30/2026  |
| 24-2463 | 4/30/2025 | WRIGLEY | DACHSHUND     | BLACK/TAN    | PELLETIER, NATHALIE     | 238 BASE HILL RD #82   | 8/18/2024  |
| 24-2466 | 4/30/2025 | OLLIE   | GOLDENDOODLE  | BROWN        | LYONS, ROBYN            | 67 MAYFLOWER DR        | 10/5/2025  |
| 24-2467 | 4/30/2025 | BEAR    | HUSKY MIX     | TAN          | LEFEBVRE, KIRSTEN       | 71 UNION ST APT C      | 5/24/2026  |
| 24-2476 | 4/30/2025 | NALA    | LABRADOR RETR | CHOCOLATE    | MOODY, ASHLEY           | 34 WRIGHT ST           | 8/9/2026   |
| 24-2479 | 4/30/2025 | ADON    | MIXED BREED   | MULTI-COLOR  | KENNEY, CARL            | 23 MINERVA LN          | 5/13/2025  |
| 24-2485 | 4/30/2025 | REBEL   | COON HOUND    | BLACK/TAN    | MOODY, SHANNON          | 12 EVERGREEN AVE       | 10/11/2024 |
| 24-2493 | 4/30/2025 | MAEVIS  | MIXED BREED   | TAN/BLACK    | WIRKKALA, JESSICA G     | 4 OLIVO RD             | 11/10/2024 |
| 24-2498 | 4/30/2025 | REX     | BLUE TICK HOU | BLUE         | BARRY, CHRISTOPHER      | 40 PAGE ST             | 1/9/2027   |
| 24-2500 | 4/30/2025 | BELLA   | HUSKY         | GRAY/WHITE   | WORDELL, JEANNIE        | 225 PEARL ST           | 9/8/2025   |
| 24-2506 | 4/30/2025 | WINNIE  | LABRADOR RETR | CHOCOLATE    | CONBOY, JJ              | 100 KENDALL RD         | 4/5/2026   |
| 24-2507 | 4/30/2025 | LUCY    | GREAT PYRENEE | WHITE        | CONBOY, JJ              | 100 KENDALL RD         | 3/6/2026   |
| 24-2509 | 4/30/2025 | LILY    | LABRADOR RETR | BLACK/WHITE  | BARRY, NATALIE          | 100 EMERALD ST 302     | 9/5/2024   |
| 24-2512 | 4/30/2025 | HARLEY  | LABRADOR RETR | BLACK/WHITE  | ROBARGE, JEREMY         | 10 SYMONDS PL          | 7/17/2024  |
| 24-2522 | 4/30/2025 | ATHENA  | BASENJI       | TAN/WHITE    | ELLSWORTH-OSANYA, PERIN | 46 PINEHURST AVE       | 8/7/2024   |
| 24-2523 | 4/30/2025 | ASTRA   | AMER STAFFORD | TAN/WHITE    | ELLSWORTH-OSANYA, PERIN | 46 PINEHURST AVE       | 12/5/2026  |
| 24-2529 | 4/30/2025 | SAVVY   | GERMAN SHEPHE | BLACK        | BRUNKE, MARGIE          | 222 WEST ST #301       | 9/11/2026  |
| 24-2530 | 4/30/2025 | LOKI    | TERRIER MIX   | BLACK/WHITE  | ZAMBONI, NATALIE        | 40 WOODBURN ST APT 32  | 11/22/2025 |
| 24-2542 | 4/30/2025 | OTTIS   | CHOW CHOW MIX | TAN/WHITE    | BUNCE, BRIAN            | 84 OLD WALPOLE RD      | 11/15/2025 |
| 24-2543 | 4/30/2025 | BAILEY  | GOLDEN RETRIE | GOLD         | BUNCE, BRIAN            | 84 OLD WALPOLE RD      | 1/20/2025  |
| 24-2544 | 4/30/2025 | CHAZZ   | AMER STAFFORD | BLACK        | BUNCE, BRIAN            | 84 OLD WALPOLE RD      | 3/6/2027   |
| 24-2554 | 4/30/2025 | BAILEY  | HOUND MIX     | BROWN/WHITE  | CAREY, SANDY            | 244 GILSUM ST          | 4/12/2026  |
| 24-2555 | 4/30/2025 | HOLDEN  | LABRADOR RETR | CHOCOLATE    | CAREY, SANDY            | 244 GILSUM ST          | 7/14/2024  |
| 24-2563 | 4/30/2025 | WILLOW  | MIXED BREED   | WHITE        | GOURLEY, GABRIELLE E    | 794 COURT ST J         | 11/16/2024 |
| 24-2569 | 4/30/2025 | ZARI    | TERRIER MIX   | TAN/WHITE    | HOARD, CHAN             | 624 MARLBORO ST APT 23 | 2/3/2025   |
| 24-2580 | 4/30/2025 | TUKKA   | FRENCH BULLDO | MULTI-COLOR  | KAARTO, ANNA            | 30 EAST DIANE DR       | 8/10/2024  |
| 24-2585 | 4/30/2025 | LEYA    | LABRADOR RETR | TAN/WHITE    | MARSDEN-KELLEY, DAPHNE  | 110 ARCH ST 18         | 11/3/2024  |
| 24-2588 | 4/30/2025 | LASER   | BICHON FRISE  | BROWN/WHITE  | LUDVIGSEN, JULIE        | 16 WOODSIDE AVE        | 7/31/2025  |

## Dog Warrant 2025 - Non-Renewals

|         |           |               |               |             |                    |                      |            |
|---------|-----------|---------------|---------------|-------------|--------------------|----------------------|------------|
| 24-2592 | 4/30/2025 | BUDDY         | MIXED BREED   | GOLD        | HARTZ, PETER       | 12 BROOK ST          | 6/6/2026   |
| 24-2597 | 4/30/2025 | CLETUS        | MASTIFF       | MULTI-COLOR | BATCHELDER, WENDI  | 58 MEADOW RD         | 5/16/2027  |
| 24-2609 | 4/30/2025 | AIKO          | GERMAN SHEPHE | BLACK/TAN   | STETSON, SHAWNA    | 60 SPARROW ST        | 6/30/2025  |
| 24-2616 | 4/30/2025 | CALI          | MIXED BREED   | BROWN/WHITE | ROY, ADRIENNA      | 306 COURT ST         | 6/24/2027  |
| 24-2627 | 4/30/2025 | HUNTER        | LABRADOR RETR | YELLOW      | LOUNDER, MICHELLE  | 188 GILSUM ST #1     | 9/19/2025  |
| 24-2628 | 4/30/2025 | MAGGIE        | SHIH TZU      | CHOCOLATE   | LOUNDER, MICHELLE  | 188 GILSUM ST #1     | 9/15/2025  |
| 24-2629 | 4/30/2025 | CALLIE        | LABRADOR RETR | YELLOW      | LOUNDER, MICHELLE  | 188 GILSUM ST #1     | 9/12/2025  |
| 24-2637 | 4/30/2025 | ELLA          | GERMAN SHEPHE | SABLE       | MOORE, GERALDINE   | 376 CHESTERFIELD RD  | 9/20/2025  |
| 24-2641 | 4/30/2025 | SYDNEY        | LABRADOR RETR | BLACK       | KENNEDY, PATRICK   | 21 DALE DR           | 10/14/2025 |
| 24-2658 | 4/30/2025 | POPPY         | GOLDENDOODLE  | RED         | MOONEY, ALEXANDRA  | 51 MAIN ST APT 4G    | 8/8/2026   |
| 24-2659 | 4/30/2025 | BELLE         | BEAGLE MIX    | TAN/WHITE   | RAINEY, SELENE     | 111 ARCH ST          | 7/17/2026  |
| 24-2670 | 4/30/2025 | BAILEY COOPER | AUSTRALIAN SH | RED         | MARSHALL, PATRICIA | 185 LIBERTY LN       | 8/3/2025   |
| 24-2671 | 4/30/2025 | LOKI          | CHIHUAHUA     | TAN         | HALE, LAUREN       | 83 SULLIVAN ST       | 7/14/2024  |
| 24-2674 | 4/30/2025 | NALA          | SIBERIAN HUSK | UNKNOWN     | TARR, ROLAND       | 162 ELM ST           | 5/16/2025  |
| 24-2679 | 4/30/2025 | MAGGIE        | BERNADOODLE   | MERLE       | RAITTO, STACEY     | 38 SESAME ST         | 7/10/2024  |
| 24-2681 | 4/30/2025 | DAISY         | CHIHUAHUA     | MULTI-COLOR | DANIELS, ALYSON    | 51 SPARROW ST        | 3/2/2025   |
| 24-2694 | 4/30/2025 | ZLOTY         | BELGIAN MALIN | BRINDLE     | ROBERTS, PHYLCIA   | 103 ISLAND ST        | 5/23/2025  |
| 24-2695 | 4/30/2025 | SEBASTIAN     | TERRIER MIX   | BLACK/WHITE | ABBOTT, NICOLE     | 243 COURT ST APT 1   | 2/15/2026  |
| 24-2697 | 4/30/2025 | BLU           | DACHSHUND MIX | MULTI-COLOR | KREMEN, THOMAS     | 7 ASPEN ST           | 2/18/2025  |
| 24-2700 | 4/30/2025 | ELVIS         | WELSH CORGI ( | MULTI-COLOR | DENICO, KRISTIN    | 14 JUNE ST           | 4/28/2025  |
| 24-2704 | 4/30/2025 | CHARLIE       | MINIATURE PIN | BLACK       | JOHNSTON, TRACI    | 21 LORRAINE ST       | 8/24/2024  |
| 24-2716 | 4/30/2025 | CURRY         | SHIH TZU      | BROWN/WHITE | TIMMER, JEFF       | 24 KNOLL AVE         | 5/2/2027   |
| 24-2720 | 4/30/2025 | ALLIE         | LABRADOODLE   | TAN         | COOK, MEGHAN       | 45 EVANS LN          | 5/16/2025  |
| 24-2721 | 4/30/2025 | JASMINE       | BOXER MIX     | MULTI-COLOR | COOK, MEGHAN       | 45 EVANS LN          | 1/3/2027   |
| 24-2730 | 4/30/2025 | SMITTY        | LABRADOR RETR | CHOCOLATE   | MURDOCK, SHELLEY   | 12 STARLING ST       | 8/27/2026  |
| 24-2731 | 4/30/2025 | WALKER        | BLUE TICK HOU | BLUE        | MURDOCK, SHELLEY   | 12 STARLING ST       | 6/2/2026   |
| 24-2732 | 4/30/2025 | BUDDY         | MIXED BREED   | TAN         | PAIGE, HEATHER     | 39 PRESCOTT ST       | 10/28/2027 |
| 24-2734 | 4/30/2025 | VINNY         | LABRADOR RETR | CHOCOLATE   | BOUDLE, NICOLE     | 18 FAIRVIEW ST       | 6/1/2025   |
| 24-2735 | 4/30/2025 | NELLIE        | LABRADOR RETR | BLACK       | BOUDLE, NICOLE     | 18 FAIRVIEW ST       | 6/14/2026  |
| 24-2736 | 4/30/2025 | STELLA        | MIXED BREED   | BRINDLE     | COTE, HEATHER      | 693 WEST ST          | 6/26/2026  |
| 24-2737 | 4/30/2025 | MAYA          | MIXED BREED   | BROWN       | COTE, HEATHER      | 693 WEST ST          | 1/30/2027  |
| 24-2739 | 4/30/2025 | CAMAS         | BORDER COLLIE | BLACK/WHITE | CLOUD, REBECCA     | 31 KELLEHER ST       | 8/14/2025  |
| 24-2741 | 4/30/2025 | ARROW         | LABRADOR RETR | BLACK       | BOWEN, JAMES       | 31 WASHINGTON ST 129 | 8/30/2024  |
| 24-2746 | 4/30/2025 | PENNY         | CATAHOULA     | APRICOT     | LANDIS, DANYA      | 433 ELM ST           | 7/28/2024  |
| 24-2752 | 4/30/2025 | EDDIE         | TERRIER MIX   | BRINDLE     | GREGORY, KARMAN    | 84 OLD WALPOLE RD    | 4/24/2025  |

