



PLANNING BOARD
Council Chambers A, Keene City Hall
January 23, 2023
6:30 PM

- A. **CALL TO ORDER - Roll Call**
- B. **ELECTION OF CHAIR, VICE CHAIR, AND STEERING COMMITTEE**
- C. **MINUTES OF PREVIOUS MEETING: December 19, 2022**
- D. **FINAL VOTE ON CONDITIONAL APPROVALS**
- E. **EXTENSION REQUEST**
 - 1. **SPR-04-20 – Group Home – 169 Church St** - Applicant and owner Christopher Farris, proposes to construct a 5,690-sf two-story, duplex-style group home with a habitable attic and a maximum occupancy of 24 people on the vacant lot located at 169 Church Street (TMP# 574-027-000). The site is 0.58 acres in size and is located in the High Density District.
- F. **PUBLIC HEARINGS**
 - 1. **SPR-790, Modification #1 – Site Plan – Summit Packaging Addition, 7 Krif Ct** - Applicant Keach-Nordstrom Associates Inc., on behalf of owner Summit Packaging Systems LLC, proposes to construct a ~6,400 sf addition to the existing 6,250 sf Summit Packaging Systems building and modify the parking lot, landscaping, utilities, and stormwater management systems on the property at 7 Krif Ct (TMP #118-002-000). The parcel is 1.98 acres and is located in the Industrial District.
 - 2. **Amendments to the Planning Board Subdivision Regulations** – The Planning Board proposes to

amend its Subdivision Regulations in Article 19 of the City of Keene Land Development Code by amending Section 19.2.4 of Article 19, “preservation of existing features” to include additional information about the type of features that should be protected and possible requirements to protect those features; Section 19.2.8, “Utilities” to include additional requirements for lots that would not have access to City sewer; and Section 19.3.2.B, “Perimeter Building Setback” of the Conservation Residential Development Subdivision Regulations to require that existing tree canopy within the perimeter setback along external roads shall be preserved.

G. MASTER PLAN UPDATE DISCUSSION

H. STAFF UPDATES

1. Overview of Administrative & Minor Project approvals issued in 2022.

I. NEW BUSINESS

J. UPCOMING DATES OF INTEREST

1.
 - Joint Committee of the Planning Board and PLD – February 13, 6:30 PM
 - Planning Board Steering Committee – February 14, 11:00 AM
 - Planning Board Site Visit – February 22, 8:00 AM – To Be Confirmed
 - Planning Board Meeting – February 27, 6:30 PM