



FINANCE, ORGANIZATION AND PERSONNEL COMMITTEE
Council Chambers B, Keene City Hall
February 23, 2023
6:00 PM

A. AGENDA ITEMS

1. Conservation Commission Recommendation - Eversource's Request to Conduct Tree Trimming on Scenic Roads: Peg Shop Road, Chapman Road, Whitcomb's Hill Road, Daniel's Hill Road, Hurricane Road, Langley Road, Felt Road and Stearns Road
2. Sole Source Construction Administration Contract: Wells Street Parking Structure
3. Update to HUD Grant Application - Verbal Update - City Manager

B. MORE TIME ITEMS

NON PUBLIC SESSION

ADJOURNMENT

December 12, 2022

City of Keene
3 Washington St
Keene, NH 03431

Dear City Council and Conservation Commission:

This letter is to inform the City of Keene that Eversource is planning to trim trees around its power lines within the city. This work is necessary to ensure the safe distribution of power and to improve reliability of electric service for our customers.

According to Eversource records Peg Shop Road, Chapman Road, Whitcombs Hill Road, Daniels Hill Road, Hurricane Road, Langley Road, Felt Road and Sterns Road have been designated as scenic roads by the city.

Eversource tree trimming specifications call for removal of brush and limbs less than four inches in diameter which are located within eight feet to the side of, ten feet below or fifteen feet above conductors. Eversource requires permission from the city and property owner to trim trees within the public right of way of a scenic road.

Eversource has contracted with Asplundh Tree Expert Company to perform the actual trimming of trees. Eversource requires that our trimming contractors contact each landowner where trees are to be trimmed prior to commencement of work on that property. Individual concerns will be addressed at this time. All work will be performed in accordance with accepted arboricultural standards. All brush and limbs cut on roadside locations will be chipped.

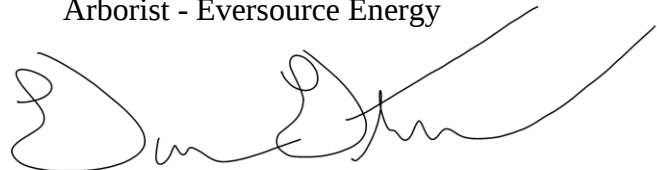
Please consider this letter to be a request from Eversource for a public hearing for the trimming of trees on these scenic roads within the proposed work area pursuant to RSA 231:158. Please inform this office of the time and place of said meeting so that we may have a representative present.

If you have any questions or comments, please feel free to contact me by e-mail at Dane.Darcangelo@eversource.com or telephone at 603-303-6199.

Thank you for your concern and assistance.

Respectfully,

Dane D'Arcangelo
Arborist - Eversource Energy





CITY OF KEENE NEW HAMPSHIRE

ITEM #A.2.

Meeting Date: February 23, 2023

To: Finance, Organization and Personnel Committee

From: Duncan Watson, Assistant Public Works Director

Through: Kurt Blomquist, ACM/Public Works Director
Elizabeth Dragon, City Manager

Subject: **Sole Source Construction Administration Contract: Wells Street Parking Structure**

Recommendation:

Move that the Finance, Organization, and Personnel Committee recommend that the City Manager be authorized do all things necessary to sole source and execute a professional services contract with Desman Associates to perform construction administration/oversight for the Wells Street Parking Structure repair and maintenance project scheduled for spring 2023 for an amount not to exceed \$32,800.

Attachments:

None

Background:

The City issued a bid for Project 01-23-08 for repair and maintenance work at the Wells Street parking structure. Five bidders responded with a range of bids from the low of \$387,014 to a high of \$518,681. Desman Associates, the City's design engineer, interviewed the low bidder and indicated the low responsive bidder, Pierce Property Services, LLC, is sufficiently experienced and qualified to complete the project. The repair and maintenance work will require construction administration, and Desman Associates, as the design engineers, are best positioned to ensure the project is completed per the specifications in the design.

Recommend the City Manager be authorized to do all things necessary to sole source and execute a professional services contract with Desman Associates to perform construction administration/oversight for the Wells Street Parking Structure repair and maintenance project scheduled for spring 2023. Section 2-1336. Waiver of Requirements allows the City Council on recommendation from the City Manager to waive the purchasing requirements when deemed inadvisable to solicit bids because of a single source of supply or because of the need for standardization of the materials, supplies, equipment or services for other stated reasons.