## Dog Warrant 2025 - Non-Renewals

|         |           |                        |               |             |                       |                     |            |
|---------|-----------|------------------------|---------------|-------------|-----------------------|---------------------|------------|
| 24-2754 | 4/30/2025 | HOWIE                  | MIXED BREED   | TAN         | WIRZBURGER, STEPHANIE | 142 HOWARD ST       | 6/10/2027  |
| 24-2757 | 4/30/2025 | PHELPS                 | LABRADOR RETR | MULTI-COLOR | O'DONNELL, MICHAEL    | 18 RIVER ST         | 3/12/2027  |
| 24-2759 | 4/30/2025 | POPTART                | MIXED BREED   | WHITE       | LAPLANTE, JEREMY      | 10 MOUNTAIN VIEW CT | 2/7/2028   |
| 24-2764 | 4/30/2025 | MISHKA                 | POMERANIAN    | BROWN/WHITE | POWLEY, SHEILA        | 24 UNION ST B       | 12/20/2024 |
| 24-2766 | 4/30/2025 | TOBY                   | AMER STAFFORD | BLACK       | ROOF, RYAN            | 27 PROBATE ST       | 10/30/2026 |
| 24-2771 | 4/30/2025 | TEDDIE                 | GOLDEN RETRIE | GOLD        | VANWEZEL, BOB         | 19 MEETINGHOUSE RD  | 4/11/2026  |
| 24-2772 | 4/30/2025 | TRIXI                  | BEAGLE        | MULTI-COLOR | ROYCE, MICHAEL        | 32 CHARLES ST       | 4/16/2025  |
| 24-2774 | 4/30/2025 | CANDY                  | COLLIE        | BLUE MERLE  | ABEL, AMEE            | 341 CHAPMAN RD      | 5/22/2025  |
| 24-2775 | 4/30/2025 | ROCKET RATSANE (ROCKY) | RAT TERRIER   | BROWN       | ABEL, AMEE            | 341 CHAPMAN RD      | 5/8/2027   |
| 24-2776 | 4/30/2025 | ROBBIE                 | COLLIE        | SABLE       | ABEL, AMEE            | 341 CHAPMAN RD      | 2/6/2028   |
| 24-2781 | 4/30/2025 | JOSE                   | CORGI MIX     | ORANGE      | BIRD, ELIZABETH       | 40 SCHOOL ST        | 6/7/2027   |
| 24-2783 | 4/30/2025 | REMO                   | AMERICAN BULL | GRAY        | BIRD, ELIZABETH       | 40 SCHOOL ST        | 2/21/2028  |
| 24-2784 | 4/30/2025 | KATIE                  | MINIATURE POO | BLACK       | BIRD, ELIZABETH       | 40 SCHOOL ST        | 6/10/2027  |
| 24-2789 | 4/30/2025 | LUKE DUKE              | POINTER       | WHITE       | GIGUERE, SCOTT        | 90 MAYFLOWER DR     | 2/25/2026  |
| 24-2796 | 4/30/2025 | KATIE                  | MIXED BREED   | BLACK       | DICEY, PAT            | 26 ROCKWOOD RD      | 6/11/2027  |
| 24-2799 | 4/30/2025 | LUCY                   | BEAGLE MIX    | TAN/WHITE   | STAHL, NICOLE         | 16 HARMONY LN 2     | 3/9/2026   |
| 24-2805 | 4/30/2025 | SCOOTER                | DACHSHUND     | RED         | CALLAHAN, MATTHEW     | 97 SOUTH LINCOLN ST | 6/14/2027  |
| 24-2810 | 4/30/2025 | ROSIE                  | GERMAN SHEPHE | BLACK/TAN   | ZINN, SARAH, J        | 43 GROVE ST         | 4/1/2028   |
| 24-2814 | 4/30/2025 | SIR OLIVER             | RAT TERRIER   | MULTI-COLOR | GALLAGHER, SHELLY     | 194 WYMAN RD        | 2/3/2028   |
| 24-2815 | 4/30/2025 | MISS MYRTLE MAY        | BOSTON TERRIE | BLACK/WHITE | GALLAGHER, SHELLY     | 194 WYMAN RD        | 1/24/2028  |
| 24-2816 | 4/30/2025 | HUXLEY                 | BULLDOG MIX   | TAN/WHITE   | PUNCH, HEATHER        | 128 CHURCH ST APT 2 | 4/2/2028   |
| 24-2820 | 4/30/2025 | PARKER                 | MIXED BREED   | BLACK       | MINER, EMILY          | 60 DAVIS ST         | 7/12/2026  |
| 24-2824 | 4/30/2025 | SADIE                  | CHIHUAHUA MIX | TAN/WHITE   | WATKINS, CAITLIN      | 109 WINCHESTER ST 6 | 5/25/2026  |
| 24-2825 | 4/30/2025 | LUCY                   | CHIHUAHUA     | BLACK/WHITE | WATKINS, CAITLIN      | 109 WINCHESTER ST 6 | 5/25/2026  |
| 24-2827 | 4/30/2025 | CONWAY                 | MIXED BREED   | CHOCOLATE   | FLOOD, PATRICK C      | 239 DARLING RD      | 5/25/2026  |
| 24-2828 | 4/30/2025 | BAILEY                 | POINTER       | MERLE       | FLOOD, PATRICK C      | 239 DARLING RD      | 5/23/2027  |
| 24-2834 | 4/30/2025 | MILO                   | TERRIER       | RED         | DAVIS, FATIMA SOL T   | 330 PARK AVE        | 3/4/2025   |
| 24-2836 | 4/30/2025 | HONEY                  | AMERICAN STAF | BLACK       | SWEENEY, MARYBETH     | 186 NORTH STREET    | 10/7/2027  |
| 24-2837 | 4/30/2025 | MONKEY                 | CHIHUAHUA     | BLUE MERLE  | FITZGERALD, JEAN      | 8 ORIOLE AVE        | 8/10/2025  |
| 24-2839 | 4/30/2025 | KARMA                  | LABRADOR RETR | BLACK       | WEINRIEB, PAM         | 13 BALSAM ST        | 2/7/2026   |
| 24-2841 | 4/30/2025 | RUBY                   | MIXED BREED   | TAN         | WHITHAM, RYLAN        | 108 GREENWOOD AVE   | 3/29/2027  |
| 24-2842 | 4/30/2025 | EDDIE VAN HALEN        | LABRADOR RETR | UNKNOWN     | BOURGEOIS, BOBBI-JO   | 108 GREENWOOD AVE   | 4/12/2025  |
| 24-2847 | 4/30/2025 | ROSIE                  | BEAGLE        | MULTI-COLOR | BUCKLEY, BETH         | 24 HARMONY LN 1     | 6/19/2027  |
| 24-2849 | 4/30/2025 | CHARLIE                | YORKIE MIX    | BLACK       | JEFFREYS, LINDA       | 67 WOODBURN ST      | 10/15/2026 |
| 24-2850 | 4/30/2025 | BAILEY                 | GOLDEN RETRIE | GOLD        | JEFFREYS, LINDA       | 67 WOODBURN ST      | 5/29/2025  |

## Dog Warrant 2025 - Non-Renewals

|         |           |         |               |             |                   |                      |            |
|---------|-----------|---------|---------------|-------------|-------------------|----------------------|------------|
| 24-2851 | 4/30/2025 | SADIE   | GERMAN SHEPHE | WHITE       | MILLEDGE, MIRANDA | 101 SPRING ST        | 7/17/2026  |
| 24-2863 | 4/30/2025 | ROXY    | HUSKY MIX     | GRAY/WHITE  | HART, CAMERON     | 267 WATER ST         | 2/8/2025   |
| 24-2864 | 4/30/2025 | STUMPY  | LABRADOR RETR | BLACK       | COOK, NICOLE      | 140 EASTERN AVE      | 7/15/2027  |
| 24-2865 | 4/30/2025 | NOEL    | MIXED BREED   | BLACK/TAN   | CONKEY, ELIZABETH | 176 HOWARD ST        | 3/23/2025  |
| 24-2866 | 4/30/2025 | AURORA  | HUSKY MIX     | BROWN/WHITE | CONKEY, ELIZABETH | 176 HOWARD ST        | 3/24/2025  |
| 24-2868 | 4/30/2025 | LOKI    | HOUND MIX     | TAN/WHITE   | MARGAITIS, RYAN   | 23 NEW ACRES RD      | 4/17/2027  |
| 24-2870 | 4/30/2025 | ARMANI  | CHIHUAHUA MIX | WHITE       | NICKERSON, CHRIS  | 158 PAKO AVE         | 5/14/2027  |
| 24-2871 | 4/30/2025 | SADIE   | POMERANIAN MI | BLACK/WHITE | NICKERSON, CHRIS  | 158 PAKO AVE         | 10/16/2026 |
| 24-2872 | 4/30/2025 | COACH   | CHIHUAHUA MIX | BRINDLE     | NICKERSON, CHRIS  | 158 PAKO AVE         | 10/16/2026 |
| 24-2873 | 4/30/2025 | KATIE   | MINIATURE POO | BLACK       | DAY, GERRY        | 22 LEVERETT ST       | 9/11/2025  |
| 24-2874 | 4/30/2025 | SOPHIE  | CHIHUAHUA     | BLACK/BROWN | BURKE, DIANNE     | 515 WASHINGTON ST    | 6/7/2025   |
| 24-2878 | 4/30/2025 | TULA    | MIXED BREED   | MULTI-COLOR | JOHNSON, TERRANCE | 110 ARCH ST UNIT42   | 10/18/2025 |
| 24-2879 | 4/30/2025 | OBI     | GOLDENDOODLE  | BLACK       | ALDERFER, SARA    | 563 WEST ST          | 7/14/2025  |
| 24-2881 | 4/30/2025 | WINNIE  | GOLDENDOODLE  | APRICOT     | DUNNELL, JENNICA  | 30 LYNWOOD AVE       | 1/31/2026  |
| 24-2882 | 4/30/2025 | ENZO    | GOLDENDOODLE  | BLUE MERLE  | DUNNELL, JENNICA  | 30 LYNWOOD AVE       | 11/27/2026 |
| 24-2886 | 4/30/2025 | COSMO   | HAVANESE      | WHITE       | TENT, STEPHANIE   | 55 SUMMIT RIDGE DR   | 6/15/2026  |
| 24-2887 | 4/30/2025 | FRANKIE | DACHSHUND MIX | BLACK/BROWN | DANLES, SARAH     | 52 SUMMIT RD APT 1   | 9/14/2026  |
| 24-2891 | 4/30/2025 | BRUCE   | BULLMASTIFF   | UNKNOWN     | BRYAN, CLARA      | 7 LEVERONI CT        | 7/3/2025   |
| 24-2892 | 4/30/2025 | MACY    | GERMAN SHEPHE | BLACK/TAN   | BRYAN, CLARA      | 7 LEVERONI CT        | 7/3/2025   |
| 24-2894 | 4/30/2025 | SASSY   | CHIHUAHUA     | MULTI-COLOR | TISDALE, DEBRA    | 54 HANOVER ST        | 6/21/2027  |
| 24-2895 | 4/30/2025 | ADDIE   | BOSTON TERRIE | BRINDLE     | TISDALE, DEBRA    | 54 HANOVER ST        | 6/22/2026  |
| 24-2898 | 4/30/2025 | SATIE   | GERMAN SHEPHE | BLACK/TAN   | NICKERSON, CHRIS  | 158 PAKO AVE         | 6/15/2026  |
| 24-2905 | 4/30/2025 | IZZY    | TERRIER MIX   | WHITE       | SANDERSON, AMBER  | 14 SHADOW LN         | 6/16/2026  |
| 24-2906 | 4/30/2025 | MAXWELL | CORGI MIX     | TAN/WHITE   | PERRY, SHANNON    | 398 JORDAN RD        | 8/9/2026   |
| 24-2910 | 4/30/2025 | SCOUT   | GERMAN SHEPHE | BLACK/TAN   | ADLEY, MADISON    | 23 BASE HILL RD      | 5/28/2025  |
| 24-2926 | 4/30/2025 | BLUE    | LABRADOR RETR | BLACK       | COOK, ELIZABETH   | 24 WETMORE ST        | 12/16/2024 |
| 24-2927 | 4/30/2025 | NUGGET  | SHIH TZU/POOD | UNKNOWN     | MOTUZAS, MARY     | 70 WOODBURN ST APT B | 8/19/2027  |
| 24-2928 | 4/30/2025 | ROSIE   | GOLDENDOODLE  | GOLD        | DALEY, IDA        | 177 PARK AVE         | 1/17/2028  |
| 24-2930 | 4/30/2025 | BLOSSOM | LABRADOR RETR | BLACK       | CUNNINGHAM, JAY   | 2 AVALON PL          | 2/13/2026  |
| 24-2939 | 4/30/2025 | DUDLEY  | LABRADOR RETR | YELLOW      | BARNES, MAUREEN   | 455 CHAPMAN RD       | 3/13/2027  |
| 24-2940 | 4/30/2025 | SHYLO   | MIXED BREED   | BLACK       | WUNSCHER, RYAN    | 2 IMPERIAL DR        | 6/18/2026  |
| 24-2945 | 4/30/2025 | ELLA    | LABRADOR RETR | BLACK       | CARNEY, HAYDEN    | 18 NEWMAN ST         | 6/3/2027   |
| 24-2948 | 4/30/2025 | HANNAH  | HUSKY MIX     | BEIGE       | HUBBARD, JUANITA  | 84 SULLIVAN ST       | 7/15/2025  |
| 24-2959 | 4/30/2025 | ALBUS   | LABRADOR RETR | MULTI-COLOR | BOND, ALEXANDRA   | 71 TIMBERLANE DRIVE  | 10/31/2025 |
| 24-2963 | 4/30/2025 | NINA    | ROTTWEILER    | BLACK/BROWN | MADEJ, MARISSA    | 66 WOODBURN ST       | 12/20/2025 |

## Dog Warrant 2025 - Non-Renewals

|         |           |                  |               |             |                     |                       |            |
|---------|-----------|------------------|---------------|-------------|---------------------|-----------------------|------------|
| 24-2965 | 4/30/2025 | AUSTIN           | YORKSHIRE TER | CREAM       | JOHNSON, ASHLEY     | 37 SHADY LN           | 11/15/2025 |
| 24-2966 | 4/30/2025 | LOLA             | AMERICAN BULL | BLACK/WHITE | JOHNSON, ASHLEY     | 37 SHADY LN           | 11/11/2024 |
| 24-2967 | 4/30/2025 | BRANDIE          | HOUND MIX     | BROWN       | ROBERTSON, OWEN     | 488 ELM ST            | 11/28/2024 |
| 24-2976 | 4/30/2025 | PETUNIA          | YORKSHIRE TER | BLACK/TAN   | GYR, VICKI          | 58 COLORADO ST UNIT 1 | 3/20/2028  |
| 24-2982 | 4/30/2025 | BROOKE           | GERMAN SHEPHE | BLACK       | BROWN, CHRISTOPHER  | 43 SULLIVAN ST        | 4/27/2028  |
| 24-2983 | 4/30/2025 | DUNE             | GERMAN SHEPHE | TAN/WHITE   | BROWN, CHRISTOPHER  | 43 SULLIVAN ST        | 8/6/2026   |
| 24-2985 | 4/30/2025 | COCO             | AKITA         | UNKNOWN     | MOORE, ALICIA       | 6 GREEN ST APT 2      | 8/22/2024  |
| 24-2987 | 4/30/2025 | SUNSHINE (SUNNY) | MIXED BREED   | BRINDLE     | BARRY, JAIME        | 60 ARCH ST            | 8/24/2024  |
| 24-2993 | 4/30/2025 | REMY             | MIXED BREED   | BROWN/WHITE | GERMANA, NICK       | 206 BAKER ST          | 9/28/2025  |
| 24-3003 | 4/30/2025 | BAILEY           | GOLDEN RETRIE | MULTI-COLOR | CAREY, MATT         | 338 WEST SURRY RD     | 7/17/2027  |
| 24-3006 | 4/30/2025 | GALLAGHER        | GOLDENDOODLE  | APRICOT     | HENEGHAN, HELEN     | 110 EAST SURRY RD     | 5/8/2025   |
| 24-3009 | 4/30/2025 | ODIN             | DOBERMAN PINS | FAWN        | BEST, KIMBERLY      | 3 MATTHEWS RD         | 7/16/2027  |
| 24-3010 | 4/30/2025 | DUTCHESS         | WEIMARANER MI | GRAY        | BENISHIN, KAITLYN   | 50 SUMMIT RD APT 6    | 8/29/2026  |
| 24-3011 | 4/30/2025 | RUGER            | LABRADOR RETR | GRAY/WHITE  | TREMBLAY, LOUIS F   | 321 ELM ST            | 7/23/2026  |
| 24-3020 | 4/30/2025 | SCRAPPY          | AMER STAFFORD | BRINDLE     | BAGSTER, TAMMY      | 40 BILLINGS AVE       | 5/10/2026  |
| 24-3024 | 4/30/2025 | DELILAH          | HUSKY MIX     | BLACK/WHITE | JANSEN, JENNA       | 3 CENTRAL SQ 202      | 10/4/2024  |
| 24-3032 | 4/30/2025 | TAKKO            | GOLDEN RETRIE | BRINDLE     | WHIPPIE, LAURIE     | 352 PEARL ST          | 2/13/2028  |
| 24-3035 | 4/30/2025 | BRIGHTON         | AUSTRALIAN CA | UNKNOWN     | BRUCE, KATHLEEN     | 279 PEARL ST          | 3/16/2026  |
| 24-3036 | 4/30/2025 | KODI             | CORGI MIX     | BLACK       | BRUCE, KATHLEENE    | 279 PEARL ST          | 8/24/2026  |
| 24-3038 | 4/30/2025 | SADIE            | YORKSHIRE TER | BLACK       | FOSTER, RANDY       | 710 MAIN ST 11        | 2/7/2025   |
| 24-3039 | 4/30/2025 | HATTY            | LABRADOR RETR | BLACK       | HILL, CHRISTA       | 30 WARD CIR           | 4/23/2027  |
| 24-3040 | 4/30/2025 | LAYLA            | SHIH TZU      | BLACK/WHITE | RHOADES, MEGHAN     | 30 COTTAGE ST         | 4/18/2027  |
| 24-3045 | 4/30/2025 | JUNIOR           | AMER STAFFORD | GRAY/WHITE  | MCCARTHY, CHARLEEN  | 29 ELM ST             | 1/10/2025  |
| 24-3047 | 4/30/2025 | GRETA            | YORKSHIRE TER | BLACK/BROWN | MERCIER, JILLIAN    | 107 WILBUR ST         | 5/30/2025  |
| 24-3048 | 4/30/2025 | HAZEL            | CHIHUAHUA     | BLACK       | MERCIER, JILLIAN    | 107 WILBUR ST         | 5/30/2025  |
| 24-3049 | 4/30/2025 | ZEPELIN          | BULLDOG MIX   | MULTI-COLOR | BERNTSEN, ALICIA    | 142 HASTINGS AVE      | 4/14/2027  |
| 24-3051 | 4/30/2025 | LEXI             | BERNESE MOUNT | MULTI-COLOR | CARBONE, NATE       | 463 ELM ST            | 2/19/2027  |
| 24-3052 | 4/30/2025 | ROCCO            | BERNESE MOUNT | MULTI-COLOR | CARBONE, NATE       | 463 ELM ST            | 2/9/2027   |
| 24-3054 | 4/30/2025 | MOOSE            | YORKSHIRE TER | BLACK/TAN   | GILLARD, BILL       | 14 WESTVIEW AVE       | 2/10/2025  |
| 24-3059 | 4/30/2025 | PERSEUS JAMES    | PUG           | FAWN        | HENDRICKSON, DANIEL | 191 KEY RD            | 1/17/2025  |
| 24-3060 | 4/30/2025 | ABBY             | PUG MIX       | BRINDLE     | HENDRICKSON, DANIEL | 191 KEY RD            | 4/13/2025  |
| 24-3065 | 4/30/2025 | RIVER            | LABRADOR RETR | BLACK       | ELLIS, TY           | 24 VERNON ST          | 10/4/2024  |
| 24-3066 | 4/30/2025 | KILO             | GERMAN SHEPHE | CHOCOLATE   | ELLIS, TY           | 24 VERNON ST          | 3/2/2026   |
| 24-3072 | 4/30/2025 | ARCHIE           | ENGLISH BULLD | TAN/WHITE   | LACLAIR, JENNY      | 50 HILLTOP DR         | 3/26/2026  |
| 24-3073 | 4/30/2025 | SAMMY            | LABRADOR RETR | SILVER      | LACLAIR, JENNY      | 50 HILLTOP DR         | 5/30/2026  |

## Dog Warrant 2025 - Non-Renewals

|         |           |             |               |               |                        |                       |            |
|---------|-----------|-------------|---------------|---------------|------------------------|-----------------------|------------|
| 24-3074 | 4/30/2025 | GARCIA      | SHIH TZU      | BROWN/WHITE   | LACLAIR, JENNY         | 50 HILLTOP DR         | 8/9/2026   |
| 24-3079 | 4/30/2025 | LILITH      | GERMAN SHEPHE | SABLE         | QUINTA, AMANDA M       | 3 IMELDA AVE          | 7/27/2027  |
| 24-3080 | 4/30/2025 | OBSIDIAN    | CHIHUAHUA MIX | BLACK         | QUINTA, AMANDA M       | 3 IMELDA AVE          | 7/27/2027  |
| 24-3084 | 4/30/2025 | PRISCILLA   | BOXER MIX     | BRINDLE       | SEVENE, KATHY          | 15 HOOPER ST          | 7/26/2025  |
| 24-3085 | 4/30/2025 | LATTE       | LABRADOR RETR | BLONDE        | JAMIESON, CHRIS        | 118 PAKO AVE          | 5/7/2027   |
| 24-3087 | 4/30/2025 | BAILEY      | BOSTON TERRIE | BLACK/WHITE   | SOMERS, GAIL           | 5 ORCHARD STREET      | 1/18/2027  |
| 24-3096 | 4/30/2025 | JAX         | AMER STAFFORD | TAN/WHITE     | WHITE, JUDY            | 333 CHAPMAN RD        | 2/15/2025  |
| 24-3097 | 4/30/2025 | MADISON     | MIXED BREED   | TAN           | HOWARD, LAURA          | 61 WOODBURY ST        | 1/11/2027  |
| 24-3100 | 4/30/2025 | ROSIE       | LABRADOR RETR | BLACK         | CHANDLER, GREGORY      | 37 WRIGHT ST          | 8/7/2027   |
| 24-3101 | 4/30/2025 | SADIE       | LABRADOODLE   | BLACK         | LEDOUX, JONATHAN       | 19 CLARK CIR          | 7/26/2027  |
| 24-3102 | 4/30/2025 | ZOEY        | PEKINGESE     | FAWN          | LEDOUX, JONATHAN       | 19 CLARK CIR          | 7/26/2027  |
| 24-3105 | 4/30/2025 | HAZEL       | AMER STAFFORD | BLACK/WHITE   | MOORE, SADIE           | 26 ELM ST APT. 1      | 11/8/2027  |
| 24-3111 | 4/30/2025 | STELLA      | MIXED BREED   | BLACK/BROWN   | BYRNE, BILL            | 182 PEARL ST          | 7/30/2026  |
| 24-3114 | 4/30/2025 | ZELDA       | BEAGLE MIX    | BLACK/BROWN/W | MURPHY, OWEN           | 397 COURT ST          | 8/3/2026   |
| 24-3123 | 4/30/2025 | LAYLA       | LABRADOR RETR | BLACK         | DORCUS, GABRIEL EW     | 16 BLOSSOM ST         | 11/26/2025 |
| 24-3130 | 4/30/2025 | TUBBY       | LABRADOR RETR | SILVER        | BRNGER, ANNE           | 16 GUNN RD            | 11/13/2027 |
| 24-3131 | 4/30/2025 | LOTTIE      | GOLDEN RETRIE | GOLD          | GRABOWSKI, RILEY       | 404 WATER ST          | 6/7/2025   |
| 24-3134 | 4/30/2025 | TANK        | BOXER         | BLACK/WHITE   | LACHANCE, CAMERON      | 5 WARD CIR            | 10/17/2025 |
| 24-3145 | 4/30/2025 | FERN        | BORDER COLLIE | MULTI-COLOR   | CARRERAS, ANGELA       | 19 SPEAKER ST         | 4/2/2028   |
| 24-3146 | 4/30/2025 | LOKI        | AUSTRALIAN SH | GRAY/WHITE    | BLANCATO, LORI         | 21 STARLING ST        | 2/27/2026  |
| 24-3147 | 4/30/2025 | BRUIN       | TERRIER MIX   | FAWN          | KELLEY, ARIANNA        | 26 HILLSIDE AVE       | 8/23/2026  |
| 24-3148 | 4/30/2025 | DAKOTA      | HUSKY         | WHITE         | KELLEY, ARIANNA        | 26 HILLSIDE AVE       | 8/23/2026  |
| 24-3149 | 4/30/2025 | MOGLI       | HUSKY         | WHITE         | KELLEY, ARIANNA        | 26 HILLSIDE AVE       | 8/23/2026  |
| 24-3151 | 4/30/2025 | MORGAN      | LABRADOR RETR | BLACK         | TEMPLE, SAMUEL         | 15 PAGE STREET        | 5/15/2025  |
| 24-3157 | 4/30/2025 | LOUIE       | SHIH TZU      | BROWN/TAN     | CLIFT, KIMBERLY        | 657 MARLBORO ST APT 1 | 10/18/2027 |
| 24-3159 | 4/30/2025 | OTIS        | LABRADOR RETR | BLACK         | ROBINSON, ZACHARY RYAN | 13 SESAME ST          | 11/12/2026 |
| 24-3170 | 4/30/2025 | SPARKY      | LABRADOR RETR | BLACK/WHITE   | LAFLAMME, SEAN P       | 28 VILLAGE DR APT 1   | 3/8/2025   |
| 24-3174 | 4/30/2025 | WILLY       | MIXED BREED   | TAN/WHITE     | LUCAS, JOANNE          | 19 OLIVO RD           | 2/20/2025  |
| 24-3175 | 4/30/2025 | GIZELLE     | COON HOUND    | TAN           | OAKES, JULIE           | 4 IMPERIAL DR         | 3/6/2025   |
| 24-3176 | 4/30/2025 | BLU         | HOUND MIX     | BLACK         | OAKES, JULIE           | 4 IMPERIAL DR         | 2/1/2025   |
| 24-3182 | 4/30/2025 | SHAKTI      | LABRADOR RETR | BLACK         | KURZMANN, ATTA         | 16 MEETINGHOUSE RD    | 4/12/2027  |
| 24-3187 | 4/30/2025 | WYLIE       | BOSTON TERRIE | BROWN/WHITE   | LAVOIE, PATRICIA       | 53 ORIOLE AVE         | 6/25/2026  |
| 24-3194 | 4/30/2025 | GRACIE      | BRITTANY SPAN | RED/WHITE     | ELLSWORTH, CARL        | 19 EDGEWOOD AVE       | 1/3/2027   |
| 24-3195 | 4/30/2025 | MADDIE JANE | SPANIEL MIX   | CREAM         | HANLON, BRIAN          | 222 WEST ST 306       | 9/7/2026   |
| 24-3196 | 4/30/2025 | CHESNEY     | LABRADOR RETR | BLACK         | NEWELL, CAITLIN        | 58 ROBBINS RD         | 6/4/2027   |

## Dog Warrant 2025 - Non-Renewals

|         |           |         |               |             |                    |                      |            |
|---------|-----------|---------|---------------|-------------|--------------------|----------------------|------------|
| 24-3199 | 4/30/2025 | JACK    | JACK RUSSELL  | WHITE       | THACKSTON, ANNA    | 238 BASE HILL RD E56 | 7/3/2025   |
| 24-3200 | 4/30/2025 | STAR    | MIXED BREED   | BROWN       | JUDD, HEATHER      | 30 NORTH ST APT 6    | 9/27/2025  |
| 24-3201 | 4/30/2025 | CARMEL  | TERRIER MIX   | BLACK/WHITE | ALEXANDER, STEVE   | 115 BUTTERNUT DR     | 9/25/2025  |
| 24-3208 | 4/30/2025 | WILLOW  | BOXER         | BRINDLE     | HOPE, DAWN         | 631 MAIN ST          | 9/16/2025  |
| 24-3214 | 4/30/2025 | WIZARD  | CHIHUAHUA MIX | MULTI-COLOR | BURBANK, MARISSA   | 37 RICHARDSON CT     | 9/16/2025  |
| 24-3218 | 4/30/2025 | CHARLIE | LABRADOR RETR | BLACK       | GANLEY, JOSEPH     | 12 MAPLE AVE         | 10/14/2025 |
| 24-3223 | 4/30/2025 | CHARLIE | BERNADOODLE M | WHITE       | PROULX, KELLY M    | 25 CITIZENS WAY #4   | 7/10/2025  |
| 24-3228 | 4/30/2025 | LOKI    | GERMAN SHORTH | BLACK/WHITE | FARNSWORTH, ROBERT | 80 GEORGE ST         | 7/30/2025  |
| 24-3233 | 4/30/2025 | TANK    | SHIH TZU      | GRAY/WHITE  | HALLOWELL, DONNA   | 6 ELCONA DR          | 7/31/2025  |
| 24-3236 | 4/30/2025 | LUNA    | SHAR PEI MIX  | GRAY        | CARON, JENA        | 30 SPARROW ST        | 4/30/2026  |

Dog Warrant 2025 - New Dogs

| LicenseNo | License Exp | Dog Name | Breed         | Color       | Owners Name          | Owners Address      | Rabies Expiration |
|-----------|-------------|----------|---------------|-------------|----------------------|---------------------|-------------------|
| VET-2410  | 4/30/2025   | SUNNY    | YORKIE MIX    | TAN         | DEWEY, TRACY         | 239 WASHINGTON ST   | 3/5/2027          |
| VET-2414  | 4/30/2025   | AXEL     | SAINT BERNARD | MULTI-COLOR | PATNAUDE, CINDY      | 74 PARK AVE APT 1   | 3/22/2027         |
| VET-2421  | 4/30/2025   | MAVERICK | GOLDENDOODLE  | CREAM       | ZEHR, JANINE         | 7 COBB ST           | 4/3/2028          |
| VET-2423  | 4/30/2025   | JAGER    | LABRADOODLE   | BROWN       | SCULLY, BRANDY       | 144 HIGH ST         | 4/25/2027         |
| VET-2432  | 4/30/2025   | GRACIE   | CAVALIER KING | MULTI-COLOR | KATZ, LINDA          | 21 ROXBURY PLZ #509 | 4/1/2027          |
| VET-2452  | 4/30/2025   | GARY     | LABRADOODLE   | BROWN       | ZILSKE, NATHANIEL    | 558 WASHINGTON ST   | 4/19/2027         |
| VET-2475  | 4/30/2025   | BANDIT   | CHIHUAHUA     | BLACK/WHITE | KEATING, EMMA        | 73 COURT ST         | 5/23/2027         |
| VET-2476  | 4/30/2025   | ELLIE    | BASSET HOUND  | MULTI-COLOR | MAGOON, TYLER        | 52 GREENWOOD AVE    | 6/3/2027          |
| VET-2485  | 4/30/2025   | THEODORE | POODLE MIX    | WHITE       | GENEST, MACKENZIE    | 60 DAVIS ST         | 6/14/2027         |
| VET-2486  | 4/30/2025   | BRUIN    | MIXED BREED   | BROWN       | MAGOON, TYLER        | 52 GREENWOOD AVE    | 6/12/2027         |
| VET-2490  | 4/30/2025   | VIDA     | AFFENPINSCHER | BLACK       | BAYBUTT, CELIA       | 674 WEST ST         | 12/27/2026        |
| VET-2520  | 4/30/2025   | ROCCO    | AMER STAFFORD | BROWN/WHITE | FERRO, NINA          | 139 CARROLL ST      | 6/28/2025         |
| VET-2527  | 4/30/2025   | NAVY     | GERMAN SHEPHE | MULTI-COLOR | MARSHALL, HALEY      | 21 MORIN AVE        | 9/27/2025         |
| VET-2531  | 4/30/2025   | DIVA     | BLUE HEELER   | UNKNOWN     | WESCOTT, JULIE-ANNE  | 16 HARMONY LN       | 9/16/2027         |
| VET-2532  | 4/30/2025   | JASPER   | BORDER COLLIE | BLACK/WHITE | WESTON, KAREN        | 31 ROCKWOOD RD      | 9/19/2025         |
| VET-2535  | 4/30/2025   | LOKI     | MINIATURE POO | MULTI-COLOR | LACKEY, MISSY        | 42 PINE ST          | 6/5/2025          |
| VET-2536  | 4/30/2025   | MAVERICK | GOLDEN RETRIE | BLONDE      | LATIALAIS, SHANNA    | 15 UNION ST 1STFLR  | 6/26/2025         |
| VET-2538  | 4/30/2025   | AVERY    | GREAT DANE    | BLUE        | WOJCIECHOWSKI, JASON | 51 RUSSELL ST       | 6/27/2027         |
| VET-2539  | 4/30/2025   | ODIE     | BOXER MIX     | BLACK/WHITE | LILLY, ERIK          | 659 MAIN ST         | 7/1/2025          |
| VET-2547  | 4/30/2025   | JOSIE    | GERMAN SHEPHE | BLACK/TAN   | ETZWEILER, ALLISON   | 74 ROBBINS RD       | 10/21/2027        |
| VET-2548  | 4/30/2025   | BODEY    | LABRADOR RETR | CHOCOLATE   | BODEN, GWEN          | 49 OLD WALPOLE RD   | 10/22/2027        |
| VET-2564  | 4/30/2025   | WREN     | SHEPHERD MIX  | BLACK       | CARTER, CURRIER      | 641 WEST ST         | 1/2/2026          |
| VET-2570  | 4/30/2025   | PEARL    | GREAT DANE    | FAWN        | DELVECCHIO, CHRIS    | 21 JUNE ST          | 12/31/2027        |
| VET-2571  | 4/30/2025   | BUTTERS  | GOLDEN RETRIE | WHITE       | MCCULLOCK, RYAN      | 11 COURT ST         | 10/10/2025        |
| VET-2584  | 4/30/2025   | GRYFFIE  | MIXED BREED   | BROWN       | MOORE, MACKENZIE     | 10 EVANS CIR        | 12/13/2027        |
| VET-2586  | 4/30/2025   | SHELBY   | TERRIER MIX   | TAN         | BROWN, CASSIE        | 56 BIRCH ST         | 12/20/2027        |
| VET-2587  | 4/30/2025   | ONYX     | SHIH TZU MIX  | BLACK/WHITE | PICKERING, DEBBIE    | 16 CHURCH ST 4B     | 1/3/2026          |
| VET-2593  | 4/30/2025   | HAZEL    | LABRADOODLE   | RED         | BOUDLE, SAMUEL       | 18 FAIRVIEW ST      | 7/11/2025         |
| VET-2597  | 4/30/2025   | CHICO    | SHIH TZU MIX  | TAN         | FORCIER, CHRISTINE   | 15 CITIZENS WAY 1   | 8/19/2025         |
| VET-2612  | 4/30/2025   | RANGER   | BULL TERRIER  | BROWN/WHITE | FERRO, NINA          | 139 CARROLL ST      | 11/25/2025        |
| VET-2614  | 4/30/2025   | CHEWY    | CHIHUAHUA     | BLACK/BROWN | HOWELL, COREY        | 31 KNIGHT ST        | 11/8/2025         |
| VET-2617  | 4/30/2025   | LUKE     | BEAGLE MIX    | TAN         | MORIN, EMILEI        | 229 MAIN ST         | 11/15/2027        |

## Dog Warrant 2025 - New Dogs

|          |           |           |               |             |                      |                          |            |
|----------|-----------|-----------|---------------|-------------|----------------------|--------------------------|------------|
| VET-2618 | 4/30/2025 | ISLAY     | TERRIER MIX   | BRINDLE     | UPDEGRAFF, CHLOE     | 47 BIRCH ST              | 9/4/2027   |
| VET-2623 | 4/30/2025 | Ava       | SHEPHERD      | TAN         | HEBERT, KYLE         | 74 KNIGHT ST             | 9/19/2027  |
| VET-2628 | 4/30/2025 | ACE       | HUSKY         | MULTI-COLOR | MOORE, ALICIA        | 6 GREEN ST APT 2         | 11/6/2027  |
| VET-2641 | 4/30/2025 | ELLIE     | SHEPHERD MIX  | BLACK       | PERRY, VALERIE       | 427 HURRICANE RD         | 11/5/2025  |
| VET-2642 | 4/30/2025 | HUGO      | GERMAN SHEPHE | BLACK/WHITE | BELTER, AYJA         | 31 FAIRBANKS ST          | 11/1/2025  |
| VET-2654 | 4/30/2025 | DOZER     | HOUND MIX     | BLUE        | BOURASSA, MORGAN     | 14 PHIL LN               | 10/18/2025 |
| VET-2656 | 4/30/2025 | AUGIE     | MIXED BREED   | TAN         | SHAFFER, WILLIAM     | 54 HIGHLAND AVE          | 10/2/2027  |
| VET-2657 | 4/30/2025 | JACOB     | LABRADOR RETR | BLACK/WHITE | DUSSAULT, DEREK      | 57 WOODBURY ST           | 10/4/2027  |
| VET-2665 | 4/30/2025 | MACK      | LABRADOR RETR | YELLOW      | CAVALLERO, DANIEL    | 341 COURT ST             | 1/14/2026  |
| VET-2666 | 4/30/2025 | PEACH     | TERRIER MIX   | WHITE       | MILLER, CRYSTAL      | 24 GEMINI DR             | 1/27/2026  |
| VET-2667 | 4/30/2025 | CHARLIE   | GOLDEN RETRIE | TAN         | WHEELER, NICHOLAS    | 22 BELMONT AVE           | 1/27/2026  |
| VET-2676 | 4/30/2025 | JETER     | FRENCH BULLDO | BLACK/BROWN | TESTO, MARTY         | 36 EVANS LN              | 1/20/2026  |
| VET-2682 | 4/30/2025 | BENNY     | GOLDEN RETRIE | WHITE       | GROSS, CHLOE         | 57 DUNBAR ST             | 8/8/2027   |
| VET-2693 | 4/30/2025 | JACK      | LABRADOR RETR | BLACK       | SEVENE DANIEL, KATHY | 15 HOOPER ST             | 9/4/2025   |
| VET-2700 | 4/30/2025 | WILLOW    | LABRADOR RETR | BLACK       | PAMMER, MYAH         | 119 ARLINGTON AVE        | 1/15/2026  |
| VET-2702 | 4/30/2025 | TEX       | TERRIER       | RED/WHITE   | KADLIK, JAMES        | 11 SOUTH ST              | 10/9/2027  |
| VET-2709 | 4/30/2025 | BRADY     | LABRADOR RETR | BLONDE      | MCKEON, KRIS         | 113 PEARL ST             | 7/9/2027   |
| VET-2711 | 4/30/2025 | BRADIE    | GERMAN SHEPHE |             | MCDUGAL, MARY        | 35 DARTMOUTH ST          | 7/5/2027   |
| VET-2722 | 4/30/2025 | ELLY      | DACHSHUND     | BLACK/TAN   | WETMORE, THERESA     | 109 SPARROW ST           | 11/6/2025  |
| VET-2723 | 4/30/2025 | CHILI     | BERNADOODLE   | TAN/WHITE   | WHIPPIE, LAURIE      | 352 PEARL ST             | 11/18/2027 |
| VET-2728 | 4/30/2025 | PEANUT    | DACHSHUND MIX | TAN         | CUSHMAN, LUCAS       | 543 WASHINGTON ST APT 11 | 1/16/2028  |
| VET-2734 | 4/30/2025 | BEATRICE  | LABRADOR RETR | GRAY/BLACK  | MILLS, EMILY         | 14 CONCORD HILL DR       | 12/11/2027 |
| VET-2735 | 4/30/2025 | GUS       | HOUND MIX     | BLACK/WHITE | MILLS, EMILY         | 14 CONCORD HILL DR       | 12/11/2025 |
| VET-2741 | 4/30/2025 | CHIP      | LABRADOR RETR | BROWN       | KELLNER, TIMOTHY     | 51 BROOK ST              | 7/24/2025  |
| VET-2744 | 4/30/2025 | ZEUS      | TERRIER MIX   | TAN/WHITE   | FERRO, NINA          | 139 CARROLL ST           | 7/29/2025  |
| VET-2751 | 4/30/2025 | SKILO     | LABRADOR RETR | CHOCOLATE   | CEMORELIS, JORDON    | 18 NELSON ST             | 7/9/2027   |
| VET-2752 | 4/30/2025 | LEO       | GOLDEN RETRIE | GOLD        | SANDERSON, AMBER     | 14 SHADOW LN             | 7/1/2025   |
| VET-2754 | 4/30/2025 | BODE      | KING CHARLES  | MULTI-COLOR | WILCOX, DOUG         | 93 SOUTH LINCOLN ST      | 1/16/2026  |
| VET-2760 | 4/30/2025 | MIA       | GERMAN SHEPHE | BLACK/BROWN | BOUTWELL, MARIANNE   | 50 AMERICAN AVE          | 2/26/2028  |
| VET-2762 | 4/30/2025 | AXEL ROSE | MINIATURE DAC | BROWN       | CORNELIUS, GALINA    | 79 GEORGE ST APT 3       | 8/25/2025  |
| VET-2769 | 4/30/2025 | MONTY     | MINIATURE DAC |             | HATT, TAMMY          | 26 CASTLE CT             | 2/4/2028   |
| VET-2773 | 4/30/2025 | REN       | BORDER COLLIE | BLACK/WHITE | MORIN, JESSIE        | 19 ELLIS CT #2           | 2/10/2028  |
| VET-2855 | 4/30/2025 | MOLLY     | BULL TERRIER  | BRINDLE     | ALLEN, AARON         | 136 ELM ST               | 4/17/2026  |

Dog Warrant 2025 - New Dogs

|          |           |        |              |               |             |             |          |
|----------|-----------|--------|--------------|---------------|-------------|-------------|----------|
| VET-2857 | 4/30/2025 | SCOOBY | JACK RUSSELL | BLACK/BROWN/W | DAY, NIKITA | 537 WEST ST | 4/3/2028 |
|----------|-----------|--------|--------------|---------------|-------------|-------------|----------|



## CITY OF KEENE NEW HAMPSHIRE

ITEM #F.2.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Terri Hood, City Clerk

**Through:**

**Subject:** **Change in Event Sponsorship/License Holder - Jumanji 30th Anniversary Celebration - City Clerk**

---

**Recommendation:**

Recommend that the City Council accept the withdrawal of Greater Monadnock Collaborative as event sponsor for the Jumanji 30th Anniversary Celebration, and that the license for the event is reissued to BW Enterprises, LLC subject to the following conditions:

- The signing of a standard revocable license and indemnification agreement;
- That the petitioner provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000;
- That the Petitioner agrees to absorb the cost of any City services provided to the event, and agrees to remit said payment within 30-days of the date of invoicing;
- That the Petitioner is permitted to conduct a road race reenactment of the “stampede” depicted in the film and a parade to occur on Main Street on Saturday, June 20th at noon with assistance from the Keene Police Department to temporarily close certain streets or rights-of-way intersecting with the planned route;
- That the petitioner is permitted to close a portion of Church Street from Main Street to just east of the Hannah grimes parking lot each day of the event from 11:00 AM to 8:00 PM to allow food trucks to participate, with the road being reopened to traffic at the close of each day. Additional road closures may include any portions of other streets needed to facilitate detour routes. The full extent of road closures and detour routes shall be agreed upon with City staff;
- That the petitioner is permitted to use areas on the sidewalk adjacent to the Colonial Theatre on Friday, June 20th, as well as Central Square common, Railroad Square and Gilbo Avenue along the bike path on Saturday, June 20th for other planned activities;
- That the Petitioner is permitted to place portapotties in City parking spaces with the specific locations to be determined in conjunction with City staff from Friday, June 20, 2025 to Monday June 23, 2025 which will be chained together and affixed to ensure they are not vandalized while unattended overnight;
- The submittal of signed letters of permission from any private property owners for the use of their property; and

- Said permission is granted subject to obtainment of any necessary licenses or permits and compliance with all laws, including obtainment of any necessary licensing for the use of intellectual property; and compliance with any recommendations of City staff.

**Attachments:**

1. Greater Monadnock Collaborative\_Withdrawal Email
2. BW Enterprises\_Communication

**Background:**

On May 27th the City Clerk's Office received the attached email notification from the Greater Monadnock Collaborative indicating they would no longer be serving as the event sponsor for the upcoming Jumanji 30th Anniversary Celebration. Shortly thereafter, we were notified by the Co-Chair of the committee organizing the event that they were seeking a new sponsor to take on the license and insurance requirements of the City.

Brandie Wells, owner of BW Enterprises, LLC, has submitted the attached letter requesting the license be reissued to them. Ms. Wells has been involved with organizing the event from the start, and the core team of individuals involved in the City protocol process are still involved with the production of this event. The City Clerk's Office is confident this transition will be seamless, and recommends the City Council grant the license to BW Enterprises, LLC. With the event scheduled to occur in late June, it is recommended the City Council suspend its Rules of Order to act on this request on first reading.

**From:** [Julie Schoelzel](#)  
**To:** [Terri Hood](#)  
**Subject:** Update on GMC's Role in the Jumanji 30th Anniversary Event  
**Date:** Tuesday, May 27, 2025 10:15:48 AM

---

Hi Terri,

I'm writing to let you know that, following recent discussions, the Greater Monadnock Collaborative and the Jumanji 30th Anniversary Committee have mutually agreed that the GMC will not be involved with the upcoming event.

The Greater Monadnock Collaborative has formally withdrawn its support and will no longer be associated with the Jumanji 30th Anniversary celebration. As you know, we have notified the City of Keene of this decision and will not be executing the Revocable License and Indemnification Agreement required for the use of City property during the event dates, June 20–22, 2025.

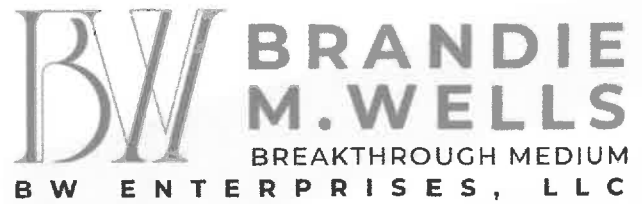
We understand that the event organizers are working to transfer responsibility for the event to another entity, which would assume the city permit and all associated liability, including use of the Jumanji name, logo, and imagery.

Thank you,

Julie Schoelzel (she/her)  
President & CEO  
Greater Monadnock Collaborative  
[GreaterMonadnock.com](https://GreaterMonadnock.com)  
[MonadnockNH.com](https://MonadnockNH.com)  
48 Central Square  
Keene, NH 03431  
Cell: 646-289-0290

May 27, 2025

Mayor Jay Kahn  
3 Washington Street  
Keene, NH 03431



Re: Change of Jumanji 30th Anniversary Celebration Event Producer

Dear Mayor Kahn:

Members of the J30 Festival Committee are excited to see the City of Keene and many of the downtown merchants embrace the upcoming Jumanji 30<sup>th</sup> Anniversary Celebration.

Due to the recent transition of leadership within the Greater Monadnock Collaborative, the organization's capacity to manage the day-to-day operations along with an event of this scope is burdensome.

BW Enterprises LLC is prepared to step in and assume the role of event producer. BW Enterprises LLC is prepared to provide insurance and fiscal agency for this event.

Please let me know if you have any questions.

I look forward to hearing from you soon.

Respectfully,

  
Brandie Wells Roof

20 Main Street, Keene, NH 03431—[brandiewellsenterprisesllc@gmail.com](mailto:brandiewellsenterprisesllc@gmail.com)



## CITY OF KEENE NEW HAMPSHIRE

ITEM #F.3.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Kari Chamberlain, Finance Director/Treasurer  
**Through:** Elizabeth Ferland, City Manager  
**Subject:** **Acceptance of Donation**

---

**Recommendation:**

Move that the City Council accept the donation in the amount of \$2,000 as noted below, and the City Manager be authorized to use the donation in the manner specified by the donor.

**Attachments:**

None

**Background:**

Pamela Slack, and her two brothers, have generously donated \$2,000 for the purchase of two memorial benches in honor of their mother, Patricia T. Russell, and their brother, Kevin Russell. Russell Park is named after Patricia T. Russell, who served as the first and only woman mayor of Keene, and the bocce court at the park was inspired by Kevin's enthusiasm and dedication to the Special Olympics.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #G.1.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Molly Ellis  
Heritage Commission Chair

**Through:**

**Subject:** Heritage Commission - City Support for a 250th Independence Day  
Celebration - July 4, 2026

---

**Recommendation:**

**Attachments:**

1. Heritage Commission 250th

**Background:**

On behalf of the Heritage Commission, Chair Molly Ellis has submitted the attached request for City sponsorship of an Independence Day 250th Anniversary Celebration on July 4, 2026, which would include a parade and activities on City property.

Molly Ellis  
87 Cross Street  
Keene NH 03431

June 2, 2025

Office of the City Clerk  
3 Washington Street  
Keene NH 03431

To the Honorable Mayor and City Council:

My name is Molly Ellis, and I have the honor of serving as the Chair of Keene's Heritage Commission, where we are beginning to make plans for next year's Independence Day celebration – which happens to be the country's 250<sup>th</sup>. As the Council can imagine, such an historic anniversary requires a celebration of historic proportions. Keene is the jewel of Southwest New Hampshire, and it behooves us to give the Monadnock Region an Independence Day that shows how proud we are of our 250 years of being American.

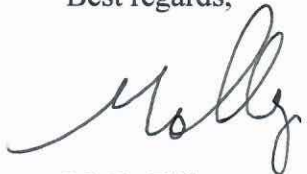
One of our ideas for making the 250<sup>th</sup> Independence Day celebration spectacular is to hold a festival with a parade. We envision a parade with steam tractors, the antique fire engine, horses, and bands. Immediately following the parade, there would be time for some more musical performances, words from local elected officials, and readings from the Declaration of Independence. Throughout the rest day, there would be stations where re-enactors would engage visitors in local history, bands would play, vendors would sell food, and so forth. The Colonial Theatre has already reserved the day for the festivities. Heritage Commission is filming clips of Keene local interest, and we would love to screen those, as well as perhaps some patriotic films, e.g. *Sergeant York*, *1776*, *The Patriot*. We have some funds that can be allocated to this project, but we can't do it alone. We would need support from the City and the community.

An alternative is that if anyone at the City or any other groups have a better idea for the 250<sup>th</sup> Independence Day celebration, Heritage Commission would be happy to throw our weight behind it. But planning needs to start soon.

I invite you to join us in this by amending the City's budget to include a line item for next year's Independence Day festivities. Let's make this an event that will draw people from throughout our region, the same way events such as Taste of Keene do. Doesn't it deserve the same support from the City?

I thank you for your time and consideration, and I look forward to celebrating with you on July 4, 2026!

Best regards,

Handwritten signature of Molly Ellis in cursive script.

Molly Ellis

Handwritten signature of Chris in cursive script.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #H.1.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Municipal Facilities, Services and Infrastructure Committee, Standing Committee

**Through:**

**Subject:** **Frederick MacMillan - Request to Install a Sculpture at Patricia Russell Park**

---

**Recommendation:**

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee voted unanimously to place the request to install a sculpture at the Patricia Russell Park on more time to allow staff to come back after review of the Public Art Resolution with the Artist and Petitioners to determine if it is appropriate for this space.

**Attachments:**

None

**Background:**

Chair Greenwald asked to hear from the Petitioner.

Frederick MacMillan from Dublin, NH, and Georgia Cassimatis from Gilsum, NH introduced themselves.

Mr. MacMillan stated that he was “bitten by the sculpture bug” three or four years ago at a Rotary conference in Meredith, NH. He continued that they have a sculpture walk along their waterfront, with an annual display of about a dozen sculptures. They issue a call for all of New England sculptors to submit a piece. He pursued looking into sculpture, and found a sculpture park in Brookline, NH, open to the public. Sculptors from all over the world create and display pieces there. He also spent time in the Tucson Sculpture Park, trying to determine the business model for a sculpture park, and met with the executive director there, who happens to be from Greenfield, NH. The executive director introduced him to Michael Manjarris, whom he invited to visit New England. Mr. Manjarris came for a week to visit Peterborough, Dublin, and Keene, and met with the Selectboard; then-Mayor George Hansel; and Luca Paris, Chair of the Chamber of Commerce, and got a flavor for the area. It was clear that the area does not have three-dimensional art or sculpture. There is two-dimensional art and performing arts, but not three-dimensional art. Thus, Mr. Manjarris embarked on the idea of establishing a cornerstone project that would maybe involve a sculpture trail throughout the Monadnock region.

Mr. MacMillan continued that a few months later, Mr. Manjarris called him from his home in Texas with a proposition. He had a well-known national artist whose widow was willing to lend one of his works on a renewable two-year loan basis. He found a spot in Peterborough with the help of the Peterborough Selectboard. They were anticipating a cornerstone project. They thought they had a high-end work of art that people would respond to. As time went on, the widow, Kim Vaadia, decided she wanted to sell the piece. They did not have \$80,000 to buy it, so the project hit a dead end. They had raised money to transport the sculpture from Brooklyn, NY to Peterborough and install it, but not enough money to buy it. Things were at a standstill for a couple of years until last fall when he attended a symposium at Apple Hill and got to know Georgia Cassimatis and others in the area who were interested in sculpture.

Mr. MacMillan continued that he met with the Director of Keene's Parks and Recreation Department, and they talked about the possibility of establishing a cornerstone project in Keene. She named the Patricia Russell Park as being a place that the Parks and Recreation Department would be willing to set aside for sculpture. Now, they had a place, but not a work of art. About a month later, he attended a coffee/chat session with people from Arts Alive and Friends of Public Art. An attendee gave him the name Christopher Curtis, who has a nationwide reputation in the works of sculpture. He emailed Mr. Curtis, who called him back, and volunteered to help him and Friends of Public Art to establish a platform for three-dimensional, outdoor sculptures. A couple of weeks later, he accepted Mr. Curtis's invitation to visit his studios in Stowe and saw some of Mr. Curtis's sculptures. Mr. Curtis then said that if (Friends of Public Art) had the money for installation, he would bring the sculpture down (to Keene) and install it. Now, they have a place to put a sculpture, and a sculpture. That is the background to this proposal. He would like to accept Christopher Curtis's offer to lend (Keene) his work of art, which he has valued at around \$28,000, for a period of about a year.

Mr. MacMillan continued that they need to work out the details, and there are many aspects to it that they do not know the answers to, but they are open to suggestions. They hope this idea will catch fire and that others will come forward, and they can attract some other artists to exhibit their works of art in Keene and the surrounding area.

Chair Greenwald stated that he thinks City staff will need to review the whole situation of public art (such as) how to accept it, where to put it, liabilities, responsibilities, and such. He asked if there is any cost to the City. Mr. MacMillan and Ms. Cassimatis replied no, the money for installation, de-installation, and the insurance policy comes from funds in the Grand Monadnock Rotary Club's Sculpture New Hampshire Project.

Ms. Cassimatis stated that the sculptures located at the Keene Airport followed the City of Keene's Public Art Resolution, which is what Friends of Public Art has modeled in their proposal. They tried to answer every question that was in that document, but if the Committee has more questions, she and Mr. MacMillan are happy to continue the conversation. She has worked with Katie Schwerin on those other projects, which seemed to go smoothly, in terms of installation. Those are permanent, and these would be rotating, so the approach and logistics would be slightly different. (Keene) needs sculpture. Incorporating public art has been part of the Master Plan since 2010. To honor that, she continues to show up for public art. There are plenty of murals now, and it is time to move on to some other medium.

Chair Greenwald asked if consideration was given to Railroad Square or Gilbo Ave. Ms. Cassimatis replied that they wanted to find the lowest hanging fruit, so they asked the Parks and Recreation Director where she thought sculpture would be the easiest to incorporate. She continued that if the

Committee thinks they should approach a different department, that would be fine. They would be happy to put the sculpture in a more public place. Parks and downtown are great. The redesign of Main St. will take four years, and they (Friends of Public Art) do not want to wait for that.

Mr. MacMillan stated that the hope is for this to be a cornerstone project. He continued that it would breed additional submissions from other artists. For example, he just found out that the City of Nashua has a sculpture symposium they have been doing for 18 years, involving artists from all over the world, who the public is invited to watch create their sculptures. Nashua now has approximately 60 pieces of sculpture scattered throughout the city.

Councilor Filiault stated that he listened to a radio segment about this particular piece of art, and he likes what he heard about it, that it has four cut-outs and four sides, so you can look at the same sculpture from four different angles and come up with four different opinions. He likes that concept. Regarding Pat Russell Park, he and Chair Greenwald both had the opportunity to sit with Pat Russell as City Councilors and as she became Mayor. Pat Russell was very opinionated. He thought about whether she would approve of this sculpture at the park named after her, and in his opinion, absolutely yes. He thinks she would think it is a good idea, and so does he. He thinks Pat Russell Park is a good location for this sculpture, and since the expenses are being covered, it's a win-win. He is on board with this.

Mr. Bohannon stated that he loves this proposal and would love to see more sculpture art in more of Keene's parks, especially the Ashuelot River Park, and certainly, they made space at Patricia Russell Park. This is a good idea. He continued that something he has a little bit of concern about is the length of stay of this piece, and some of the things he knows could potentially happen in that location, related to graffiti. He wonders if the sponsor would be taking care of the graffiti on their insurance, and how that would go. In addition, the City would need to know the width of the slats. As someone who has spent a lot of time around playgrounds, something that immediately popped into his head was the possibility of a child sticking his head in and not being able to pull it out. They would want to make sure the width would not require a phone call to the Fire Department to come get someone's stuck head out of this sculpture.

Mr. MacMillan replied that as their letter states, the dimensions are eight feet tall by two feet six inches, which is two and a half feet on each side. That is the width. Mr. Bohannon asked if that is the width of the gaps. Mr. MacMillan replied no, the width of the whole (sculpture). Mr. Bohannon replied that he is talking about the width of the gaps, as shown in the photo. Mr. MacMillan replied that they can find out. Mr. Bohannon replied yes, that is the piece that the City needs to know. Ms. Cassimatis replied that she can see that those specifications are important to consider, as they do for playgrounds.

Councilor Tobin stated that she has a clarification question. She asked how much of this discussion was about the particular sculpture and how much about establishing a platform that would be a rotating space for art. She continued that she feels like those are almost two separate questions. In terms of Pat Russell Park, her gut feeling was that it did not really make sense there, but she went back and read the plans in the history of that park, and the documents actually mentioned preserving a place for sculpture.

Councilor Favolise stated that if this meeting had been even 24 hours ago, he would have been viewing the sculpture totally differently, but now that he is looking again, he kind of gets it and likes it a lot more than he did the first time he saw it. He continued that Pat Russell Park is right on the

border of his ward, so he considers it the park in his ward, and he is always happy to see development and vibrancy coming to East Keene. It was interesting to hear Mr. Bohannon mention Ashuelot River Park, because aesthetically, he saw this in his mind in Ashuelot River Park maybe a little more than Pat Russell Park.

Ms. Cassimatis replied that Ashuelot River Park is not accepting art anymore.

Councilor Favolise stated that he thinks the proposal is thorough, in terms of addressing the different points of the City's Public Art Resolution. If the only outstanding question is the width and the safety aspect, he is okay with moving this forward, getting that answered, and going from there.

Ms. Cassimatis stated that she wanted to speak to the question of whether this is the group that decides what art is, and say that Friends of Public Art does not even stand in the way of deciding whether they like this piece of art. It is not politically driven, not representing anything to do with sexuality, not suggestive of anything. It is a nice thing to look at. She knows Nashua has had problems with an art piece being put up and then obviously looking like something they did not intend for it to look like, and then people want it taken down. They (Friends of Public Art) want to vet that before it gets to that point, so they looked at this project and looked at this sculpture, and her only concern was whether it would be tippable and whether someone could push it over. It is 1,800 pounds, so she does not think it will tip. However, graffiti is an important issue, so they (Friends of Public Art) will make sure to cover that and decide in the insurance policy how that works. There is special spray to repel graffiti, which would make cleaning easy. They could easily treat it with something. Overall, they will all just take this project as it is, but possibly use it as a model for the next one. If this is a 12-month project, that would be great. She thinks the artist is willing to transport, install, and remove the sculpture for a certain fee, and if that is a smooth process for everyone and they find funding again to support that process, she does not see why they could not make it rotational and do this every year. She would probably like to see it a little longer, maybe two years, but there might be another location. Meredith, NH has rotating art and sculpture yearly, and they take care of it, but those pieces are much smaller. This sculpture is a very big piece of art, so it requires a lot more logistical backing.

Ms. Cassimatis continued that she thinks they should be thinking long-term. Do they want people to come here (to Keene) for a variety of reasons? She thinks so, and she thinks art is really important. It is an asset to the community, as they learned from the murals, and they need sculpture. It is a missing aspect for the community.

Mr. MacMillan stated that if one of the objectives of art is to create conversations, they have succeeded in that sense. He continued that regarding insurance; this is not the first public sculpture park or establishment. There are other installations where insurance has been addressed, and plenty of precedent for them to follow.

Chair Greenwald stated that he is not putting the Public Works Director on the spot right now, but someone will have to convince him that the sculpture is not tippable. He continued that it looks quite tippable to him, not from wind, but from people. Mr. MacMillan replied that it has been sitting in an open field, open to the public, so if someone wanted to push it over, they could have.

Ms. Cassimatis stated that there is a steel base around it. She asked if (the Committee wants), if they got the okay from the artist, for it to be installed with footings of some sort. Chair Greenwald replied that whatever the structural engineer says will make that safe (is what he is asking for), because that

sculpture is big enough to crush someone. Ms. Cassimatis asked if she and Mr. MacMillan can talk to someone in the City about that.

Mr. Lussier stated that if the Committee is so inclined, the motion should include language about working out the details for installation with staff. He continued that staff can certainly work with Ms. Cassimatis and the artist to make sure that it is safely secured to the ground and not tippable.

Mr. Bohannon stated that he wants to add that he knows Mr. MacMillan spoke with Carrah Fisk-Hennessey, Parks and Recreation Director, and she touched base with him about this conversation. He encouraged her to review the application, and as Ms. Cassimatis shared, the application is complete. Staff has reviewed it and determined it is complete, and Friends of Public Art followed the guidelines of what they needed to do to bring this forward to the Committee tonight. He agrees with the Public Works Director about having language about following up on those concerns, contingent upon the additional details related to the width of the gaps, but he does feel that the application has been completed appropriately, and Mr. MacMillan and Friends of Public Art have done what they were supposed to do.

Chair Greenwald asked if there were any further questions.

City Attorney Amanda Palmeira stated that she wants to note that there are many logical questions that staff were hoping to address after this meeting with the Petitioners. She continued that probably the Resolution would contemplate a different type of insurance than they have done with different art installations in the past, given the location, and probably an MOU (Memorandum of Understanding). They need to have more conversation about the maintenance, monitoring, removal, and logistics of that before it can be approved in the Resolution. Staff is happy with what they have heard so far, but there is more conversation to be had.

Councilor Favolise stated that he has a question about the wording. He asked if the Committee could make and pass a motion to approve the request contingent on the review being to staff's satisfaction, of outstanding questions. The City Attorney asked if he means that the vote would approve of this from the Committee's perspective and then it would be up to staff to finish it up with the Resolution. Councilor Favolise replied that he is just tired of placing items on more time. The City Attorney replied that she understands, and the Committee can do that, but they need to be aware that the items in the Resolution are things that the City Council has determined it is supposed to monitor and approve. If the Council wants staff to take those over and say it is at their discretion to make sure those are met, they can do that, but she just wants the Committee to be aware of what the process traditionally is.

Chair Greenwald stated that he, too, dislikes placing items on more time, but he thinks there are a lot of questions that could be answered at the next meeting. He continued that at least there is general agreement that this is worthwhile, and they do want to pursue it, which the background notes will show.

Councilor Favolise made the following motion, which was seconded by Councilor Filiault.

On a vote of 4-0, the Municipal Services, Facilities, and Infrastructure Committee voted unanimously to place the request to install a sculpture at the Patricia Russell Park on more time to allow staff to come back after review of the Public Art Resolution with the Artist and Petitioners to determine if it is appropriate for this space.

Mr. MacMillan asked who he and Ms. Cassimatis should respond to for answering some of these questions. Chair Greenwald replied that there are legal questions, Parks and Recreation questions, and Code Enforcement questions. Ms. Cassimatis stated that they will be coming back for another (MSFI Committee) meeting to have a motion to send it to Council, and this was the Committee's acceptance that they like the project, and they will talk more.

Mr. MacMillan asked when the Pat Russell Park will be completed. Mr. Bohannon replied that all that is left are the lights, which were installed this week, and one had a part missing but he thinks that has been fixed. He continued that the Bocce court will get started next week, and that will be complete. Public Works is working to have the sidewalk completed here in the next couple of weeks for the skate park, and the fencing will go up in about three weeks. The whole thing will be completed before the end of June. Some trees will be installed within the month of June, over the course of the summer.



## CITY OF KEENE NEW HAMPSHIRE

ITEM #J.1.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Finance, Organization and Personnel Committee, Standing Committee  
**Through:**  
**Subject:** **Relating to Class Allocation and Salary Schedule  
Ordinance O-2025-18**

---

**Recommendation:**

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2025-18.

**Attachments:**

1. O-2025-18 Relating to Class Allocations & Salary Schedule\_Referral

**Background:**

Asst. City Manager/ HR Director Beth Fox addressed the committee next. Ms. Fox stated this item is in reference to salary ordinance that applies to the City's non-union personnel which is approximately 100 or so employees that fit in this group. Most of these employees are full-time.

Ms. Fox stated the ordinance generally reflects a 3% across-the-board adjustment. Some of the other changes in the Ordinance are primarily context or grammar. For instance, the description of the salary schedule for Council appointments has six designators, it always only had five.

Generally, there are no other changes in the proposed Ordinance besides the cost-of-living adjustment and the addition of two job titles on the probationary Public Works, hourly wage schedule to align with some changes that were made in the union contracts over the past year.

Councilor Remy made the following motion, which was seconded by Councilor Roberts.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2025-18.



## CITY OF KEENE

In the Year of Our Lord Two Thousand and \_\_\_\_\_ Twenty Five

AN ORDINANCE \_\_\_\_\_  
Relating to Class Allocations and Salary Schedule

***Be it ordained by the City Council of the City of Keene, as follows:***

That the Ordinances of the City of Keene, as amended, hereby are further amended by deleting Section 2-231, "City Council Appointments' Salary Schedules;" of Chapter 2, entitled "Administration;" as well as Section 62-141 "Call Firefighter Hourly Wage Schedule;" Section 62-166, "Hourly Wage Schedule for Probationary Public Works;" Section 62-191, "Probationary Firefighter;" Section 62-192, "Probationary Police Officer;" and Section 62-194, "Administrative, Office, Technical and Management – Annual Salary Schedule;" of Chapter 62 entitled, "Personnel;" and by substituting in lieu thereof the following attached new sections: Section 2-231, "City Council Appointments' Salary Schedule;" Section 62-141 "Call Firefighter Hourly Wage Schedule;" Section 62-166, "Probationary Public Works Hourly Wage Schedule;" Section 62-191, "Probationary Firefighter;" Section 62-192 "Probationary Police Officer;" and Section 62-194, "Administrative, Office, Technical and Management – Annual Salary Schedule;" effective July 1, 2025.

In City Council May 15, 2025.

Referred to the Finance, Organization  
and Personnel Committee.

City Clerk

\_\_\_\_\_  
Jay V. Kahn, Mayor

**City Code Section 2-231**

**COUNCIL APPOINTMENTS  
ANNUAL SALARY SCHEDULE**

(effective July 1, 2025)

| <b><u>SALARY</u></b> | <b><u>City Clerk</u></b> | <b><u>City Attorney</u></b> | <b><u>City Manager</u></b> |
|----------------------|--------------------------|-----------------------------|----------------------------|
| CA1                  | 102,583                  | 126,987                     | 152,440                    |
| CA2                  | 107,199                  | 132,701                     | 159,300                    |
| CA3                  | 112,023                  | 138,673                     | 166,469                    |
| CA4                  | 117,064                  | 144,913                     | 173,960                    |
| CA5                  | 122,332                  | 151,434                     | 181,788                    |
| CA6                  | 127,837                  | 158,249                     | 189,968                    |

**City Code Section 62-141**

**CALL FIREFIGHTER  
HOURLY WAGE SCALE**

Non-bargaining unit  
(effective July 1, 2025)

| <u>GRADE</u> |                                                  | <u>STEP 1</u> |
|--------------|--------------------------------------------------|---------------|
| CF1          | Non-certified Probationary Firefighter           | \$ 11.94      |
| CF2          | Probationary Firefighter (Level 1)               | \$ 15.52      |
| CF3          | Probationary Firefighter (Level 2)               | \$ 17.27      |
| CF4          | Firefighter (Level 1)                            | \$ 17.91      |
| CF5          | Firefighter (Level 2)                            | \$ 21.50      |
| CF6          | Special services (Chaplain, Photographer & Aide) | \$ 16.71      |

## City Code Section 62-166

The hourly wage schedule for probationary public works employees is as follows:

### PROBATIONARY PUBLIC WORKS HOURLY WAGE SCHEDULE

Non-bargaining unit  
(effective July 1, 2025)

| <u>GRADE</u> | <u>STEP 1</u> |
|--------------|---------------|
| PPW 2        | \$18.10       |
| PPW 4        | \$19.78       |
| PPW 5        | \$20.66       |
| PPW 7        | \$22.13       |
| PPW 8        | \$23.58       |
| PPW 9        | \$24.64       |
| PPW 10       | \$25.75       |
| PPW 11       | \$26.89       |
| PPW 12       | \$28.13       |

| <u>GRADE</u> |                                                                                                                                                                         |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PPW 2        | Maintenance Aide I; Recycler I; Recycler I/Attendant                                                                                                                    |
| PPW 4        | Water & Sewer Service Aide I                                                                                                                                            |
| PPW 5        | Maintenance Aide II; Motor Equipment Operator I; Recycler II;<br>Water & Sewer Service Aide II                                                                          |
| PPW 7        | Mechanic I                                                                                                                                                              |
| PPW 8        | Motor Equipment Operator II                                                                                                                                             |
| PPW 9        | Mechanic II; Sign Maker; Maintenance Mechanic; Utility Operator                                                                                                         |
| PPW 10       | Highway Foreman; Transfer Station Foreman;<br>Maintenance Technician I; Lead Mechanic                                                                                   |
| PPW 11       | Water Meter Technician; Maintenance Electrician                                                                                                                         |
| PPW 12       | Water & Sewer Foreman; Maintenance Technician II; Shop Manager;<br>Solid Waste Operations Foreman; <b>Senior Utility Operator;</b><br><b>Highway Operations Foreman</b> |

**City Code Section 62-191**

**PROBATIONARY FIREFIGHTER**  
HOURLY WAGE SCHEDULE  
Non-bargaining unit  
(effective July 1, 2025)

| <u>GRADE</u> |                   | <u>STEP 1</u> |
|--------------|-------------------|---------------|
| PF 1         | Firefighter/EMT B | \$23.15       |
| PF 2         | Firefighter/A-EMT | \$24.85       |
| PF 3         | Firefighter/Medic | \$27.50       |
| PF 4         | Paramedic Only    | \$25.75       |

**City Code Section 62-192**

**PROBATIONARY POLICE OFFICER**  
HOURLY WAGE SCHEDULE  
Non-bargaining unit  
(effective July 1, 2025)

| <u>GRADE</u> |                  | <u>STEP 1</u> |
|--------------|------------------|---------------|
| PP 1         | Uncertified Hire | \$31.30       |

**City Code Section 62-194** Administrative, office, technical and management personnel.

The annual salary schedule for administrative, office, technical and management personnel is as follows:

**ADMINISTRATIVE, OFFICE, TECHNICAL AND MANAGEMENT  
ANNUAL SALARY SCHEDULE**

Non-bargaining unit  
(effective July 1, 2025)

| <u>GRADE</u> | <u>STEPS</u> |          |          |          |          |          |
|--------------|--------------|----------|----------|----------|----------|----------|
|              | <u>1</u>     | <u>2</u> | <u>3</u> | <u>4</u> | <u>5</u> | <u>6</u> |
| S 4          | 40,711       | 42,543   | 44,457   | 46,458   | 48,549   | 50,734   |
| S 5          | 42,543       | 44,457   | 46,458   | 48,549   | 50,734   | 53,017   |
| S 6          | 44,457       | 46,458   | 48,549   | 50,734   | 53,017   | 55,403   |
| S 7          | 46,458       | 48,549   | 50,734   | 53,017   | 55,403   | 57,896   |
| S 10         | 53,017       | 55,403   | 57,896   | 60,501   | 63,224   | 66,069   |
| S 11         | 55,403       | 57,896   | 60,501   | 63,224   | 66,069   | 69,042   |
| S 12         | 57,896       | 60,501   | 63,224   | 66,069   | 69,042   | 72,149   |
| S 15         | 66,069       | 69,042   | 72,149   | 75,396   | 78,789   | 82,335   |
| S 16         | 69,042       | 72,149   | 75,396   | 78,789   | 82,335   | 86,040   |
| S 17         | 72,149       | 75,396   | 78,789   | 82,335   | 86,040   | 89,912   |
| S 18         | 75,396       | 78,789   | 82,335   | 86,040   | 89,912   | 93,958   |
| S 19         | 78,789       | 82,335   | 86,040   | 89,912   | 93,958   | 98,186   |
| S 20         | 82,335       | 86,040   | 89,912   | 93,958   | 98,186   | 102,604  |
| S 21         | 86,040       | 89,912   | 93,958   | 98,186   | 102,604  | 107,221  |
| S 22         | 89,912       | 93,958   | 98,186   | 102,604  | 107,221  | 112,046  |
| S 23         | 93,958       | 98,186   | 102,604  | 107,221  | 112,046  | 117,088  |
| S 24         | 98,186       | 102,604  | 107,221  | 112,046  | 117,088  | 122,357  |
| S 25         | 102,604      | 107,221  | 112,046  | 117,088  | 122,357  | 127,863  |
| S 26         | 107,221      | 112,046  | 117,088  | 122,357  | 127,863  | 133,617  |
| S 27         | 112,046      | 117,088  | 122,357  | 127,863  | 133,617  | 139,630  |
| S 28         | 117,088      | 122,357  | 127,863  | 133,617  | 139,630  | 145,913  |
| S 29         | 122,357      | 127,863  | 133,617  | 139,630  | 145,913  | 152,479  |
| S 30         | 127,863      | 133,617  | 139,630  | 145,913  | 152,479  | 159,341  |
| S 31         | 133,617      | 139,630  | 145,913  | 152,479  | 159,341  | 166,511  |
| S 32         | 139,630      | 145,913  | 152,479  | 159,341  | 166,511  | 174,004  |

**City Code Section 62-194**

**ADMINISTRATIVE, OFFICE, TECHNICAL AND MANAGEMENT**

(effective July 1, 2025)

|      |                                                                                                                                                                                                                                                                                      |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S 4  | Library Aide                                                                                                                                                                                                                                                                         |
| S 5  | Minute Taker                                                                                                                                                                                                                                                                         |
| S 6  | Administrative Assistant; Records Clerk                                                                                                                                                                                                                                              |
| S 7  | Administrative Assistant I                                                                                                                                                                                                                                                           |
| S 8  | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 9  | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 10 | Audio Video Production Specialist, Recreation Specialist                                                                                                                                                                                                                             |
| S 11 | Office Manager; Parking Services Technician                                                                                                                                                                                                                                          |
| S 12 | Librarian I; Planning Technician; Executive Secretary; Staff Accountant;<br>Purchasing Specialist; Human Resource Specialist                                                                                                                                                         |
| S 13 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 14 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 15 | Executive Assistant; Librarian II; Payroll Administrator; Human Resources Assistant;<br>Youth Services Manager; Engineering Technician; Assistant City Clerk; Senior Paralegal<br>Police Dispatch Supervisor; Social Worker; Fire Department Administrator; Deputy Revenue Collector |
| S 16 | Planner; Laboratory Supervisor; GIS Coordinator                                                                                                                                                                                                                                      |
| S 17 | Property Appraiser; Recreation Programmer; Librarian III; Airport Maintenance & Operations Manager;<br>IT Systems Specialist; Parking Operations Manager; Recreation Facilities Manager                                                                                              |
| S 18 | Purchasing Agent; Civil Engineer; Solid Waste Manager; Maintenance Manager; Revenue Collector;<br>Records Manager/Deputy City Clerk; Laboratory Manager; Human Services Manager;<br>Treatment Plant Manager; Deputy City Clerk; Infrastructure Project Manager                       |
| S 19 | Senior Planner, Recreation Manager: Fleet Services Manager; Accounting & Fund Manager;<br>Highway Operations Manager                                                                                                                                                                 |
| S 20 | Systems Administrator; Purchasing & Contract Services Manager; Assistant City Attorney;<br>Water/Sewer Operations Manager                                                                                                                                                            |
| S 21 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 22 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 23 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 24 | City Engineer; Database Administrator; Building/Health Official                                                                                                                                                                                                                      |
| S 25 | Assistant Finance Director/Assistant Treasurer; Assistant Public Works Director/Division Head;<br>Airport Director                                                                                                                                                                   |
| S 26 | City Assessor; Police Captain; Human Resources Director; Library Director; Deputy Fire Chief;<br>Parks & Recreation Director                                                                                                                                                         |
| S 27 | IT Director; Community Development Director                                                                                                                                                                                                                                          |
| S 28 | Finance Director/Treasurer                                                                                                                                                                                                                                                           |
| S 29 | Police Chief, Fire Chief, Public Works Director                                                                                                                                                                                                                                      |
| S 30 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |
| S 31 | Deputy City Manager                                                                                                                                                                                                                                                                  |
| S 32 | NO POSITIONS ASSIGNED                                                                                                                                                                                                                                                                |



## CITY OF KEENE NEW HAMPSHIRE

ITEM #K.1.

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Finance, Organization and Personnel Committee, Standing Committee

**Through:**

**Subject:** Relating to the Appropriation of Funds for the Beaver Street Bridge and Spring Street Bridge Load Rating Study  
Resolution R-2025-22

---

**Recommendation:**

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2025-22.

**Attachments:**

1. R-2025-22 Relating to Appropriations for the Beaver St and Spring St Bridges Load Rating Study\_referral

**Background:**

Mr. Ruoff stated this is the Resolution for the Beaver Street Bridge and Spring Street Bridge load rating study.

Councilor Remy made the following motion, which was seconded by Councilor Roberts.

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2025-22.



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the appropriation of funds for the Beaver Street Bridge and Spring Street Bridge Load Rating Study

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of Twenty-Five Thousand Dollars and Zero Cents (\$25,000.00) be and hereby is appropriated from the unallocated fund balance to the Public Works Bridge Repair and Replacement Program (75M020) for the purpose of funding the contract execution for an engineering study to perform an engineering study to determine the reduced structural loading capacity to determine temporary weight limits posting requirements and perform preliminary engineering for the replacement of the Spring Street Bridge over Beaver Brook (#140/078) and the Beaver Street Bridge over Beaver Brook (#140/079).

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

  
City Clerk



## CITY OF KEENE NEW HAMPSHIRE

ITEM #K.2.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Finance, Organization and Personnel Committee, Standing Committee  
**Through:**  
**Subject:** Relating to Appropriations of Funds for the Transfer Station Paving Project  
Resolution R-2025-23

---

**Recommendation:**

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2025-23.

**Attachments:**

1. R-2025-23 Relating to Appropriations for the Transfer Station Paving Project\_referral

**Background:**

Mr. Ruoff stated this project is for the allocation of additional funds for the transfer station paving projects. The project was bid in March and received only one bid. He stated the that project is significantly under budget by about \$90,000. Mr. Ruoff stated that in the CIP this was essentially a shim and paving project, but when it was reviewed closely by engineering staff, it was realized that there is a lot more that is needed for the project.

In an effort not to shut down the transfer station, the contractor has agreed to do this work in the evenings, ensuring no disruption to transfer station services. Mr. Ruoff stated there is a contingency for the project in the amount of \$20,000 as well as an asphalt escalation in the amount of \$20,000.

Councilor Roberts made the following motion, which was seconded by Councilor Remy.

On a 4-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2025-23.



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the appropriation of funds for the Transfer Station Paving Project

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of Ninety Thousand Dollars and Zero Cents (\$90,000.00) be and hereby is appropriated from the unallocated fund balance to the Transfer Station Paving Project (21J0004A) for the purpose of executing the contract for construction with the lowest responsive and responsible bidder.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

*Devi Ward*  
City Clerk



ITEM #K.3.

## CITY OF KEENE NEW HAMPSHIRE

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council

**From:** Finance, Organization and Personnel Committee, Standing Committee

**Through:**

**Subject:** Relating to the Appropriation of Funds for the FY 2025-2026 Bond Issues:  
Fire Apparatus Replacement Program; Lower Winchester Street  
Reconstruction Project; Roadway Preservation & Rehabilitation Project;  
Stormwater Resiliency Program; T-Hangar Apron Maintenance Project;  
Sewer Improvements Program; 3MG Water Tank Repairs; Water  
Distribution Improvements Program; Well Field Upgrade Program  
Resolution R-2025-13  
Resolution R-2025-14  
Resolution R-2025-15  
Resolution R-2025-16  
Resolution R-2025-17  
Resolution R-2025-18  
Resolution R-2025-19  
Resolution R-2025-20  
Resolution R-2025-21

---

### **Recommendation:**

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of the following Resolutions: Resolution R-2025-13; Resolution R-2025-14; Resolution R-2025-15; Resolution R-2025-16; Resolution R-2025-17; Resolution R-2025-18; Resolution R-2025-19; Resolution R-2025-20; Resolution R-2025-21.

### **Attachments:**

1. R-2025-13 Bond - Fire Apparatus Replacement Program\_referral
2. R-2025-14 Bond - Lower Winchester Street Reconstruction Project\_referral
3. R-2025-15 Bond - Roadway Preservation & Rehabilitation Program\_referral
4. R-2025-16 Bond - Stormwater Resiliency Program\_Referral
5. R-2025-17 Bond - T-Hangar Apron Maintenance Project\_referral
6. R-2025-18 Bond - Sewer Improvements Program\_referral
7. R-2025-19 Bond - 3MG Water Tank Repairs\_referral
8. R-2025-20 Bond - Water Fund - Water Distribution Improvements Program\_referral
9. R-2025-21 Bond - Water Fund - Well Field Upgrade Program\_referral

**Background:**

The City Manager spoke about these items.

The first Resolution is for appropriation of funds of \$1,308,000 for the Fire Apparatus Replacement Program.

The second Resolution is for \$687,000 for the Lower Winchester Street Reconstruction project.

The third Resolution is for \$1,402,000 related to funds for the Roadway Preservation and Rehabilitation Project. This is an annual project for road repair.

The fourth Resolution is for the Stormwater Resiliency Program for \$1,320,000 which is an ongoing program.

The fifth Resolution is for \$201,000 for the T Hanger Apron maintenance project.

The sixth Resolution is related to Sewer Improvements for \$1,275,000.

The seventh Resolution is related to the 3,000,000-gallon Water Tank Repair Project for \$690,000.

The eighth Resolution is related to the funds for the Water Distribution Improvements Program for \$970,000.

The ninth Resolution is the Well Field Upgrade for \$709,000.

The City Manager stated that these are projects that are reviewed as part of the Capital Plan. Each year, when appropriating funds for the Operating Budget, the next year of the CIP is included. When putting together the Operating Budget and Capital Plan for this year, only a few changes were made: The bathroom that was planned for Gilbo Avenue has been taken out as the Gilbo project is a couple of years away. The West Station Fire Station project was also moved out and staff intends to continue to move this project out until the City is able to identify some grant funds.

Mayor Kahn asked what kind of state funds these bonds are leveraging. The City Manager referred to the Capital Plan in the budget (pages 49 - 51) and mentioned that all projects are broken down by funding source. The City Manager noted that on page 53 where grants are listed for this year - for instance the Lower Winchester Street Grant is \$4,731,000. The Obstruction Management project \$475,000. The Pavement Maintenance program is 158,000, \$330,000 coming in for the Transportation Heritage Program and the wildlife perimeter fence (funded over multiple years) almost 1.9 million dollars – all of which adds up to nearly 7 million dollars.

The Mayor stated that given what we are hearing about state budgets (the lack of funding) he asked the City Manager that from her perspective can she predict what the implications might be for new allocations in the future. The City Manager stated that these grants are a combination of both state and federal funds. For instance, the large dollars coming in for the airport are funded through the FAA, which is primarily federal funding. With reference to this budget for this year, these are grants the City has in hand and nothing that the City is hoping to get in the future. The City Manager stated that it is difficult to predict what funding sources will be available in the future, and all the City can do is to continue to take advantage of what is available.

In terms of other revenue, the City Manager stated that funds from the state are level-funded. For example things like meals and rooms, the budget only has the amounts that the City knows of right now.

Councilor Lake made the following motion, which was seconded by Councilor Remy.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of the following Resolutions: Resolution R-2025-13; Resolution R-2025-14; Resolution R-2025-15; Resolution R-2025-16; Resolution R-2025-17; Resolution R-2025-18; Resolution R-2025-19; Resolution R-2025-20; Resolution R-2025-21.



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to Appropriation of Funds for the Fire Apparatus Replacement Program

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of one million three hundred eight thousand dollars (\$1,308,000) is hereby appropriated for the Fire Apparatus Replacement Program, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to one million three hundred eight thousand dollars (\$1,308,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the Lower Winchester Street  
Reconstruction Project

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of six hundred eighty-seven thousand dollars (\$687,000) is hereby appropriated for the Lower Winchester Street Reconstruction Project, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to six hundred eighty-seven thousand dollars (\$687,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

*Ceri Wood*  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the Roadway Preservation & Rehabilitation Project

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of one million four hundred two thousand dollars (\$1,402,000) is hereby appropriated for the Roadway Preservation & Rehabilitation Project, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to one million four hundred two thousand dollars (\$1,402,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

*Ceri Ward*  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the Stormwater Resiliency Program

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of one million three hundred twenty thousand dollars (\$1,320,000) is hereby appropriated for the Stormwater Resiliency Program, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to one million three hundred twenty thousand dollars (\$1,320,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

  
Cari Ward  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the T-Hangar Apron Maintenance Project

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of two hundred one thousand dollars (\$201,000) is hereby appropriated for the T-Hangar Apron Maintenance Project, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to two hundred one thousand dollars (\$201,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the Sewer Improvements Program

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of one million two-hundred seventy-five thousand dollars (\$1,275,000) is hereby appropriated for the Sewer Improvements Program, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to one million two hundred seventy-five thousand dollars (\$1,275,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the 3MG Water Tank Repairs

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of six hundred ninety thousand dollars (\$690,000) is hereby appropriated for the 3MG Water Tank Repairs, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to six hundred ninety thousand dollars (\$690,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the Water Distribution Improvements Program

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of nine hundred seventy thousand dollars (\$970,000) is hereby appropriated for the Water Distribution Improvements Program, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to nine hundred seventy thousand dollars (\$970,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

*Chris Wood*  
City Clerk



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty-Five

A RESOLUTION Relating to the Appropriation of Funds for the Well Field Upgrade Program

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of seven hundred nine thousand dollars (\$709,000) is hereby appropriated for the Well Field Upgrade Program, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to seven hundred nine thousand dollars (\$709,000) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

\_\_\_\_\_  
Jay V. Kahn, Mayor

In City Council May 15, 2025.  
Referred to the Finance, Organization  
and Personnel Committee.

*Cassie Ward*  
City Clerk



## CITY OF KEENE NEW HAMPSHIRE

ITEM #K.4.

**Meeting Date:** June 5, 2025  
**To:** Mayor and Keene City Council  
**From:** Finance, Organization and Personnel Committee, Standing Committee  
**Through:**  
**Subject:** Relating to the 2025-2026 Operating Budget  
Resolution R-2025-12-A

---

**Recommendation:**

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2025-12-A.

**Attachments:**

1. R-2025-12-A
2. Memo relating to resolution 2025-12-B
3. R-2025-12-B FY 2025-2026 Operating Budget redline

**Background:**

Finance Director, Kari Chamberlain stated that the next item relates to the Operating Budget Resolution R-2025-12. She indicated that the Council was provided with a memo dated May 5, 2025 that had a number of proposed adjustments to the budget that were staff recommended changes. The attachment provided this evening shows an additional \$100,000 for Compensated Fund Balance. This was not included in the aggregated total and staff is looking to approve the Resolution.

The City Manager said that with reference to compensated absences – this was aggregated as part of the General Fund. A couple of years ago the auditors required the City to separate this amount out. The City Manager explained that this is earned time that has not been used by employees. Each year, funds are set aside to have the money available for people to use their earned time or when they retire and want to cash out their earned time. There is no net change to the budget as a result of that.

Councilor Roberts made the following motion, which was seconded by Councilor Remy.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends amending the Operation Budget as described in the May 5th, 2025, memo from the Finance Director, net impact to the bottom line is zero.

A motion was made by Councilor Chadbourne that the Finance, Organization and Personnel Committee recommends amending Resolution R-2025-12 to include \$100,000 in the compensated absences fund and reflect total estimated operating revenues aggregating \$81,047,049.

Councilor Remy noted the Finance Committee's packet that is published online, the number of estimated operating revenue is substantially different than what is in the motion for tonight – it is off by 600,000. The packet shows \$84,123,890.

The Finance Director explained this was in response to the committee's question a couple of nights ago regarding the Fleet Fund as to why there was the \$500,000 offset. She stated the wrong amount got attached to the packet. Staff was questioning whether or not they had to include that in with other debt in the capital section of the fleet fund. That amount needed to be included with the debt in the capital section of the fleet fund. The number should be the original amount plus the \$100,000 for the compensated fund.

The motion was seconded by Councilor Lake and was unanimously approved.

Councilor Remy made the following motion, which was seconded by Councilor Roberts.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2025-12-A as amended.



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty Five

A RESOLUTION Relating to the 2025/2026 fiscal year budget

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of \$30,291,365 be raised by taxation during the current year, which together with \$22,890,746 for estimated operating revenues aggregating \$81,047,049 is hereby appropriated for the use of the several departments of the City Government, and further that the sum of \$5,566,255 be appropriated for capital expenditures and capital reserve appropriations in the City proprietary funds, funded by the use of capital reserves, fund balance and current revenues, for the fiscal year beginning July 1, 2025, as attached hereto and made a part thereof.

---

Jay V. Kahn, Mayor

## R-2025-12-A 2025/2026 Annual Operating Budget

| General Fund Revenue & Other Financing Sources: | Proposed             | General Fund Appropriations:                         | Proposed             |
|-------------------------------------------------|----------------------|------------------------------------------------------|----------------------|
| Property Tax Revenue                            | \$ 30,291,365        | Elected & Appointed Officials                        | \$ 2,850,811         |
| Use of Surplus                                  | 2,024,288            | Capital Projects                                     | 6,851,263            |
| Other Taxes                                     | 1,698,000            | Administrative Services                              | 7,079,557            |
| Tax Increment Financing                         | 639,073              | Community Services                                   | 24,548,510           |
| Licenses, Permits & Fees                        | 4,471,820            | Municipal Development Services                       | 8,030,587            |
| Intergovernmental                               | 3,767,264            | Debt Service                                         | 3,821,383            |
| Charges for Services                            | 2,819,218            |                                                      |                      |
| Fines & Forfeits                                | 64,910               |                                                      |                      |
| Miscellaneous                                   | 2,253,525            |                                                      |                      |
| Other Financing Sources                         | 5,152,648            |                                                      |                      |
| <b>NET GENERAL FUND OPERATING REVENUES</b>      | <b>\$ 53,182,111</b> | <b>NET GENERAL FUND OPERATING APPROPRIATIONS</b>     | <b>\$ 53,182,111</b> |
| <b>TOTAL PARKING FUND REVENUES</b>              | <b>\$ 1,616,048</b>  | <b>TOTAL PARKING FUND APPROPRIATIONS</b>             | <b>\$ 1,616,048</b>  |
| <b>TOTAL PC REPLACEMENT FUND REVENUES</b>       | <b>151,387</b>       | <b>TOTAL PC REPLACEMENT FUND APPROPRIATIONS</b>      | <b>151,387</b>       |
| <b>TOTAL SOLID WASTE FUND REVENUES</b>          | <b>6,198,221</b>     | <b>TOTAL SOLID WASTE FUND APPROPRIATIONS</b>         | <b>6,198,221</b>     |
| <b>TOTAL SEWER FUND REVENUES</b>                | <b>8,558,310</b>     | <b>TOTAL SEWER FUND APPROPRIATIONS</b>               | <b>8,558,310</b>     |
| <b>TOTAL WATER FUND REVENUES</b>                | <b>4,811,983</b>     | <b>TOTAL WATER FUND APPROPRIATIONS</b>               | <b>4,811,983</b>     |
| <b>TOTAL EQUIPMENT FUND REVENUES</b>            | <b>6,428,989</b>     | <b>TOTAL EQUIPMENT FUND APPROPRIATIONS</b>           | <b>6,428,989</b>     |
| <b>TOTAL COMPENSATED ABSENCE FUND REVENUES</b>  | <b>100,000</b>       | <b>TOTAL COMPENSATED ABSENCE FUND APPROPRIATIONS</b> | <b>100,000</b>       |
| <b>TOTAL OPERATING REVENUES - ALL FUNDS</b>     | <b>\$ 81,047,049</b> | <b>TOTAL OPERATING APPROPRIATIONS - ALL FUNDS</b>    | <b>\$ 81,047,049</b> |
| <b>CAPITAL:</b>                                 |                      |                                                      |                      |
| <b>PARKING FUND CAPITAL FUNDING</b>             | <b>\$ 458,000</b>    | <b>PARKING FUND CAPITAL APPROPRIATIONS</b>           | <b>\$ 458,000</b>    |
| <b>SOLID WASTE FUND CAPITAL FUNDING</b>         | <b>288,980</b>       | <b>SOLID WASTE FUND CAPITAL APPROPRIATIONS</b>       | <b>288,980</b>       |
| <b>SEWER FUND CAPITAL FUNDING</b>               | <b>2,202,200</b>     | <b>SEWER FUND CAPITAL APPROPRIATIONS</b>             | <b>2,202,200</b>     |
| <b>WATER FUND CAPITAL FUNDING</b>               | <b>1,351,183</b>     | <b>WATER FUND CAPITAL APPROPRIATIONS</b>             | <b>1,351,183</b>     |
| <b>EQUIPMENT FUND CAPITAL FUNDING</b>           | <b>1,265,892</b>     | <b>EQUIPMENT FUND CAPITAL APPROPRIATIONS</b>         | <b>1,265,892</b>     |
| <b>TOTAL CAPITAL FUNDING - OTHER FUNDS</b>      | <b>\$ 5,566,255</b>  | <b>TOTAL CAPITAL APPROPRIATIONS - OTHER FUNDS</b>    | <b>\$ 5,566,255</b>  |



**CITY OF KEENE  
NEW HAMPSHIRE**

**Meeting Date:** June 5, 2025

**To:** Mayor and Keene City Council  
**From:** Kari Chamberlain, Finance Director/Treasurer  
**Through:** Elizabeth Ferland, City Manager  
**Subject:** **FY 2025-2026 Budget fiscal year budget resolution**

**Recommendation:**

That resolution R-2025-12-A be amended as described, and the resulting “B” version of the resolution be tabled until the June 19, 2025, meeting of the City Council.

**Background:**

This memo is to provide clarification relative to the original FY26 budget resolution changes. The original budget resolution R-2025-12 and amended resolution R-2025-12-A (included staff recommended changes, with zero impact to proposed municipal rate) reflected an overall operating budget of \$80,412,389 and \$81,047,049, respectively. These totals included \$5,566,255 to be appropriated for capital projects. Since the \$5,566,255 is capital funding, it should only be reflected separately, not as part of the overall operating revenues. Therefore, we will propose resolution R-2025-B which reads, as follows:

*That the sum of \$30,291,365 be raised by taxation during the current year, which together with \$45,888,796 for estimated operating revenues aggregating \$76,180,161 is hereby appropriated for the use of the several departments of the City Government, and further that the sum of \$5,566,255 be appropriated for capital expenditures and capital reserve appropriations in the City proprietary funds, funded by the use of capital reserves, fund balance and current revenues, for the fiscal year beginning July 1, 2025, as attached hereto and made a part thereof.*



# CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty Five

A RESOLUTION Relating to the 2025/2026 fiscal year budget

***Resolved by the City Council of the City of Keene, as follows:***

That the sum of \$30,291,365 be raised by taxation during the current year, which together with ~~\$22,890,746~~ ~~\$45,888,796~~ for estimated operating revenues aggregating ~~\$81,047,049~~ ~~\$76,180,161~~ is hereby appropriated for the use of the several departments of the City Government, and further that the sum of \$5,566,255 be appropriated for capital expenditures and capital reserve appropriations in the City proprietary funds, funded by the use of capital reserves, fund balance and current revenues, for the fiscal year beginning July 1, 2025, as attached hereto and made a part thereof.

\_\_\_\_\_  
Jay V. Kahn, Mayor

**R-2025-12-B 2025/2026 Annual Operating Budget**

| <b>General Fund Revenue &amp; Other Financing Sources:</b> | <b>Proposed</b>      | <b>General Fund Appropriations:</b>                  | <b>Proposed</b>      |
|------------------------------------------------------------|----------------------|------------------------------------------------------|----------------------|
| Property Tax Revenue                                       | \$ 30,291,365        | Elected & Appointed Officials                        | \$ 2,850,811         |
| Use of Surplus                                             | 2,024,288            | Capital Projects                                     | 6,851,263            |
| Other Taxes                                                | 1,698,000            | Administrative Services                              | 7,079,557            |
| Tax Increment Financing                                    | 639,073              | Community Services                                   | 24,548,510           |
| Licenses, Permits & Fees                                   | 4,471,820            | Municipal Development Services                       | 8,030,587            |
| Intergovernmental                                          | 3,767,264            | Debt Service                                         | 3,821,383            |
| Charges for Services                                       | 2,819,218            |                                                      |                      |
| Fines & Forfeits                                           | 64,910               |                                                      |                      |
| Miscellaneous                                              | 2,253,525            |                                                      |                      |
| Other Financing Sources                                    | 5,152,648            |                                                      |                      |
| <b>NET GENERAL FUND OPERATING REVENUES</b>                 | <b>\$ 53,182,111</b> | <b>NET GENERAL FUND OPERATING APPROPRIATIONS</b>     | <b>\$ 53,182,111</b> |
| <b>TOTAL PARKING FUND REVENUES</b>                         | <b>\$ 1,158,048</b>  | <b>TOTAL PARKING FUND APPROPRIATIONS</b>             | <b>\$ 1,158,048</b>  |
| <b>TOTAL PC REPLACEMENT FUND REVENUES</b>                  | <b>151,387</b>       | <b>TOTAL PC REPLACEMENT FUND APPROPRIATIONS</b>      | <b>151,387</b>       |
| <b>TOTAL SOLID WASTE FUND REVENUES</b>                     | <b>5,909,241</b>     | <b>TOTAL SOLID WASTE FUND APPROPRIATIONS</b>         | <b>5,909,241</b>     |
| <b>TOTAL SEWER FUND REVENUES</b>                           | <b>6,356,120</b>     | <b>TOTAL SEWER FUND APPROPRIATIONS</b>               | <b>6,356,120</b>     |
| <b>TOTAL WATER FUND REVENUES</b>                           | <b>5,077,806</b>     | <b>TOTAL WATER FUND APPROPRIATIONS</b>               | <b>5,077,806</b>     |
| <b>TOTAL EQUIPMENT FUND REVENUES</b>                       | <b>4,245,448</b>     | <b>TOTAL EQUIPMENT FUND APPROPRIATIONS</b>           | <b>4,245,448</b>     |
| <b>TOTAL COMPENSATED ABSENCE FUND REVENUES</b>             | <b>100,000</b>       | <b>TOTAL COMPENSATED ABSENCE FUND APPROPRIATIONS</b> | <b>100,000</b>       |
| <b>TOTAL OPERATING REVENUES - ALL FUNDS</b>                | <b>\$ 76,180,161</b> | <b>TOTAL OPERATING APPROPRIATIONS - ALL FUNDS</b>    | <b>\$ 76,180,161</b> |
| <b>CAPITAL:</b>                                            |                      |                                                      |                      |
| <b>PARKING FUND CAPITAL FUNDING</b>                        | <b>\$ 458,000</b>    | <b>PARKING FUND CAPITAL APPROPRIATIONS</b>           | <b>\$ 458,000</b>    |
| <b>SOLID WASTE FUND CAPITAL FUNDING</b>                    | <b>288,980</b>       | <b>SOLID WASTE FUND CAPITAL APPROPRIATIONS</b>       | <b>288,980</b>       |
| <b>SEWER FUND CAPITAL FUNDING</b>                          | <b>2,202,200</b>     | <b>SEWER FUND CAPITAL APPROPRIATIONS</b>             | <b>2,202,200</b>     |
| <b>WATER FUND CAPITAL FUNDING</b>                          | <b>1,351,183</b>     | <b>WATER FUND CAPITAL APPROPRIATIONS</b>             | <b>1,351,183</b>     |
| <b>EQUIPMENT FUND CAPITAL FUNDING</b>                      | <b>1,265,892</b>     | <b>EQUIPMENT FUND CAPITAL APPROPRIATIONS</b>         | <b>1,265,892</b>     |
| <b>TOTAL CAPITAL FUNDING - OTHER FUNDS</b>                 | <b>\$ 5,566,255</b>  | <b>TOTAL CAPITAL APPROPRIATIONS - OTHER FUNDS</b>    | <b>\$ 5,566,255</b>  |